



AGENDA
Regular Meeting
February 23, 2023 at 5:30 PM
Legion Hall – Below City Hall
216 East Park Street
McCall, ID
AND MS TEAMS Virtual

ANNOUNCEMENT:

American with Disabilities Act Notice: The City Council Meeting room is accessible to persons with disabilities. If you need assistance, please contact City Hall at 634-7142 at least 48 hours prior to the meeting. Council Meetings are available for in person and virtual attendance. Any member of the public can join and listen only to the meeting at 5:30 pm by calling in as follows:

Dial 208-634-8900 when asked for the Conference ID enter: 394 827 632#

Or you may watch live by clicking this link:

<https://youtube.com/live/glVir4ULAKA?feature=share>

OPEN SESSION

PLEDGE OF ALLEGIANCE

APPROVE THE AGENDA

CONSENT AGENDA

All matters which are listed within the Consent Agenda have been distributed the City Council in advance for reading and study. Items listed are considered routine by the Council and will be enacted with one motion unless a Council Member specifically requests an item be removed from the Consent Agenda to be considered separately. Staff recommends approval of the following

ACTION ITEMS:

1. City Council Regular Minutes – December 15, 2022
2. Payroll Report for period ending February 3, 2023 (ACTION ITEM)
3. Warrant Register – GL (ACTION ITEM)
4. Warrant Register – Vendor (ACTION ITEM)
5. AB 23-037 City Licenses Report to Council Per McCall City Code (ACTION ITEM)
6. AB 23-030 Treasurer’s Report as Required by IC 50-208 (ACTION ITEM)
7. AB 23-031 Request to Proclaim March 2, 2023 as National Education Association’s Read Across America Day (ACTION ITEM)

GENERAL PUBLIC COMMENT

HOW TO SUBMIT GENERAL COMMENTS

On the City’s website at <https://www.mccall.id.us/packets> you may leave a public comment or signup to make a comment live online or to call-in prior to 3:00 pm the day of the meeting. Once we receive your request to make public comment online, a link will be sent to you with instructions. The public are welcomed to attend the meeting in person. All comments are limited to 3 minutes.

REPORT

AB 23-032 Golf Course Advisory Committee Annual Report

PUBLIC HEARING

AB 23-034 Request to Approve Resolution 23-03 Adopting the New 2023 Golf Course Equipment Rental Rates, Tournament Fees, and Miscellaneous Fees for the 2023 Season (ACTION ITEM)

PUBLIC HEARING COMMENT

HOW TO SUBMIT PUBLIC HEARING COMMENTS

On the City's website at <https://www.mccall.id.us/packets> you may leave a public comment or signup to make a comment live online or to call-in prior to 3:00 pm the day of the meeting. Be sure to leave your comment under the relevant Public Hearing topic. Once your request is received to make public comment online, a link will be sent to you with instructions. The public are welcomed to attend the meeting in person. All comments are limited to 3 minutes.

BUSINESS AGENDA

AB 23-036 Reconsideration of Raz LLC Request Regarding Service of Liquor at 200 Lenora Street within 300 feet of a Church (ACTION ITEM)

AB 23-039 Request to approve submittal of a RAISE grant application via the Idaho Transportation Department (ACTION ITEM)

AB 23-040 Request for Approval of 1614 Davis Ave – Toaster Remodel – Phase 2 Contract between the City of McCall and Dalrymple Construction Services, Inc. (ACTION ITEM)

AB 23-033 Request for Approval of an Avigation Easement for Melinda and James Hamblin (ACTION ITEM)

AB 23-035 Request to Approve submittal of an Idaho Commission for Libraries Grant to support a Summer Intern for the McCall Public Library (ACTION ITEM)

AB 23-038 Request to appoint Morgan Zedalis to the McCall Historic Preservation Commission (ACTION ITEM)

Upcoming Meeting Schedule Discussion and Direction (ACTION ITEM)

ADJOURN

MINUTES

**McCall City Council
Regular Meeting
Best Western Plus
211 S 3rd Street
McCall, ID 83638
VIA TEAMS Virtual
December 15, 2022**

Call to Order and Roll Call
Pledge of Allegiance
Approve the Agenda
Consent Agenda
Public Comment
Reports
Public Hearing
Business Agenda
Public Hearing continued
Adjournment

CALL TO ORDER AND ROLL CALL

Mayor Giles called the regular meeting of the McCall City Council to order at p.m. Mayor Giles, Council Member Maciaszek, Council Member Nelson, Council Member Nielsen, and Council Member Throver all answered roll call.

City staff members present were Anette Spickard, City Manager; Bill Nichols, City Attorney; Sarah Porter, Deputy Clerk; Michelle Groenevelt, Community Development Director; Delta James, Economic Development Planner; Brian Parker, City Planner; Kurt Wolf, Parks and Recreation Director; Dallas Palmer, Police Chief; Nathan Stewart, Public Works Director; Vlatko Jovanov, Network Administrator; Meredith Todd, Assistant City Planner; Emily Hart, Airport Manager; David DiMartino, Golf Pro.

Also, in attendance were Rick and Deb Fereday with The Idaho Headwaters Economic Study Steering Group; Donovan Power, the Socio-Economic Study consultant; Chad Jones, applicant representative for Urban Design+Build; Garret De Jong McCall Fire Chief

Mayor Giles led the audience in the Pledge of Allegiance.

APPROVE THE AGENDA

Council Member Throver moved to approve the agenda as submitted. Council Member Nielsen seconded the motion. In a voice vote, all members voted aye, and the motion carried.

CONSENT AGENDA

Staff recommended approval of the following ACTION ITEMS. All matters which are listed within the consent section of the agenda have been distributed to each member of the McCall City Council for reading and study. Items listed are considered routine by the Council and were enacted with one motion.

1. Regular Council Minutes Draft – October 20, 2022
2. Payroll Report for Period ending November 25, 2022
3. Warrant Register – GL
4. Warrant Register – Vendor
5. **AB 22-322 City Licenses Report to Council Per McCall Code**
Per McCall City Code Title 4 Chapter 9, the City Council has determined the City Clerk shall be delegated the authority to process and grant or deny all alcoholic beverage license applications, other than certain circumstances involving catering permits, which the City Clerk shall review the application for catering permit for completeness and forward said application to the Police Chief. The Police Chief upon receipt of the application shall make a recommendation to the City Clerk to approve or deny the application. Whenever the City Clerk shall determine that an application for alcoholic beverage license transfer or renewal is complete, the City Clerk shall approve or deny such application. All decisions of the City Clerk shall be reported to the City Council at the next regularly scheduled City Council meeting after such a decision. The City Clerk is also responsible for all processing of business, taxi, snow removal, pawnbroker, child daycare licenses, vendor and short-term rental permits, and public event applications. *Action: Review the license report*
6. **AB 22-314 Treasurer’s Report as Required by IC 50-208**
Treasurer’s report of accounts and activity of office during the month of November 2022 regarding care, management or disposition of moneys, property, or business of the City. *Action: Review the report*
7. **AB 22-313 Request Approval of the Tree City USA 2022 Application for Re-Certification and 2022 Growth Award Application**
The Parks and Recreation Department has fulfilled the requirements set by the Arbor Day Foundation to again qualify as a Tree City USA. In addition, the Parks Department, Tree Committee, and Public Works Department have completed numerous projects that qualify for a growth award in conjunction with the Tree City USA application process. It is the department’s goal to utilize continuing education within the department, community forestry reports, systematic maintenance, and tree risk mitigation efforts to obtain adequate points for a 2022 growth award. *Action: Approve the City of McCall application for Tree City USA and a Growth Award and authorize the Mayor to sign all necessary documents.*
8. **AB 22-320 Request to Adopt Resolution 22-42 to Authorize the City Treasurer to Pay Routine City Bills**
The regularly scheduled Council meeting for December 22 was moved to December 15 to accommodate the Christmas holiday. This change results in nearly a month between Council Meetings, causing a delay in the City’s ability to pay bills in a timely manner. The staff has compiled a list of vendors that provide ordinary and necessary goods and services to the City; such as lease obligations, utilities, propane, Visa bills, attorney services, postage, fuel, etc. Upon the approval of the Council, the Treasurer will pay the bills for the purpose listed in the resolution. A warrant register for the bills paid between December 15, 2022 and January 12,

2023 will be submitted to the Council for ratification at the January 12, 2023 meeting. *Action: Adopt Resolution 22-42 authorizing the City Treasurer to pay certain vendors prior to submitting to the Council as necessary and authorize the Mayor to sign all necessary documents.*

9. **AB 22-319 Request to Approve the FY22 Annual Road and Street Financial Report**

Pursuant to IC §40-708, it is state policy that highway user revenues accruing to the state highway account be spent exclusively for the maintenance, construction and development of highways and bridges in the state highway system. All moneys apportioned to cities from the proceeds from the imposition of tax on fuels and from any tax or fee for the registration or operation of motor vehicles for general highway construction and maintenance, bridge and culvert moneys, will be accounted for as to the actual expenditure to the state controller, as dedicated funds through the Annual Road and Street Financial Report. This report is for the preceding fiscal budget year and is published once as a legal notice between January 1 and January 15. *Action: Approve the FY22 Annual Road and Street Financial Report and authorize the Mayor to sign all necessary documents*

10. **AB 22-317 Request Acceptance of Idaho Commission for Libraries Summer Support Grant Award**

The McCall City Library has been awarded a grant from the ICfL to support new and improved summer learning and enrichment programs at the library and other locations in McCall for K-12 youth. The award also grants staff training in a regional workshop hosted by ICfL. The grant specifies funding for underserved groups such as low-income families, children with disabilities, English learners, migrants, and youth in foster care. Therefore, the funds will be used to provide STEM learning opportunities and books in the TutorMobile as it visits local neighborhoods; transportation for those in need to our 6-week Summer Reading Program; and support for English Language Learning Circles. *Action: Approve acceptance of Idaho Commission for Libraries Summer Support Grant Award.*

Council Member Nelson moved to approve the Consent Agenda as submitted. Council Member Maciaszek seconded the motion. In a roll call vote Council Member Nelson, Council Member Maciaszek, Mayor Giles, Council Member Nielsen, and Council Member Thrower all voted aye, and the motion carried.

PUBLIC COMMENT

Mayor Giles called for public comment at 5:34 p.m.

Steve Jones, 915 Fairway Dr.

Mr. Jones commented on the stibnite mine asking Council to take the time to review the Headwaters Economic Study before finalizing a comment letter from the City.

Rick Fereday, 315 Burns Rd.

Mr. Fereday commented on the 5-year plan for the highway bypass and requested Council address the plan again.

Doctor Karen Balch the local private practicing veterinarian in Cascade

Dr. Balch commented on how the stibnite mine project could affect domestic animals, as well as wildlife, and humans in regard to health concerns. She also expressed concerns regarding where the water was going to come from and how much it was going to affect the Cascade Reservoir. She had many other concerns about the Perpetual mine and how it will affect the environment.

Hearing no further comments, Mayor Giles closed the comment period at 5:45 p.m.

REPORTS

AB 22-318 The Idaho Headwaters Economic Study Steering Group to present the results of the Stibnite Socio-economic Study

Rick and Deb Fereday addressed Council presenting the results of the Stibnite Socio-economic study done by The Idaho Headwaters Economic Study Steering Group. Mrs. Fereday stated that because of the importance of independent review, the community stepped up and raised the funds to get the study underway and the report was completed in November 2022. The Idaho Headwaters Economic Study Steering Group feels it is imperative for community leaders to review the completed study before making any comments to the Forest Service. Mrs. Fereday reviewed the main points found by the study including the current growing and thriving community, a local and national change out of mining being a staple in the economy, and the possible negative impacts on the local economy due to the impact on outdoor recreation which supports the Valley County economy. Mr. Fereday further reviewed the points made in the study noting less business for local supply companies with mine supply being brought in from outside of the community, a concern for the local housing market and availability, and additional impacts to the recreation economy if a spill or hazard mishap occurs.

Donovan Power, the Socio-Economic Study consultant, answered questions from Council. Council Member Thrower asked for a brief rundown of the inadequacies found in the initial and subsequent Environment Impact Studies. Mr. Power noted the environmental studies presented a benefit-only analysis and did not mention the cost to the community. Some of the cost to the community includes an increased student body without the necessary resources and the housing crisis in Valley County will continue or worsen. Council Member Nelson asked for a follow-up on the housing issue and noted the community leaders care about the social structure in the County. Mr. Power noted the social impacts are downplayed in the executive summary, but the full report does include more on the social impact on the county including increased alcohol and drug use as well as a violent crime increase due to the structure of the work environment.

Mayor Giles noted that Council will be reviewing a draft letter to the Forest Service regarding the Stibnite Mine later in the meeting. Council Member Thrower commented that it is important for the Council to review the full Headwaters Study before approving any comment letter to the Forest Service. Mrs. Fereday gave a conclusive review of the findings and process of the economic study.

Council Member Thrower left the meeting at 6:16 p.m.

PUBLIC HEARING

AB 22-316 Request to Approve PUD-22-01, SUB-22-05, DR-22-05 – Boydstun Place Subdivision Preliminary Plat and Preliminary Planned Unit Development General Plan at TBD Pinedale Street for Urban Design+Build

Council Member Maciaszek moved to continue the Public Hearing. Council Member Nielsen seconded the motion. In a roll call vote Council Member Maciaszek, Council Member Nielsen, Mayor Giles, and Council Member Nelson all voted aye, and the motion carried.

City Planner Brian Parker presented to City Council. Planner Parker noted legal noticing requirements and reviewed a comment from the sewer district. An application for a Planned Unit Development Preliminary Plan and Subdivision Preliminary Plat to construct 14 townhouse dwelling units on a 1.78-acre parcel. During the regularly scheduled November 3, 2022, City Council meeting, the Council conducted a public hearing, requested additional information, and voted to continue the hearing to the December 1, 2022, meeting. During the December 1, 2022 hearing, the Council voted to continue the item to the December 15, 2022, meeting. The applicant has provided the following updated documentation:

- Proof of Ownership
- Updated Application Narrative describing the ownership structure and establishing the outline of CC&Rs to be included in a final plat and final development plan application.
- Revised preliminary plat, site plan, and landscape plan reflecting updated snow storage locations
- Revised elevations and renderings showing windows on all building facades.

Please note that previous application materials related to this item included the DR-22-05 file number. As design review applications are decided by the McCall Area Planning and Zoning Commission, the inclusion of this file was erroneous. Design elements are to be considered in the context of the approvability of the PUD and SUB applications, but the compatibility with the City of McCall Design Review Standards in Title III, Chapter 16 has already been approved.

Council Member Maciaszek asked if the application meets City Code. Planner Parker noted that if conditions of approval are met, the application does meet City Code.

Chad Jones, applicant representative, discussed the changes made to the application noting changes to the structures, keeping public and private facilities separate, and moving utility and snow storage areas. Additionally, clear information was presented on the CC&Rs, the units being a townhouse and not a condominium, and clearly indicating traffic signs.

Council Member Nelson applicant addressed issues previously brought up by Council.

Mayor Giles called for public comment at 6:30 p.m.

Dave Petty, 912 B Fairway Dr, in person

Dave is Parks and Recreation Advisory Committee Chair and noted that the project in front of Council will be the first project that an in-leu contribution will make a difference. Parks and Recreation Director Kurt Wolf agreed with Mr. Petty's comment.

Public Comment was closed at 6:33 p.m.

Council Member Nielsen asked for clarification on the park's contribution, Planner Parker reviewed the original narrative and the condition of approval regarding the in lieu of park fee.

Council Member Nelson noted that the development fits well with City Comprehensive Plan. Council Member Maciaszek reviewed the process of approving a Preliminary Plat, the difference between a townhouse and a condominium and community needs and wants for housing and new development.

Planner Parker noted that upkeep and maintenance will be left up to the individual owners and not a homeowner's association. Mr. Jones noted that there will be design and architectural guidelines in the final CC&Rs. Council Member Maciaszek brought up a concern for the roof structure and maintenance responsibilities with a shared roof line. Community and Economic Development Director Michelle Groenevelt noted the typical maintenance plan on a development with shared roof line is to have a homeowners association manage the maintenance of the exterior of the building.

Mr. Jones noted that there needs to be bylaws and a homeowners association drafted. Attorney Nichols noted the homeowner's association would need to include language to ensure maintenance of the structure and not just issues such as peeling paint. Mr. Jones noted not being opposed to an additional condition to ensure the structure is maintained.

Council Member Maciaszek moved to close the Public Hearing. Council Member Nelson seconded the motion. In a voice vote Council Member Maciaszek, Council Member Nelson, Mayor Giles, Council Member Nielsen all voted aye, and the motion carried.

Council Member Nelson would like to see affordable housing addressed in the development. Council Member Nielsen mentioned concerns regarding the roof design. Additionally, density is needed but vacation rentals and housing unoccupied will not help the community in any way.

Mayor Giles asked for clarification on rules for motions with only four (4) Council Members. Attorney Nichols noted it takes three (3) Council Members to pass a motion.

Council Member Maciaszek noted not knowing if the development will get sewer capacity or not and any concerns Council may have need to be addressed before the development comes back to Council as a final plat approval. Mayor Giles asked that an outside authority review the structure of the development. Attorney Nichols noted that any structure has to meet the building code and the building code has been adapted for Valley County so that any structure built in the City will meet the requirements of the snow load. Additionally, Attorney Nichols noted that the development is not a rezone which means the density is appropriate for the zoning of the parcel. The staff has noted that upon the completion of the conditions in the staff report, the project will meet the city code.

Council Member Nelson expressed that this development does not help housing issues facing the community and is consuming infrastructure. Mayor Giles asked if the Council has a legal right to

deny the application based on Council Member Nelson's comment. Attorney Nichols noted there is no legal right to deny the application based on the housing market. Director Groenevelt noted that providing an entitlement to a project is a big decision and the development can be around for decades and if the Council is not comfortable the Council can continue the hearing.

Council Member Nielsen moved to re-open the public hearing for PUD 22-01 and SUB-22-05 and continue the meeting to the second meeting in January. Council Member Maciaszek seconded the motion. In a roll call vote, Council Member Nielsen, Council Member Maciaszek, Mayor Giles, and Council Member Nelson all voted aye, and the motion carried.

Additional information requested by Council from staff & the applicant:

- HOA specifics
- How is the project conducive to workforce housing?
- Further understanding of the sewer hookups
- Fire suppression requirements?
- Roof design review

AB 22-315 Request to approve a modification to the Development Agreement associated with PUD-18-01 – Saint Luke's Planned Unit Development located at 1000 State Street

It was determined that 2 of the 4 remaining Council Members had a possible conflict with this land use issue. Therefore, the Council decided to postpone this part of the public hearing until the end of the meeting when Council Member Thrower could weigh in giving the Council a quorum of 3.

BUSINESS AGENDA

AB 22-326 Request Adoption of Resolution 22-44 Authorizing the Approval of the McCall Fire Protection District/ City Of McCall Collection of Fire District Short-Term Rental (STR) Inspection Fees Interagency Service Contract

Community & Economic Development Director Michelle Groenevelt and McCall Fire Chief Garret De Jong presented to City Council. To improve health and safety and improve neighborhood impacts, it was determined by the regulations and permitting of STRs needed to be modified. The updates to the city code occurred in Title 3 and Title 4. The City of McCall and McCall Fire District staff worked together to define an annual STR Health and Safety Inspection process which is now required for new STRs to get a business license or existing STRs by January 1, 2024. The Fire District will perform the inspection process, but the City will collect fees for the inspection and reimburse the fees for the inspection back to the Fire District.

Council had no questions regarding the McCall Fire Protection District/City of McCall Collection of Fire District Short-Term Rental Inspection Fees Interagency Service Contract.

Council Member Nelson moved to adopt Resolution 22-44 authorizing the approval of the McCall Fire Protection District/City of McCall Collection of Fire District Short-Term Rental Inspection Fees Interagency Service Contract and authorize the Mayor to sign all necessary agreements. Council Member Maciaszek seconded the motion. In a roll call vote, Council

Member Nelson, Council Member Maciaszek, Mayor Giles, and Council Member Nielsen all voted aye, and the motion carried.

AB 22-325 Request to Review and Approve Comment Letter to Payette National Forest Regarding Proposed Action for Perpetua Resources Stibnite Gold Project, the 2021 Modified Mine Plan

City Manager Anette Spickard presented to City Council. On October 28, 2022, the Payette National Forest published the Draft Supplemental Environmental Impact Statement (SDEIS) for this mining permit application by Perpetua Resources (formerly known as Midas Gold) with a 75-day public comment period. In addition to the written public comment period, a public meeting and open house was hosted by the Forest Service in McCall on Tuesday, December 6, 2022 from 5-8 pm at the Best Western which was attended by the City Manager.

At the December 1, 2022 Council meeting, Council asked for the draft letter to include comments on the following impacts to McCall: traffic, hazardous material transport, climate change, recreation economy, and housing. The Council may also wish to include any new information learned from the Idaho Headwaters Economic Study presented at the December 15, 2022, Council meeting. If Council would like additional revisions to the comment letter, January 5, 2023, has been tentatively scheduled for a council meeting to finalize the letter. Additionally, Council may also direct the City Manager to submit a written request to the Payette National Forest Supervisor to extend the comment period deadline. It is unknown if an extension will be granted so staff recommends finalizing the comment letter prior to January 10, 2023.

Manager Spickard reviewed Council Member Thrower's email of edits and comments regarding the comment letter. One main point was to request an additional environmental study be done. Mayor Giles agrees that requesting an additional study is a reasonable request.

Council directed staff to bring the draft letter back to Council at the Special January 5, 2023 meeting.

AB 22-323 Request for approval to submit a Certified Local Government Grant application to support identification of sites with historic significance

Community & Economic Development Director Michelle Groenevelt presented to City Council. The Idaho State Historic Preservation Office (SHPO) administers federal funds for preservation projects through the Certified Local Government (CLG) program. The City of McCall Historic Preservation Commission (HPC) is an SHPO-certified local government entity and is eligible to apply for funding. The Historic Preservation Commission would like to seek grant funding to support its efforts to update its catalog of buildings and sites within the McCall city limits and Impact Area that may have local and/or national historic significance. The project will entail:

1. Analysis of Valley County Assessor's data to identify all buildings that are, or soon will be, at least 50 years old. 50 years is the federal standard by which buildings may be considered "historic", and
2. Catalogue these properties by importing data into the City's GIS historic properties layer; and
3. Develop a GIS-based mobile survey application to be used to gather on-site information about the current condition and historic significance of identified buildings; and

4. Engage the services of a historian to verify and “ground-truth” the historic integrity of identified properties utilizing the GIS-based mobile survey application.

The CLG Grant request amount is \$3500 and will be matched with \$1500 of FY23 City funds allocated to the HPC and in-kind staff coordination and GIS services.

Council Member Nielsen asked if the buildings would include houses and Director Groenevelt affirmed that residential houses could be eligible.

Council Member Maciaszek moved to approve the submittal of a Certified Local Government Grant application and authorize the Mayor to sign all necessary documents. Council Member Nielsen seconded the motion. In a roll call vote Council Member Maciaszek, Council Member Nielsen, Mayor Giles, Council Member Nelson all voted aye, and the motion carried.

AB 22-328 Request to Approve Resolution 22-43 Authorizing the Execution of Addendum 2 to Cooperative Agreement with ITD – Key No. 13471 SH-55 and Deinhard Lane Intersection Improvements Final Design

Public Works Director Nathan Stewart presented to City Council. On November 3, City Council approved awarding the construction contract for the Deinhard-SH-55 to Granite Excavation. This approval was conditioned upon the City (paying ~60%) and ITD (paying ~40%) cost-sharing both the construction and construction engineering and inspection (CEI) costs to execute the project.

Following the Council’s November 3, 2022 decision, staff has worked with ITD to develop Addendum 2 to the existing Cooperative Agreement (CA) with ITD – Key No. 13471 SH-55 and Deinhard Lane Intersection Improvements Final Design (dated 3/10/22). This Addendum 2 formally adds sections to the Cooperative Agreement to address this previously agreed upon cost-sharing split; it essentially increases the reimbursement that ITD will provide the City by \$1,571,820.10, which is ITD’s portion of the construction and CEI costs.

Council had no questions or concerns regarding the execution of an addendum 2 to the cooperative agreement with ITD.

Council Member Maciaszek moved to approve Resolution 22-43 authorizing the execution of Addendum 2 to Cooperative Agreement SH-55 and Deinhard Lane Intersection Improvements Final Design Key No. 13471. Authorize the Mayor to sign all necessary documents. Council Member Nelson seconded the motion. In a roll call vote, Council Member Maciaszek, Council Member Nelson, Mayor Giles, and Council Member Nielsen all voted aye, and the motion carried.

AB 22-327 Request Approval for a Contract Award: Sunset, Placid, Cammy and Chula Water Main Upgrades

Public Works Director Nathan Stewart presented to City Council. HDR (formerly SPF Water Engineers) and the City’s Water Department have been preparing the design for the *Sunset, Placid, Cammy and Chula Water Main Upgrades* project. This project is part of the Department’s CIP and replaces approximately 2,200 linear feet of aged and undersized 4-inch water main with a new, 8-inch PVC water pipe accompanied by new water services, meters, hydrants, and valves. Formal

bidding occurred in November, and the bid opening occurred on 11/30/22. The City received two bids. HDR has completed a thorough review of the bids to determine the responsive low bidder. The staff has confirmed that adequate FY22 funding exists to award this contract along with a 10% contingency for change orders. If awarded, the project will be completed by October 2023.

Council had no questions or concerns regarding the contract award for water main upgrades.

Council Member Maciaszek moved to award the construction contract for the Sunset, Placid, Cammy, and Chula Water Main Upgrades project to Granite Excavation, LLC in the amount of \$799,866.25; authorize the Mayor to sign all necessary documents; and authorize City staff to manage change orders up to 10% over the initial Contract amount. Council Member Nelson seconded the motion. In a roll call vote Council Member Maciaszek, Council Member Nelson, Mayor Giles, and Council Member Nielsen all voted aye, and the motion carried.

AB 22-324 Request for Approval of Club Car Fleet 5-Year Lease from Colorado Golf and Turf

Golf Pro David DiMartino presented to City Council. On November 28th, City Council adopted Resolution 22-40 for Sole Source procurement from Colorado Golf and Turf. Colorado Golf and Turf is contracted through the cooperative purchasing agreement Sourcewell which the City has utilized in the past and the vendor is willing to take all our existing cart fleet on trade. In this case, a Sole Source determination was required by Council to procure this fleet through a 5-year equipment lease. Staff recommended the following equipment be obtained through a Sole Source procurement with Colorado Golf and Turf per Idaho Code §67-2808(2) subsections v. and viii: 50—2020 Club Car Tempo Electrics with 2022 batteries; 40—2017 Club Car Precedent Electrics with 2022 batteries; 10—2017 Club Car Precedent Gas. Based on this payment of approximately \$7k a month, and average cart rental revenue of approximately 150k per year, the Golf Fund will realize a net positive revenue stream. The notice of intent for a Sole Source procurement was advertised in the Star News for 2 consecutive weeks as required by the State Code. No other vendors have contacted the City in response to the notice. The Lease Agreement and Addendum have been reviewed by the City Attorney.

Council had no questions regarding the approval of Club Cart Fleet lease.

Council Member Maciaszek moved to approve the 5-Year Club Cart fleet lease from Colorado Golf and Turf and authorize the Mayor to sign all necessary documents. Council Member Nelson seconded the motion. In a roll call vote, Council Member Maciaszek, Council Member Nelson, Mayor Giles, and Council Member Nielsen all voted aye, and the motion carried.

AB 22-321 Request to Approve Memorandum Of Understanding (MOU) with the City of Ketchum for Participation in the Idaho Resort Cities Coalition

City Manager Anette Spickard presented to City Council. The City of Ketchum invites the City of McCall to formally join the Idaho Resort Cities Coalition for lobbying, advocacy, and policy services for the 2023 legislative session. The firm of Emily McClure and Blake Youde has been hired by Ketchum to represent the interests of the resort cities. The coalition holds a monthly conference call with its members for briefings and action plans. The Mayor, City Manager, and

Community and Economic Development Director participate in the monthly calls. The Mayor assisted the coalition with the selection of the lobbying firm. Ketchum has asked that each resort city sign the Memorandum of Understanding and pay their proportionate share of the lobbying contract.

Council Member Nelson asked if the coalition would be looking at endowment lands. Manager Spickard noted there was not enough interest between the cities involved to look at legislation regarding endowment lands.

Council Member Nielsen moved to approve the MOU with the City of Ketchum for Participation in the Idaho Resort Cities Coalition and authorize the Mayor to sign all necessary documents. Council Member Nelson seconded the motion. In a roll call vote, Council Member Nielsen, Council Member Nelson, Mayor Giles, and Council Member Maciaszek all voted aye, and the motion carried.

AB 22-312 Request to Approve Resolution 22-41 Adopting the McCall City Council Meeting Schedule for 2023

City Manager Anette Spickard presented to City Council. McCall City Code §1.8.2 states that regular Council meetings will be held on the second and fourth Thursdays of each month except when such regular meetings fall on a legal holiday, then the meetings would be held on a preceding day unless otherwise fixed by the Council.

Historically, Council has only altered the meeting schedule for Holidays and the AIC Annual conference. Should the Council wish to adopt a new Council Meeting Schedule, different than proposed, Council will need to direct staff to prepare the appropriate documents to make those changes.

Council Member Nielsen moved to approve Resolution 22-41 Option 1 adopting the McCall City Council Meeting Schedule for 2023 and authorize the Mayor to sign all necessary documents. Council Member Nelson seconded the motion. In a roll call vote, Council Member Nielsen, Council Member Nelson, Mayor Giles, and Council Member Maciaszek all voted aye, and the motion carried.

Upcoming Meetings Schedule Discussion

Council discussed upcoming meetings. The Special Council meeting for December 16, 2022, was discussed as the timing was noticed wrong. Council directed staff to reach out to the consultants and hold the meeting at the noticed time of 2:30 pm if the consultants are available. If the consultants are not available, the meeting will be cancelled.

PUBLIC HEARING continued

AB 22-315 Request to approve a modification to the Development Agreement associated with PUD-18-01 – Saint Luke’s Planned Unit Development located at 1000 State Street

City Planner Brian Parker presented to Council. An application was received to modify an existing development agreement to extend the deadline to complete all off-site improvements for the Saint Luke’s Planned Unit Development. During their regularly scheduled November 1, 2022, meeting,

the McCall Area Planning & Zoning Commission held a properly noticed public hearing and unanimously recommended approval of the subject application to the McCall City Council.

Council Member Nielsen made a motion to open the public hearing. Council Member Maciaszek seconded the motion. In a roll call vote, Council Member Nielsen, Council Member Maciaszek, Mayor Giles, and Council Member Nelson voted aye, and the motion carried.

Council Member Nielsen and Council Member Nelson were both recused from this item because of their relationship with the hospital.

Council Member Thrower entered the meeting at 8:55 p.m. by phone.

One (1) written public comment was received. There were no live public comments received.

Council Member Maciaszek made a motion to close the public hearing. Council Member Thrower seconded the motion. In a roll call vote, Council Member Maciaszek, Council Member Thrower, and Mayor Giles all voted aye and the motion carried.

Council Member Maciaszek made a motion to approve PUD-18-01 DA MOD for McCall Memorial Hospital District as recommended by the McCall Area Planning & Zoning Commission and authorize the Mayor to sign all necessary documents. Council Member Thrower seconded the motion. In a roll call vote, Council Member Maciaszek, Council Member Thrower, and Mayor Giles all voted aye, and the motion carried.

ADJOURNMENT

Without further business, Mayor Giles adjourned the meeting at 9:01 p.m.

ATTEST:

Robert S. Giles, Mayor

BessieJo Wagner, City Clerk

Report Criteria:

Selected pay codes: 9-02 (Comp Time Available)

Title	Hours Beg Bal	Hours Accrued	Hours Used	Hours Remain
9-02				
Total Airport:	55.86	.00	.00	55.86
Total City Clerk:	12.20	.00	12.00	.20
Total City Manager:	13.45	.00	10.00	3.45
Total Community Development:	61.77	8.25	.00	70.02
Total Finance:	21.78	.75	.00	22.53
Total Golf Course Maint:	59.33	5.63	2.50	62.46
Total Info systems:	7.50	3.00	6.00	4.50
Total Library:	.00	.00	.00	.00
Total Local Option Tax:	.00	.00	.00	.00
Total Parks:	67.16	3.75	.00	70.91
Total Police:	220.28	.00	22.50	197.78
Total PW/Streets:	255.21	21.00	20.76	255.45
Total Recreation Programs:	37.76	3.00	.00	40.76
Total Water Distribution:	134.84	13.50	11.00	137.34
Total Water Treatment:	25.89	3.75	.00	29.64

Emp No	Name	Total Gross Amount	2-00 Overtime Emp Amt	10-00 Overtime-G Emp Amt	
	Total Airport:				
		3	5,231.74	.00	.00
	Total City Clerk:				
		3	6,831.96	.00	.00
	Total City Manager:				
		5	14,525.72	.00	.00
	Total Community Development:				
		6	15,886.45	.00	.00
	Total Council:				
		5	4,200.00	.00	.00
	Total Finance:				
		3	8,191.11	.00	.00
	Total Golf Course Maint:				
		5	8,315.48	.00	.00
	Total Golf Professional:				
		2	4,274.04	.00	.00
	Total Info systems:				
		2	6,224.05	.00	.00
	Total Library:				
		8	10,006.29	.00	.00
	Total Local Option Tax:				
		1	1,751.45	.00	.00
	Total Parks:				
		10	15,178.64	.00	.00
	Total Police:				
		14	37,440.43	930.47	.00
	Total PW/Streets:				
		13	34,381.32	641.12	.00
	Total Recreation Programs:				
		3	8,033.82	.00	.00
	Total Water Distribution:				
		6	13,516.97	113.00	.00
	Total Water Treatment:				
		2	5,950.52	.00	.00
	Grand Totals:				
		91	199,939.99	1,684.59	.00



Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
01-11750 UTILITY CASH CLEARING						
CEDAR & SAGE HOMES LLC	271041	DBL PAYMENT OF WATER AT CLOSING	02/12/23	360.52	.00	
CARPENTER, JULIE & GREG	204752	DBL PAYMENT FOR WATER DECEMBE	02/12/23	425.62	.00	
Total 01-11750 UTILITY CASH CLEARING:				786.14	.00	
Total :				786.14	.00	
Total :				786.14	.00	
PAYROLL PAYABLES CLEARING						
03-22314 DENTAL						
DELTA DENTAL PLAN OF IDAHO	202302	PREMIUMS - #2667-0000	01/23/23	2,968.27	2,968.27	02/09/2023
Total 03-22314 DENTAL:				2,968.27	2,968.27	
03-22315 COLONIAL						
COLONIAL LIFE & ACCIDENT	32897250201188	PREMIUMS - BCN E3289725	02/01/23	568.94	568.94	02/09/2023
COLONIAL LIFE & ACCIDENT	32897250601213	PREMIUMS - BCN E3289725	06/01/22	451.12	451.12	02/09/2023
Total 03-22315 COLONIAL:				1,020.06	1,020.06	
03-22323 HRA ADMIN FEE						
NUESYNERGY INC.	2023-01	HRA/FSA ADMIN FEES	02/06/23	385.00	.00	
Total 03-22323 HRA ADMIN FEE:				385.00	.00	
03-22326 HEALTH INSURANCE PAYABLE						
III-A TRUST	202302	PREMIUMS - #142-MCCALL	02/03/23	105,102.00	105,102.00	02/09/2023
Total 03-22326 HEALTH INSURANCE PAYABLE:				105,102.00	105,102.00	
03-22328 VISION PAYABLE						
III-A TRUST	202302	PREMIUMS - #142-MCCALL	02/03/23	1,138.00	1,138.00	02/09/2023
Total 03-22328 VISION PAYABLE:				1,138.00	1,138.00	
03-22330 WILLAMETTE DENTAL						
WILLAMETTE DENTAL INSURANCE	202302	PREMIUMS - GROUP #Z1759 - ID51	02/01/23	3,171.40	3,171.40	02/09/2023
Total 03-22330 WILLAMETTE DENTAL:				3,171.40	3,171.40	
03-22375 CHILD SUPPORT						
IDAHO CHILD SUPPORT RECEIPTING	20230210 - 6	CASE# - 395109	02/09/23	106.62	106.62	02/09/2023
OREGON DEPT. OF JUSTICE	20230210 - 5	CASE ID - 410000000121812	02/09/23	252.00	252.00	02/09/2023
Total 03-22375 CHILD SUPPORT:				358.62	358.62	
Total :				114,143.35	113,758.35	
Total PAYROLL PAYABLES CLEARING:				114,143.35	113,758.35	

GENERAL FUND
GENERAL FUND REVENUE

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-30-015-400.0 BUSINESS LICENSE						
DICKINSON ENTERPRISES LLC	20230201	OVERPAYMENT FOR BUSINESS LICEN	02/01/23	125.00	.00	
FROST, JONATHAN	20230201	REFUND - BUSINESS LICENSE	02/01/23	70.00	.00	
Total 10-30-015-400.0 BUSINESS LICENSE:				195.00	.00	
Total GENERAL FUND REVENUE:				195.00	.00	
MAYOR & COUNCIL						
10-41-150-275.0 PUBLIC RELATIONS						
STAR NEWS, THE	59429	DISPLAY AD - MCCALL COUNCIL UPDA	01/31/23	384.00	.00	
Total 10-41-150-275.0 PUBLIC RELATIONS:				384.00	.00	
10-41-150-420.0 TRAVEL AND MEETINGS						
CITY OF KETCHUM	20230215	RESORT CITY COALITION TOUR INVOI	02/15/23	400.00	.00	
Total 10-41-150-420.0 TRAVEL AND MEETINGS:				400.00	.00	
Total MAYOR & COUNCIL:				784.00	.00	
INFORMATION SYSTEMS						
10-42-150-300.0 PROFESSIONAL SERVICES						
DIGLINE INC.	70435-IN	CITY OF MCCALL FIBER ADDITIONAL C	12/31/22	10.72	.00	
Total 10-42-150-300.0 PROFESSIONAL SERVICES:				10.72	.00	
10-42-150-460.0 TELEPHONE						
VERIZON WIRELESS	9926709587	CELLULAR PHONE SERVICE	02/01/23	227.84	.00	
Total 10-42-150-460.0 TELEPHONE:				227.84	.00	
10-42-150-465.0 COMMUNICATIONS - ETHERNET						
SPARKLIGHT	20230208	INTERNET - ACCT # 112663760 FEBRUA	02/08/23	117.72	.00	
ZIPLY FIBER	0223-0944	208-196-0944-080508-9	02/07/23	1,280.00	.00	
Total 10-42-150-465.0 COMMUNICATIONS - ETHERNET:				1,397.72	.00	
10-42-150-610.0 COMPUTER SOFTWARE						
XERILLION CORPORATION	INV-02738-G9V9Q0	Blanket PO to cover monthly charges relat	01/31/23	4,191.44	.00	
Total 10-42-150-610.0 COMPUTER SOFTWARE:				4,191.44	.00	
10-42-150-620.0 COMPUTER HARDWARE						
DELL MARKETING L.P.	10651727412	Computer accessories	02/13/23	1,874.08	.00	
Total 10-42-150-620.0 COMPUTER HARDWARE:				1,874.08	.00	
Total INFORMATION SYSTEMS:				7,701.80	.00	
CITY MANAGER						
10-43-150-460.0 TELEPHONE						
VERIZON WIRELESS	9926709587	CELLULAR PHONE SERVICE	02/01/23	121.57	.00	
Total 10-43-150-460.0 TELEPHONE:				121.57	.00	
Total CITY MANAGER:				121.57	.00	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
ADMINISTRATIVE COSTS						
10-44-150-300.0 PROFESSIONAL SERVICES						
NUESYNERGY INC.	2023-01	COBRA ADMIN FEES	02/06/23	75.00	.00	
Total 10-44-150-300.0 PROFESSIONAL SERVICES:				75.00	.00	
10-44-150-310.0 ATTORNEY - CIVIL NON-REIMB						
WHITE PETERSON P.A.	155142	GENERAL CITY ADMIN	01/31/23	16,707.13	.00	
Total 10-44-150-310.0 ATTORNEY - CIVIL NON-REIMB:				16,707.13	.00	
10-44-150-420.0 TRAVEL AND MEETINGS						
TREASURE VALLEY COFFEE INC.	2160:08779644	TEA	02/06/23	24.00	.00	
Total 10-44-150-420.0 TRAVEL AND MEETINGS:				24.00	.00	
10-44-150-450.0 CLEANING AND CUSTODIAL						
ALSCO	LBOI2059139	10 MATS	02/14/23	93.10	.00	
MAY HARDWARE INC.	63597	BAKING SODA FOR BREAKROOM REF	02/03/23	3.22	.00	
Total 10-44-150-450.0 CLEANING AND CUSTODIAL:				96.32	.00	
10-44-150-460.0 TELEPHONE						
ZIPLY FIBER	0223-3038	208-634-3038-062090-8	02/07/23	40.44	.00	
ZIPLY FIBER	0223-4493	208-634-4493-042005-8	02/07/23	50.24	.00	
Total 10-44-150-460.0 TELEPHONE:				90.68	.00	
10-44-150-490.0 HEAT, LIGHTS, AND UTILITIES						
IDAHO POWER	0223-2201313992	ENERGY CHARGE PER KWH	02/16/23	766.94	.00	
Total 10-44-150-490.0 HEAT, LIGHTS, AND UTILITIES:				766.94	.00	
10-44-150-490.1 CARES ACT BROADBAND GRANT						
IDAHO POWER	0223-2201313992	ENERGY CHARGE PER KWH	02/16/23	72.22	.00	
Total 10-44-150-490.1 CARES ACT BROADBAND GRANT:				72.22	.00	
10-44-150-500.0 RENTAL - OFFICE EQUIPMENT						
U.S. BANK EQUIPMENT FINANCE	494441439	CITY HALL XEROX COPIER - SN 6TB45	02/14/23	247.39	.00	
WELLS FARGO EQUIPMENT FINANCE	5023798910-FIN	XEROX C8045 #603-0214726-000 RENT	02/04/23	170.25	.00	
Total 10-44-150-500.0 RENTAL - OFFICE EQUIPMENT:				417.64	.00	
10-44-150-500.1 RENTAL - EQUIPMENT MAINTENANCE						
BOISE OFFICE EQUIPMENT	IN3250173	XEROX XALC8070H2 OVERAGE CHAR	02/06/23	236.58	.00	
Total 10-44-150-500.1 RENTAL - EQUIPMENT MAINTENANCE:				236.58	.00	
Total ADMINISTRATIVE COSTS:				18,486.51	.00	
FINANCE						
10-45-150-301.0 AUDIT FEES						
HARRIS CPAs	90044519	AUDIT OF FINANCIALS STMTS YEAR E	01/31/23	30,000.00	.00	
Total 10-45-150-301.0 AUDIT FEES:				30,000.00	.00	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-45-150-305.0 SOFTWARE SUPPORT - CASELLE						
CASELLE INC.	122953	SOFTWARE SUPPORT AND MAINTENA	02/02/23	200.00	.00	
Total 10-45-150-305.0 SOFTWARE SUPPORT - CASELLE:				200.00	.00	
Total FINANCE:				30,200.00	.00	
CITY CLERK						
10-46-150-210.0 DEPARTMENT SUPPLIES						
OFFICE SAVERS ONLINE	20230202	GOLD FOIL SEALS	02/02/23	6.19	.00	
Total 10-46-150-210.0 DEPARTMENT SUPPLIES:				6.19	.00	
10-46-150-400.0 ADVERTISING/LEGAL PUBLICATIONS						
STAR NEWS, THE	59458	LEGAL AD - ABANDONED VEHICLE SAL	01/31/23	47.19	.00	
Total 10-46-150-400.0 ADVERTISING/LEGAL PUBLICATIONS:				47.19	.00	
10-46-150-598.0 RECORDS DESTRUCTION						
SHRED-IT USA - BOISE	8003301226	SHREDDING	02/03/23	204.04	.00	
Total 10-46-150-598.0 RECORDS DESTRUCTION:				204.04	.00	
Total CITY CLERK:				257.42	.00	
COMMUNITY DEVELOPMENT						
10-48-150-210.0 DEPARTMENT SUPPLIES						
OFFICE SAVERS ONLINE	20230202	DRY ERASE MARKERS	02/02/23	14.99	.00	
Total 10-48-150-210.0 DEPARTMENT SUPPLIES:				14.99	.00	
10-48-150-250.0 MOTOR FUELS AND LUBRICANTS						
CHEVRON TEXACO	87057561-CD	FUEL	02/06/23	85.62	.00	
Total 10-48-150-250.0 MOTOR FUELS AND LUBRICANTS:				85.62	.00	
10-48-150-300.0 PROFESSIONAL SERVICES						
HORROCKS ENGINEERS INC.	75162	TASK ORDER 23-03 2023 Miscellaneous GIS Services	02/02/23	2,213.26	.00	
Total 10-48-150-300.0 PROFESSIONAL SERVICES:				2,213.26	.00	
10-48-150-460.0 TELEPHONE						
VERIZON WIRELESS	9926709587	CELLULAR PHONE SERVICE	02/01/23	168.12	.00	
Total 10-48-150-460.0 TELEPHONE:				168.12	.00	
Total COMMUNITY DEVELOPMENT:				2,481.99	.00	
POLICE DEPARTMENT						
10-50-100-156.0 CLOTHING/UNIFORMS						
GALLS	023338580	5 POINT STAR EMBROIDERY	01/25/23	4.01	.00	
GALLS	023386452	LAWPRO STAR INSIGNIA	01/30/23	10.75	.00	
Total 10-50-100-156.0 CLOTHING/UNIFORMS:				14.76	.00	
10-50-150-210.0 DEPARTMENT SUPPLIES						
RIDLEY'S FAMILY MARKETS	20230215	TOOK DISCOUNT TWICE	02/15/23	15.59	.00	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 10-50-150-210.0 DEPARTMENT SUPPLIES:				15.59	.00	
10-50-150-250.0 MOTOR FUELS AND LUBRICANTS						
CHEVRON TEXACO	87056442-PD	FUEL	02/06/23	3,326.49	.00	
Total 10-50-150-250.0 MOTOR FUELS AND LUBRICANTS:				3,326.49	.00	
10-50-150-275.0 PUBLIC RELATIONS						
RIDLEY'S FAMILY MARKETS	20230215	TOOK DISCOUNT TWICE	02/15/23	9.31	.00	
Total 10-50-150-275.0 PUBLIC RELATIONS:				9.31	.00	
10-50-150-405.0 DRUG CASE EXPENDITURES						
VERIZON WIRELESS	9926274576	CELLULAR PHONE SERVICE	01/26/23	40.01	.00	
Total 10-50-150-405.0 DRUG CASE EXPENDITURES:				40.01	.00	
10-50-150-450.0 CLEANING AND CUSTODIAL						
BLUE RIBBON LINEN SUPPLY INC.	430262	FLOOR MATS	02/03/23	25.00	.00	
GALLS	023395310	5 POINT STAR EMBROIDERY, HOLE	01/31/23	5.56	.00	
SHRED-IT USA - BOISE	8003301226	SHREDDING	02/03/23	158.53	.00	
Total 10-50-150-450.0 CLEANING AND CUSTODIAL:				189.09	.00	
10-50-150-460.0 TELEPHONE						
VERIZON WIRELESS	9926274576	CELLULAR PHONE SERVICE	01/26/23	1,141.84	.00	
ZIPLY FIBER	0223-2144	208-634-2144-111299-8	02/07/23	30.25	.00	
Total 10-50-150-460.0 TELEPHONE:				1,172.09	.00	
10-50-150-500.0 RENTAL - OFFICE EQUIPMENT						
WELLS FARGO EQUIPMENT FINANCE	5023716687	XEROX C405 #603-0173151 01/27/23-02/	02/01/23	65.47	.00	
Total 10-50-150-500.0 RENTAL - OFFICE EQUIPMENT:				65.47	.00	
10-50-150-501.0 MAINT - COPIER - PER PAGE COST						
WELLS FARGO EQUIPMENT FINANCE	5023716688	XEROX C8045 #603-0173257-000 MIN. U	02/01/23	447.39	.00	
Total 10-50-150-501.0 MAINT - COPIER - PER PAGE COST:				447.39	.00	
10-50-150-520.1 RENTAL-POLICE DEPT. FACILITIES						
VALLEY COUNTY	2023 - MARCH	PD FACILITY LEASE	02/14/23	2,700.00	.00	
Total 10-50-150-520.1 RENTAL-POLICE DEPT. FACILITIES:				2,700.00	.00	
Total POLICE DEPARTMENT:				7,980.20	.00	
GRANT EXPENSES						
10-60-250-598.0 FEDERAL - CDBG						
GRANITE EXCAVATION INC.	22-018 - 4 SC SITE	Streets LOT contribution to senior center s	01/31/23	894.12	.00	
Total 10-60-250-598.0 FEDERAL - CDBG:				894.12	.00	
10-60-250-720.0 FEDERAL - CD - HISTORICAL						
CLOUD, NAKIA	20230123	illustrations for historic interpretive signage	01/25/23	1,000.00	1,000.00	02/09/2023

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 10-60-250-720.0 FEDERAL - CD - HISTORICAL:				1,000.00	1,000.00	
10-60-250-725.0 SLFRF - Federal						
CRESTLINE ENGINEERS INC.	3559	TASK - PRELIMINARY DESIGN - CAMPU	02/06/23	285.00	.00	
Total 10-60-250-725.0 SLFRF - Federal:				285.00	.00	
Total GRANT EXPENSES:				2,179.12	1,000.00	
CAPITAL IMPROVEMENT PLAN						
10-70-750-997.0 FRANCHISE FEES - CONTINGENCY						
CRESTLINE ENGINEERS INC.	3583	CEI services for Park-Thompson - extensi	02/06/23	412.50	.00	
HORROCKS ENGINEERS INC.	75162	TO-22-06: Downtown Core Phase 3B - Fi	02/02/23	180.89	.00	
HORROCKS ENGINEERS INC.	75162	TASK 17-03 C 2ND STREET AND LENOR	02/02/23	34.47	.00	
Total 10-70-750-997.0 FRANCHISE FEES - CONTINGENCY:				627.86	.00	
Total CAPITAL IMPROVEMENT PLAN:				627.86	.00	
Total GENERAL FUND:				71,015.47	1,000.00	
PUBLIC WORKS & STREETS FUND						
PUBLIC WORKS & STREETS						
24-55-100-153.0 PHYSICAL EXAMS						
WIENHOFF DRUG TESTING	111756	RANDOM TESTING	02/03/23	110.00	.00	
Total 24-55-100-153.0 PHYSICAL EXAMS:				110.00	.00	
24-55-100-156.0 CLOTHING/UNIFORMS						
RIDLEY'S FAMILY MARKETS	20230215	TOOK DISCOUNT TWICE	02/15/23	12.23	.00	
Total 24-55-100-156.0 CLOTHING/UNIFORMS:				12.23	.00	
24-55-150-211.0 MECHANIC SHOP SUPPLIES						
ALSCO	LBOI2059129	SHOP TOWELS, COVERALLS	02/14/23	53.96	.00	
ALSCO	LBOI2059495	COVERALL - JOHNNY	02/14/23	90.44	.00	
MAY HARDWARE INC.	64023	MISC FASTENERS	02/10/23	27.79	.00	
TATES RENTS INC	1697274-7	WEED BURNER TORCH	02/14/23	119.99	.00	
Total 24-55-150-211.0 MECHANIC SHOP SUPPLIES:				292.18	.00	
24-55-150-250.0 MOTOR FUELS AND LUBRICANTS						
A & I DISTRIBUTORS	3893535	55GAL DEFF	01/27/23	232.31	.00	
A & I DISTRIBUTORS	3895359	10/142 VALCOBALT	02/01/23	535.70	.00	
A & I DISTRIBUTORS	3896122	55 GAL ANTIFREEZE	02/03/23	373.45	.00	
CHEVRON TEXACO	87055548-PW	FUEL	02/06/23	11,744.36	.00	
JERRY'S AUTO PARTS	322098	TRAN/FLU QT	02/03/23	76.32	.00	
TATES RENTS INC	1696358-7	LP GAS - POTHOLING	02/09/23	29.92	.00	
TATES RENTS INC	1696747-7	LP GAS - POTHOLING	02/10/23	14.76	.00	
TATES RENTS INC	1697270-7	LP GAS	02/14/23	27.93	.00	
Total 24-55-150-250.0 MOTOR FUELS AND LUBRICANTS:				13,034.75	.00	
24-55-150-300.0 PROFESSIONAL SERVICES						
ALLWEST TESTING & ENGINEERING I	27303	3/4" Aggregate testing	10/31/22	1,629.50	.00	
SHADOW TRACKERS	RDK221044	BACKGROUND CHECK	01/31/23	30.00	.00	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 24-55-150-300.0 PROFESSIONAL SERVICES:				1,659.50	.00	
24-55-150-350.0 ENGINEER SERVICES						
CRESTLINE ENGINEERS INC.	3558	Standard Specifications Development	02/06/23	825.00	.00	
HORROCKS ENGINEERS INC.	75162	FY2022 Pavement Inventory of McCall's p	02/02/23	507.25	.00	
HORROCKS ENGINEERS INC.	75162	TO-23-01: Misc. Transportation Engineeri	02/02/23	470.00	.00	
Total 24-55-150-350.0 ENGINEER SERVICES:				1,802.25	.00	
24-55-150-360.0 REIMBURSABLE DEVEL. FEES						
HORROCKS ENGINEERS INC.	75162	TO 23-04: Land Development and TIS Re	02/02/23	579.52	.00	
HORROCKS ENGINEERS INC.	75162	TO 23-04: Land Development and TIS Re	02/02/23	342.27	.00	
Total 24-55-150-360.0 REIMBURSABLE DEVEL. FEES:				921.79	.00	
24-55-150-450.0 CLEANING AND CUSTODIAL						
ALSCO	LBOI2059129	4 MATS	02/14/23	25.52	.00	
MAY HARDWARE INC.	63729	MR CLEAN	02/07/23	8.26	.00	
Total 24-55-150-450.0 CLEANING AND CUSTODIAL:				33.78	.00	
24-55-150-460.0 TELEPHONE						
VERIZON WIRELESS	9926709587	CELLULAR PHONE SERVICE	02/01/23	455.34	.00	
Total 24-55-150-460.0 TELEPHONE:				455.34	.00	
24-55-150-465.0 COMMUNICATIONS - RADIO						
DAY WIRELESS SYSTEMS	INV763279	ANALOG RADIO	02/13/23	553.90	.00	
Total 24-55-150-465.0 COMMUNICATIONS - RADIO:				553.90	.00	
24-55-150-490.0 HEAT, LIGHTS, AND UTILITIES						
ED STAUB & SONS PETROLEUM INC	8777448	PROPANE	02/06/23	583.85	.00	
IDAHO POWER	0223-2201313992	ENERGY CHARGE PER KWH	02/16/23	628.91	.00	
Total 24-55-150-490.0 HEAT, LIGHTS, AND UTILITIES:				1,212.76	.00	
24-55-150-491.0 STREET LIGHTS - POWER						
IDAHO POWER	0223-2201313992	ENERGY CHARGE PER KWH	02/16/23	1,786.40	.00	
Total 24-55-150-491.0 STREET LIGHTS - POWER:				1,786.40	.00	
24-55-150-500.0 RENTAL - OFFICE EQUIPMENT						
U.S. BANK EQUIPMENT FINANCE	494441439	PUBLIC WORKS XEROX COPIER - SN 8	02/14/23	163.69	.00	
Total 24-55-150-500.0 RENTAL - OFFICE EQUIPMENT:				163.69	.00	
24-55-150-500.1 RENTAL - EQUIPMENT MAINTENANCE						
BOISE OFFICE EQUIPMENT	IN3250173	XEROX XALC8045'S OVERAGE CHARG	02/06/23	53.85	.00	
Total 24-55-150-500.1 RENTAL - EQUIPMENT MAINTENANCE:				53.85	.00	
24-55-150-580.0 REPAIRS - AUTOMOTIVE EQUIPMENT						
JERRY'S AUTO PARTS	321529	SPARK PLUG REMOVER KIT	01/31/23	95.77	.00	
JERRY'S AUTO PARTS	321934	DEXCOOL	02/02/23	119.16	.00	
JERRY'S AUTO PARTS	321934	DEXCOOL	02/02/23	119.16	.00	
JERRY'S AUTO PARTS	321958	EST/LIFE GAL	02/02/23	143.88	.00	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
JERRY'S AUTO PARTS	321958	EST/LIFE GAL	02/02/23	143.88-	.00	
JERRY'S AUTO PARTS	321964	RTU EXT/LIFE GAL	02/02/23	115.92	.00	
JERRY'S AUTO PARTS	322134	FUEL FILTER	02/03/23	11.92	.00	
JERRY'S AUTO PARTS	322548	Z HOSE END FITTING	02/07/23	14.95	.00	
JERRY'S AUTO PARTS	322559	Z HOSE END FITTING	02/07/23	11.32	.00	
JERRY'S AUTO PARTS	322941	OIL FILTER	02/10/23	10.66	.00	
NORTHWEST EQUIPMENT SALES INC	319913BP	HEATER PAD 500W	02/13/23	183.19	.00	
WESTERN STATES EQUIPMENT CO.	CM00142864	CORE RETURN	02/14/23	1,158.44-	.00	
WESTERN STATES EQUIPMENT CO.	IN002255772	2924136	12/30/22	132.08	.00	
WESTERN STATES EQUIPMENT CO.	IN002286933	PIPE	01/31/23	53.90	.00	
WESTERN STATES EQUIPMENT CO.	IN002288010	8000 HR PARTS KIT	02/01/23	599.20	.00	
Total 24-55-150-580.0 REPAIRS - AUTOMOTIVE EQUIPMENT:				70.47	.00	
24-55-200-701.0 FACILITY PLAN & IMPROVEMENTS						
HORROCKS ENGINEERS INC.	75162	TASK 21-18 PUBLIC WORKS FACILITY	02/02/23	5,653.74	.00	
Total 24-55-200-701.0 FACILITY PLAN & IMPROVEMENTS:				5,653.74	.00	
Total PUBLIC WORKS & STREETS:				27,816.63	.00	
Total PUBLIC WORKS & STREETS FUND:				27,816.63	.00	
LIBRARY FUND						
LIBRARY DEPARTMENT						
25-57-150-435.0 BOOKS/PUBLICATIONS/SUBSCRIPTS						
AMAZON CAPITAL SERVICES INC	1D7Q-DHW1-43GX	BOOKS	02/07/23	73.22	.00	
AMAZON CAPITAL SERVICES INC	1N3Q-PLHP-3Y7T	BOOKS	02/07/23	15.62	.00	
AMAZON CAPITAL SERVICES INC	1NNT-PFPN-4LTC	BOOKS	02/07/23	56.26	.00	
BAKER & TAYLOR BOOKS	2037299620	BOOKS	02/01/23	100.69	.00	
BAKER & TAYLOR BOOKS	2037316845	BOOKS	02/09/23	145.54	.00	
Total 25-57-150-435.0 BOOKS/PUBLICATIONS/SUBSCRIPTS:				391.33	.00	
25-57-150-460.0 TELEPHONE						
VERIZON WIRELESS	9926709587	CELLULAR PHONE SERVICE	02/01/23	41.55	.00	
Total 25-57-150-460.0 TELEPHONE:				41.55	.00	
25-57-150-461.0 CABLEONE INTERNET SERVICES						
SPARKLIGHT	20230208	INTERNET - ACCT # 112663760 FEBRUA	02/08/23	117.71	.00	
Total 25-57-150-461.0 CABLEONE INTERNET SERVICES:				117.71	.00	
25-57-150-467.0 YOUNG ADULT MATERIALS						
AMAZON CAPITAL SERVICES INC	14LG-HG3J-4NV7	YOUNG ADULT MATERIALS	02/07/23	43.28	.00	
Total 25-57-150-467.0 YOUNG ADULT MATERIALS:				43.28	.00	
25-57-150-468.0 FRIENDS-BOOKS/MATERIALS, ETC.						
AMAZON CAPITAL SERVICES INC	164L-X731-46F4	BOOK	02/07/23	13.60	.00	
AMAZON CAPITAL SERVICES INC	1PQQ-GQ1M-497H	WINTER CARNIVAL PARADE SUPPLIES	02/07/23	20.47	.00	
Total 25-57-150-468.0 FRIENDS-BOOKS/MATERIALS, ETC.:				34.07	.00	
25-57-150-469.0 PROGRAMMING SUPPLIES						
ALBERTSONS LLC	00805461-020323-3	SNOWMAN BLDG CONTEST	02/03/23	10.96	.00	
AMAZON CAPITAL SERVICES INC	1N6J-FKRH-4HG9	PROGRAMMING SUPPLIES	02/07/23	20.57-	.00	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 25-57-150-469.0 PROGRAMMING SUPPLIES:				9.61-	.00	
25-57-150-490.0 HEAT, LIGHTS, AND UTILITIES						
IDAHO POWER	0223-2201313992	ENERGY CHARGE PER KWH	02/16/23	381.09	.00	
Total 25-57-150-490.0 HEAT, LIGHTS, AND UTILITIES:				381.09	.00	
25-57-150-500.0 RENTAL - OFFICE EQUIPMENT						
U.S. BANK EQUIPMENT FINANCE	494441439	LIBRARY XEROX COPIER - SN 8TB6545	02/14/23	170.41	.00	
Total 25-57-150-500.0 RENTAL - OFFICE EQUIPMENT:				170.41	.00	
25-57-150-500.1 RENTAL - EQUIPMENT MAINTENANCE						
BOISE OFFICE EQUIPMENT	IN3250173	XEROX XALC8045'S OVERAGE CHARG	02/06/23	57.49	.00	
Total 25-57-150-500.1 RENTAL - EQUIPMENT MAINTENANCE:				57.49	.00	
Total LIBRARY DEPARTMENT:				1,227.32	.00	
Total LIBRARY FUND:				1,227.32	.00	
RECREATION FUND						
RECREATION - PROGRAMS						
28-58-150-210.0 DEPARTMENT SUPPLIES						
ALBERTSONS LLC	00662579-011123-3	REC PROGRAMS SNACKS	01/11/23	46.42	.00	
RIDLEY'S FAMILY MARKETS	00303480935-463	TOTS & TKES SNACKS	02/08/23	14.99	.00	
RIDLEY'S FAMILY MARKETS	20230215	TOOK DISCOUNT TWICE	02/15/23	8.23	.00	
ROCKY MOUNTAIN SIGNS & APPAREL	24063	REC/IRPA STICKERS	02/09/23	95.00	.00	
Total 28-58-150-210.0 DEPARTMENT SUPPLIES:				164.64	.00	
28-58-150-300.0 PROFESSIONAL SERVICES						
SHADOW TRACKERS	RDK221044	BACKGROUND CHECK	01/31/23	40.00	.00	
Total 28-58-150-300.0 PROFESSIONAL SERVICES:				40.00	.00	
28-58-150-460.0 TELEPHONE						
VERIZON WIRELESS	9926709587	CELLULAR PHONE SERVICE	02/01/23	174.66	.00	
Total 28-58-150-460.0 TELEPHONE:				174.66	.00	
28-58-150-490.0 HEAT, LIGHTS, AND UTILITIES						
IDAHO POWER	0223-2201313992	ENERGY CHARGE PER KWH	02/16/23	368.23	.00	
Total 28-58-150-490.0 HEAT, LIGHTS, AND UTILITIES:				368.23	.00	
Total RECREATION - PROGRAMS:				747.53	.00	
RECREATION - PARKS						
28-59-150-210.0 DEPARTMENT SUPPLIES						
BUILDERS FIRSTSOURCE INC.	86822475	CHARGER BATTERY 18V	02/08/23	194.73	.00	
MAY HARDWARE INC.	63375	PAINT LINERS, TINT	02/01/23	52.18	.00	
MAY HARDWARE INC.	63383	THREADED STEEL ROD	02/01/23	17.79	.00	
MAY HARDWARE INC.	63434	FLARE ADPTR RETURN	02/01/23	8.98-	.00	
MAY HARDWARE INC.	63435	STRUT CHANEL	02/01/23	58.49	.00	
MAY HARDWARE INC.	63504	ADAPTER	02/02/23	13.47	.00	
MAY HARDWARE INC.	63876	NOTICE SIGN, ID TAG, NUMBERS	02/08/23	28.49	.00	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
MAY HARDWARE INC.	63948	UTIL KNIFE, TAPE RULE, WRENCH, HA	02/09/23	161.67	.00	
MAY HARDWARE INC.	63949	CM WORK BAG	02/09/23	6.99	.00	
MAY HARDWARE INC.	63963	PAPER TOWEL HOLDER	02/09/23	13.49	.00	
MAY HARDWARE INC.	64037	PAINT BRUSH	02/10/23	11.69	.00	
NORTHERN TOOL & EQUIPMENT CO.	51709663	LED STICK LIGHT	01/26/23	54.98	.00	
SHERWIN-WILLIAMS CO., THE	4492-2	PURDY PAIL & LINER	02/13/23	26.77	.00	
Total 28-59-150-210.0 DEPARTMENT SUPPLIES:				631.76	.00	
28-59-150-250.0 MOTOR FUELS AND LUBRICANTS						
CHEVRON TEXACO	87056629-PR	FUEL	02/06/23	2,199.52	.00	
Total 28-59-150-250.0 MOTOR FUELS AND LUBRICANTS:				2,199.52	.00	
28-59-150-300.0 PROFESSIONAL SERVICES						
CRESTLINE ENGINEERS INC.	3573	Professional services project management	02/06/23	1,328.44	.00	
Total 28-59-150-300.0 PROFESSIONAL SERVICES:				1,328.44	.00	
28-59-150-460.0 TELEPHONE						
VERIZON WIRELESS	9926709587	CELLULAR PHONE SERVICE	02/01/23	164.66	.00	
Total 28-59-150-460.0 TELEPHONE:				164.66	.00	
28-59-150-490.0 HEAT, LIGHTS, AND UTILITIES						
IDAHO POWER	0223-2201313992	ENERGY CHARGE PER KWH	02/16/23	1,114.27	.00	
IDAHO POWER	0223-2201313992	ENERGY CHARGE PER KWH	02/16/23	1,249.02	.00	
Total 28-59-150-490.0 HEAT, LIGHTS, AND UTILITIES:				2,363.29	.00	
28-59-150-491.0 TRASH, PORTA POTTIE RENTAL						
HONEY DIPPERS INC.	61771	WINTER CARNIVAL	01/26/23	175.00	.00	
Total 28-59-150-491.0 TRASH, PORTA POTTIE RENTAL:				175.00	.00	
28-59-150-510.0 RENTAL - MINOR EQUIPMENT						
TATES RENTS INC	1694708-7	SCISSOR LIFT	02/02/23	350.70	.00	
Total 28-59-150-510.0 RENTAL - MINOR EQUIPMENT:				350.70	.00	
28-59-150-570.0 REPAIRS - BUILDING AND GROUNDS						
BUILDERS FIRSTSOURCE INC.	86790794	THREADED STEEL ROD	02/01/23	7.99	.00	
CONSOLIDATED ELECTRICAL DIST	4438-1022016	SPRING NUT	02/02/23	51.99	.00	
CONSOLIDATED ELECTRICAL DIST	4438-1022017	COND/EMT CLAMP	02/02/23	19.47	.00	
MAY HARDWARE INC.	63404	VOLT DETECTOR, WIRE CONNECTOR,	02/01/23	65.48	.00	
MAY HARDWARE INC.	63430	BRS ADAPTER, FLARE ADPTR	02/01/23	17.96	.00	
MAY HARDWARE INC.	63919	CABOT DCKCRT TINT	02/09/23	45.89	.00	
MAY HARDWARE INC.	64188	CONCRETE PATCH, JOINT KNIF	02/13/23	20.68	.00	
SILVER CREEK SUPPLY LLC	9300886-001	ICECAL MELT	02/09/23	929.24	.00	
Total 28-59-150-570.0 REPAIRS - BUILDING AND GROUNDS:				1,158.70	.00	
28-59-150-580.0 REPAIRS - AUTOMOTIVE EQUIPMENT						
JERRY'S AUTO PARTS	322334	THERMAL FLASHER	02/06/23	6.96	.00	
JERRY'S AUTO PARTS	322828	TAP	02/09/23	10.34	.00	
JERRY'S AUTO PARTS	322969	GAUGE	02/10/23	7.97	.00	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 28-59-150-580.0 REPAIRS - AUTOMOTIVE EQUIPMENT:				25.27	.00	
28-59-150-590.0 REPAIRS - OTHER EQUIPMENT						
HIGH DESERT BOBCAT dba	P06033	RETURN INCORRECT PARTS	02/08/23	2,751.78-	.00	
TURF EQUIPMENT & IRRIGATION	763877-00	SpOOL FLOAT HYD VALVE KIT	02/09/23	168.99	.00	
WESTERN STATES EQUIPMENT CO.	IN002206172	COUPLING - QDI	11/09/22	466.30	.00	
Total 28-59-150-590.0 REPAIRS - OTHER EQUIPMENT:				2,116.49-	.00	
28-59-200-702.0 CAPITAL PURCHASES						
MOUNTAIN HOME AUTO RANCH INC.	38870	Capital Purchase Ford F350 regular cab.	02/08/23	32,918.00	.00	
Total 28-59-200-702.0 CAPITAL PURCHASES:				32,918.00	.00	
28-59-200-714.0 BROWN PARK / EAST LAKE STR WF						
HORROCKS ENGINEERS INC.	75162	TASK 21-04 A E. LAKE STREET WATERF	02/02/23	255.91	.00	
Total 28-59-200-714.0 BROWN PARK / EAST LAKE STR WF:				255.91	.00	
Total RECREATION - PARKS:				39,454.76	.00	
GRANT EXPENSES						
28-60-250-606.0 GRANTS						
GRAVITY SPORTS INC.	20230207	The recreation department applied and wa	02/07/23	1,499.95	.00	
Total 28-60-250-606.0 GRANTS:				1,499.95	.00	
Total GRANT EXPENSES:				1,499.95	.00	
Total RECREATION FUND:				41,702.24	.00	
AIRPORT FUND						
AIRPORT DEPARTMENT						
29-56-100-156.0 CLOTHING/UNIFORMS						
D & B SUPPLY CO.	21694	WORK PANTS - BISOM	02/04/23	119.98	.00	
Total 29-56-100-156.0 CLOTHING/UNIFORMS:				119.98	.00	
29-56-150-250.0 MOTOR FUELS AND LUBRICANTS						
UNITED OIL	530802	110V DEF PUMP/HOSE	01/31/23	700.00	.00	
UNITED OIL	530844	DRUM	02/02/23	226.60	.00	
COASTLINE EQUIPMENT CO.	982419	TRANSMISSION OIL	01/23/23	380.97	.00	
COASTLINE EQUIPMENT CO.	985322	RETURN TRANSMISSION OIL	01/31/23	126.99-	.00	
JERRY'S AUTO PARTS	321586	GEAR OIL, 2.5 DEF	01/31/23	168.03	.00	
Total 29-56-150-250.0 MOTOR FUELS AND LUBRICANTS:				1,348.61	.00	
29-56-150-300.0 PROFESSIONAL SERVICES						
SHADOW TRACKERS	RDK221044	BACKGROUND CHECK	01/31/23	30.00	.00	
Total 29-56-150-300.0 PROFESSIONAL SERVICES:				30.00	.00	
29-56-150-460.0 TELEPHONE						
VERIZON WIRELESS	9926709587	CELLULAR PHONE SERVICE	02/01/23	123.11	.00	
ZIPLY FIBER	0223-0267	208-196-0267-051399-9	01/07/23	65.03	.00	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 29-56-150-460.0 TELEPHONE:				188.14	.00	
29-56-150-490.0 HEAT, LIGHTS, AND UTILITIES						
IDAHO POWER	0223-2201313992	ENERGY CHARGE PER KWH	02/16/23	1,577.00	.00	
Total 29-56-150-490.0 HEAT, LIGHTS, AND UTILITIES:				1,577.00	.00	
29-56-150-500.0 RENTAL - OFFICE EQUIPMENT						
WELLS FARGO EQUIPMENT FINANCE	5023716687	XEROX C405 #603-0173151 01/27/23-02/	02/01/23	65.47	.00	
Total 29-56-150-500.0 RENTAL - OFFICE EQUIPMENT:				65.47	.00	
Total AIRPORT DEPARTMENT:				3,329.20	.00	
Total AIRPORT FUND:				3,329.20	.00	
LOCAL OPTION TAX FUND						
LOCAL OPTION TAX DEPARTMENT						
31-49-200-704.0 DOWNTOWN CORE REDEVELOPMENT						
HORROCKS ENGINEERS INC.	75162	Task Order 21-13A: Downtown Core Phas	02/02/23	356.11	.00	
HORROCKS ENGINEERS INC.	75162	TO-22-06: Downtown Core Phase 3B final	02/02/23	542.69	.00	
HORROCKS ENGINEERS INC.	75162	TASK 17-03 C 2ND STREET AND LENOR	02/02/23	540.01	.00	
Total 31-49-200-704.0 DOWNTOWN CORE REDEVELOPMENT:				1,438.81	.00	
31-49-200-707.0 E. DEINHARD LANE RECON.						
HORROCKS ENGINEERS INC.	75162	TO-21-16B: CEI services for Deinhard (S	02/02/23	6,368.35	.00	
Total 31-49-200-707.0 E. DEINHARD LANE RECON.:				6,368.35	.00	
31-49-200-998.0 RESERVED - FUTURE PROJECTS						
CRESTLINE ENGINEERS INC.	3559	TASK 3 - SENIOR CENTER PROJECT C	02/06/23	1,197.50	.00	
CRESTLINE ENGINEERS INC.	3583	CEI services for Park-Thompson - extensi	02/06/23	412.50	.00	
GRANITE EXCAVATION INC.	22-018 - 4 SC SITE	Streets LOT contribution to senior center s	01/31/23	19,328.67	.00	
HORROCKS ENGINEERS INC.	75162	Engineering task order to complete a traffi	02/02/23	1,932.34	.00	
HORROCKS ENGINEERS INC.	75162	TO-23-01: Misc. Transportation Engineeri	02/02/23	313.33	.00	
HORROCKS ENGINEERS INC.	75162	TASK 22-04A - DAVIS AVE THOMPSON T	02/02/23	35,831.26	.00	
Total 31-49-200-998.0 RESERVED - FUTURE PROJECTS:				59,015.60	.00	
Total LOCAL OPTION TAX DEPARTMENT:				66,822.76	.00	
Total LOCAL OPTION TAX FUND:				66,822.76	.00	
LIBRARY CONSTRUCTION FUND						
LIBRARY CONSTR. FUND DEPART.						
32-40-200-701.0 LIBRARY CONSTRUCTION COSTS						
CM COMPANY INC	1915-00007	MCCALL PUBLIC LIBRARY	01/31/23	139,049.60	.00	
RATIO ARCHITECTS LLC	19704.000 - 33617	19704.000 - MCCALL LIBRARY	01/31/23	4,236.00	.00	
Total 32-40-200-701.0 LIBRARY CONSTRUCTION COSTS:				143,285.60	.00	
Total LIBRARY CONSTR. FUND DEPART.:				143,285.60	.00	
Total LIBRARY CONSTRUCTION FUND:				143,285.60	.00	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
GOLF FUND						
GOLF PRO SHOP DEPARTMENT						
54-84-150-211.0 PRO SHOP MERCHANDISE						
ACUSHNET COMPANY	914873489	Titleist spring demo order david	01/26/23	142.86	.00	
ACUSHNET COMPANY	914887572	Titleist spring demo order david	01/30/23	1,814.85	.00	
CALLAWAY GOLF SALES CO	935935962	Callaway spring rental order	02/07/23	5,762.92	.00	
Total 54-84-150-211.0 PRO SHOP MERCHANDISE:				7,720.63	.00	
54-84-150-460.0 TELEPHONE						
VERIZON WIRELESS	9926709587	CELLULAR PHONE SERVICE	02/01/23	161.58	.00	
Total 54-84-150-460.0 TELEPHONE:				161.58	.00	
54-84-150-610.0 COMPUTER SOFTWARE						
CLUBPROPHET SOFTWARE LLC	INV1274676	This fee covers all hardware and equipme	02/08/23	2,053.70	.00	
CLUBPROPHET SOFTWARE LLC	INV1274682	This fee covers all hardware and equipme	02/08/23	1,000.00	.00	
Total 54-84-150-610.0 COMPUTER SOFTWARE:				3,053.70	.00	
Total GOLF PRO SHOP DEPARTMENT:				10,935.91	.00	
GOLF OPERATIONS DEPARTMENT						
54-85-150-210.0 DEPARTMENT SUPPLIES						
MAY HARDWARE INC.	63833	CARTON TAPE, BLUE MASKING TAPE	02/08/23	31.63	.00	
MAY HARDWARE INC.	64155	RECIP BLD, FLAP DISC	02/13/23	52.15	.00	
MAY HARDWARE INC.	64257	MIG WIRE SPOOL	02/14/23	40.49	.00	
Total 54-85-150-210.0 DEPARTMENT SUPPLIES:				124.27	.00	
54-85-150-405.0 MARKETING						
ROCKY MOUNTAIN SIGNS & APPAREL	24077	MCCALL GOLF COURSE STICKERS	02/10/23	98.75	.00	
Total 54-85-150-405.0 MARKETING:				98.75	.00	
54-85-150-460.0 TELEPHONE						
VERIZON WIRELESS	9926709587	CELLULAR PHONE SERVICE	02/01/23	46.55	.00	
Total 54-85-150-460.0 TELEPHONE:				46.55	.00	
54-85-150-490.0 HEAT, LIGHTS, AND UTILITIES						
IDAHO POWER	0223-2201313992	ENERGY CHARGE PER KWH	02/16/23	616.73	.00	
Total 54-85-150-490.0 HEAT, LIGHTS, AND UTILITIES:				616.73	.00	
54-85-150-491.0 CLUBHOUSE-HEAT, LIGHTS, UTILS						
IDAHO POWER	0223-2206866341-	ENERGY CHARGE PER KWH	02/14/23	1,401.24	.00	
Total 54-85-150-491.0 CLUBHOUSE-HEAT, LIGHTS, UTILS:				1,401.24	.00	
54-85-150-500.0 RENTAL - OFFICE EQUIPMENT						
XEROX FINANCIAL SERVICES	3746663	C605 LEASE PAYMENT AND SALES AN	01/14/23	141.18	.00	
Total 54-85-150-500.0 RENTAL - OFFICE EQUIPMENT:				141.18	.00	
54-85-150-522.0 PORTABLE TOILET-RENT CONTRACT						
ASAP PORTABLES CO.	23-7587	PORTABLE RENTALS CLEANING - GOL	01/31/23	134.72	.00	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 54-85-150-522.0 PORTABLE TOILET-RENT CONTRACT:				134.72	.00	
54-85-150-575.0 REPAIRS - CLUBHOUSE						
YENSEN PLUMBING INC.	8150	Auto flush valves for clubhouse urinals	02/03/23	1,736.36	.00	
Total 54-85-150-575.0 REPAIRS - CLUBHOUSE:				1,736.36	.00	
54-85-150-580.0 REPAIRS - AUTOMOTIVE EQUIPMENT						
JERRY'S AUTO PARTS	322462	LOCK KEY	02/07/23	34.24	.00	
JERRY'S AUTO PARTS	322492	DISTRIBUTOR ROTOR, & CAP	02/07/23	34.54	.00	
Total 54-85-150-580.0 REPAIRS - AUTOMOTIVE EQUIPMENT:				68.78	.00	
54-85-150-590.0 REPAIRS - OTHER EQUIPMENT						
JERRY'S AUTO PARTS	321955	STRAIGHT CONNECTOR	02/02/23	3.68	.00	
LES SCHWAB TIRE CENTERS	12500385845	BACKHOE FLAT	02/06/23	265.98	.00	
McCALL DELIVERY SERVICE	2023-0136	RADIO REPAIR	02/09/23	38.00	.00	
Total 54-85-150-590.0 REPAIRS - OTHER EQUIPMENT:				307.66	.00	
Total GOLF OPERATIONS DEPARTMENT:				4,676.24	.00	
Total GOLF FUND:				15,612.15	.00	
WATER FUND						
WATER DISTRIBUTION						
60-64-100-153.0 PHYSICAL EXAMS						
WIENHOFF DRUG TESTING	111756	PRE-EMPLOYMENT	02/03/23	55.00	.00	
Total 60-64-100-153.0 PHYSICAL EXAMS:				55.00	.00	
60-64-150-210.0 DEPARTMENT SUPPLIES						
JERRY'S AUTO PARTS	320580	HEET ANTIFREEZE	01/24/23	5.04	.00	
MAY HARDWARE INC.	63957	TORCH TRIGGER, SHOVEL, WIRE, HAC	02/09/23	245.62	.00	
MAY HARDWARE INC.	63958	SPRYPNT	02/09/23	14.38	.00	
MAY HARDWARE INC.	64013	SPRYPNT	02/10/23	7.19	.00	
MAY HARDWARE INC.	64047	HINGE, EYE BOLT, SPRING SNAP LINK,	02/10/23	55.67	.00	
MAY HARDWARE INC.	64213	LED FLASHLIGHT, MISC FASTENERS	02/13/23	49.50	.00	
MAY HARDWARE INC.	64261	FLASHLIGHT	02/14/23	24.29	.00	
ROCKY MOUNTAIN SIGNS & APPAREL	23997	HI TAC WATER TRUCK INSPECTION STI	01/30/23	88.50	.00	
SPECIALTY CONSTRUCTION SUPPLY	0227730-IN	For the purchase of a pallet of utility marki	01/31/23	2,307.36	.00	
U.S. BANK - CARD SERVICES	0123-SIMS	PERSONAL CHARGE	01/25/23	44.94	.00	
USABLUEBOOK	191011	Ice melt for both Distribution and Treatmen	11/30/22	614.25	.00	
Total 60-64-150-210.0 DEPARTMENT SUPPLIES:				3,456.74	.00	
60-64-150-250.0 MOTOR FUELS AND LUBRICANTS						
CHEVRON TEXACO	87056877-W	FUEL	02/06/23	1,411.81	.00	
Total 60-64-150-250.0 MOTOR FUELS AND LUBRICANTS:				1,411.81	.00	
60-64-150-300.0 PROFESSIONAL SERVICES						
DIGLINE INC.	70435-IN	CITY OF MCCALL WATER ADDITIONAL	12/31/22	11.72	.00	
FERGUSON WATERWORKS	SC35151	DECEMBER	12/31/22	37.71	.00	
FERGUSON WATERWORKS	SC35227	JANUARY	01/31/23	79.49	.00	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 60-64-150-300.0 PROFESSIONAL SERVICES:				128.92	.00	
60-64-150-350.0 ENGINEER SERVICES						
HORROCKS ENGINEERS INC.	75162	TO 23-02: Miscellaneous Water Engineeri	02/02/23	4,830.00	.00	
Total 60-64-150-350.0 ENGINEER SERVICES:				4,830.00	.00	
60-64-150-360.0 REIMBURSABLE DEVEL. FEES						
HDR ENGINEERING INC	1200499165	Engineering Svc-Hydraulic Modeling for L	02/09/23	1,332.50	.00	
Total 60-64-150-360.0 REIMBURSABLE DEVEL. FEES:				1,332.50	.00	
60-64-150-361.0 REIMB. CITY PROVIDED METERS						
FERGUSON WATERWORKS	818173-2	SETTERS	02/06/23	211.93	.00	
FERGUSON WATERWORKS	840880-1	Blanket PO for the purchase of water mete	01/25/23	12,968.95	.00	
Total 60-64-150-361.0 REIMB. CITY PROVIDED METERS:				13,180.88	.00	
60-64-150-420.0 TRAVEL AND MEETINGS						
U.S. BANK - CARD SERVICES	0123-SIMS	WATER DISTRIBUTION TEST - SIMS	01/25/23	11.65	.00	
U.S. BANK - CARD SERVICES	0123-SIMS	CASELLE DATA FOR LEAD & COPPER &	01/25/23	51.14	.00	
Total 60-64-150-420.0 TRAVEL AND MEETINGS:				62.79	.00	
60-64-150-440.0 PROFESSIONAL DEVELOPMENT						
IDAHO BUREAU OF OCCUPATIONAL	20230124	DWD CLASS III - SIMS	01/24/23	70.00	.00	
IDAHO BUREAU OF OCCUPATIONAL	20230124 1	DWD CLASS II - JESSEN	01/24/23	70.00	.00	
U.S. BANK - CARD SERVICES	0123-SIMS	WATER DISTRIBUTION CLASS III EXAM	01/25/23	25.00	.00	
U.S. BANK - CARD SERVICES	0123-SIMS	WATER DISTRIBUTION CLASS II EXAM	01/25/23	25.00	.00	
U.S. BANK - CARD SERVICES	0123-SIMS	WATER DISTRIBUTION CLASS II EXAM	01/25/23	25.00	.00	
U.S. BANK - CARD SERVICES	0123-SIMS	BACKFLOW PREVENTION ASSEMBLY T	01/25/23	225.50	.00	
Total 60-64-150-440.0 PROFESSIONAL DEVELOPMENT:				440.50	.00	
60-64-150-460.0 TELEPHONE						
VERIZON WIRELESS	9926709587	CELLULAR PHONE SERVICE	02/01/23	371.25	.00	
Total 60-64-150-460.0 TELEPHONE:				371.25	.00	
60-64-150-490.0 HEAT, LIGHTS, AND UTILITIES						
IDAHO POWER	0223-2201313992	ENERGY CHARGE PER KWH	02/16/23	1,309.93	.00	
Total 60-64-150-490.0 HEAT, LIGHTS, AND UTILITIES:				1,309.93	.00	
60-64-150-580.0 REPAIRS - AUTOMOTIVE EQUIPMENT						
JERRY'S AUTO PARTS	320737	FUEL FILTER	01/25/23	10.68	.00	
JERRY'S AUTO PARTS	320776	SPARK PLUGS	01/25/23	111.00	.00	
JERRY'S AUTO PARTS	322772	REDUCER SLEEVE, PIN CLIP	02/09/23	36.00	.00	
JERRY'S AUTO PARTS	322791	SPARK PLUG, FUEL FILTER	02/09/23	48.60	.00	
JERRY'S AUTO PARTS	322963	SPARK PLUG,TIE ROD END, FUEL FILT	02/10/23	283.44	.00	
Total 60-64-150-580.0 REPAIRS - AUTOMOTIVE EQUIPMENT:				489.72	.00	
60-64-150-591.0 REPAIRS - WATER METERS/MXU'S						
FERGUSON WATERWORKS	840880-1	Blanket PO for the purchase of water mete	01/25/23	12,968.95	.00	
FERGUSON WATERWORKS	844574	Blanket PO for the purchase of water mete	01/19/23	12,237.56	.00	
FERGUSON WATERWORKS	CM068485	Blanket PO for the purchase of water mete	02/01/23	2,802.00-	.00	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 60-64-150-591.0 REPAIRS - WATER METERS/MXU'S:				22,404.51	.00	
60-64-200-703.0 WATER LINE IMPR. - LOT STREETS						
HORROCKS ENGINEERS INC.	75162	Task Order 21-13A: Downtown Core Phas	02/02/23	712.33	.00	
Total 60-64-200-703.0 WATER LINE IMPR. - LOT STREETS:				712.33	.00	
60-64-200-720.0 LINE REPLACEMNT - CITY WIDE						
HORROCKS ENGINEERS INC.	75162	TASK 22-04A - DAVIS AVE THOMPSON T	02/02/23	17,912.94	.00	
Total 60-64-200-720.0 LINE REPLACEMNT - CITY WIDE:				17,912.94	.00	
Total WATER DISTRIBUTION:				68,099.82	.00	
WATER TREATMENT						
60-65-150-200.0 OFFICE SUPPLIES						
RICOH AMERICAS CORP.	5066702278	RICOH MPC2004EX ADDITIONAL IMAG	02/01/23	20.22	.00	
Total 60-65-150-200.0 OFFICE SUPPLIES:				20.22	.00	
60-65-150-210.0 DEPARTMENT SUPPLIES						
BUILDERS FIRSTSOURCE INC.	86829914	OSB	02/10/23	184.70	.00	
MAY HARDWARE INC.	63512	O RING, MISC FASTENERS	02/02/23	4.73	.00	
MAY HARDWARE INC.	64258	GLOVE NITRILE, GARDWN SPRAYER	02/14/23	44.98	.00	
USABLUEBOOK	191011	Ice Melt for Distribution and Treatment Buil	11/30/22	614.25	.00	
Total 60-65-150-210.0 DEPARTMENT SUPPLIES:				848.66	.00	
60-65-150-222.0 CHEMICALS						
UNIVAR SOLUTIONS USA INC	50877341	Blanket PO for Water Treatment Chemical	01/26/23	720.00	.00	
UNIVAR SOLUTIONS USA INC	50906370	Blanket PO for Water Treatment Chemical	02/07/23	576.00	.00	
Total 60-65-150-222.0 CHEMICALS:				1,296.00	.00	
60-65-150-250.0 MOTOR FUELS AND LUBRICANTS						
CHEVRON TEXACO	87056877-W	FUEL	02/06/23	184.44	.00	
LAKEVIEW CHEVRON SERVICE INC.	20230124	FUEL	01/24/23	129.00	.00	
Total 60-65-150-250.0 MOTOR FUELS AND LUBRICANTS:				313.44	.00	
60-65-150-260.0 POSTAGE						
UNITED PARCEL SERVICE	8459E3063	POSTAGE	02/11/23	30.30	.00	
Total 60-65-150-260.0 POSTAGE:				30.30	.00	
60-65-150-300.0 PROFESSIONAL SERVICES						
CARRIER CORPORATION	90253778	Carrier Boiler Control & Service Agreemen	01/24/23	1,254.25	.00	
Total 60-65-150-300.0 PROFESSIONAL SERVICES:				1,254.25	.00	
60-65-150-302.0 LABORATORY TESTING						
ANALYTICAL LABORATORIES INC.	2300301	Blanket PO for water treatment laboratory	01/31/23	258.66	.00	
Total 60-65-150-302.0 LABORATORY TESTING:				258.66	.00	
60-65-150-460.0 TELEPHONE						
VERIZON WIRELESS	9926709587	CELLULAR PHONE SERVICE	02/01/23	46.55	.00	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
ZIPLY FIBER	0223-1008	208-634-1008-062703-8	02/07/23	70.56	.00	
ZIPLY FIBER	0223-1252	208-634-1252-032097-8	02/07/23	335.96	.00	
Total 60-65-150-460.0 TELEPHONE:				453.07	.00	
60-65-150-490.0 HEAT, LIGHTS, AND UTILITIES						
IDAHO POWER	0223-2201313992	ENERGY CHARGE PER KWH	02/16/23	5,694.27	.00	
Total 60-65-150-490.0 HEAT, LIGHTS, AND UTILITIES:				5,694.27	.00	
60-65-150-570.0 REPAIRS - BUILDING AND GROUNDS						
MAY HARDWARE INC.	63219	FROZEN DIRTY LOCK REPAIR	01/30/23	80.00	.00	
Total 60-65-150-570.0 REPAIRS - BUILDING AND GROUNDS:				80.00	.00	
60-65-150-590.0 REPAIRS - OTHER EQUIPMENT						
MAY HARDWARE INC.	63541	DUEL AIR CHUCK, AIR QUICK CONNEC	02/03/23	130.10	.00	
U.S. BANK - CARD SERVICES	0123-SIMS	ISOPURE WATER	01/25/23	92.38	.00	
Total 60-65-150-590.0 REPAIRS - OTHER EQUIPMENT:				222.48	.00	
60-65-200-706.0 INTAKE BLDG IMPROVEMENTS						
CLEAR SOLUTIONS ENGINEERING	228	Clear Solutions Davis Intake Station Desig	02/01/23	3,435.00	.00	
Total 60-65-200-706.0 INTAKE BLDG IMPROVEMENTS:				3,435.00	.00	
60-65-200-725.0 WTP IMPROVEMENTS						
CLEAR SOLUTIONS ENGINEERING	229	ON CALL ENGINEERING SERVICES	02/01/23	340.00	.00	
Total 60-65-200-725.0 WTP IMPROVEMENTS:				340.00	.00	
Total WATER TREATMENT:				14,246.35	.00	
Total WATER FUND:				82,346.17	.00	
Grand Totals:				568,087.03	114,758.35	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
A & I DISTRIBUTORS					
1037	A & I DISTRIBUTORS	3893535	55GAL DEFF	01/27/23	232.31
1037	A & I DISTRIBUTORS	3895359	10/142 VALCOBALT	02/01/23	535.70
1037	A & I DISTRIBUTORS	3896122	55 GAL ANTIFREEZE	02/03/23	373.45
Total A & I DISTRIBUTORS:					1,141.46
ACUSHNET COMPANY					
1654	ACUSHNET COMPANY	914873489	Titleist spring demo order david	01/26/23	142.86
1654	ACUSHNET COMPANY	914887572	Titleist spring demo order david	01/30/23	1,814.85
Total ACUSHNET COMPANY:					1,957.71
ALBERTSONS LLC					
1850	ALBERTSONS LLC	00662579-0111	REC PROGRAMS SNACKS	01/11/23	46.42
1850	ALBERTSONS LLC	00805461-020	SNOWMAN BLDG CONTEST	02/03/23	10.96
Total ALBERTSONS LLC:					57.38
ALLWEST TESTING & ENGINEERING INC					
1948	ALLWEST TESTING & ENGINEE	27303	3/4" Aggregate testing	10/31/22	1,629.50
Total ALLWEST TESTING & ENGINEERING INC:					1,629.50
ALSCO					
2300	ALSCO	LBOI2059129	4 MATS	02/14/23	25.52
2300	ALSCO	LBOI2059129	SHOP TOWELS, COVERALLS	02/14/23	53.96
2300	ALSCO	LBOI2059139	10 MATS	02/14/23	93.10
2300	ALSCO	LBOI2059495	COVERALL - JOHNNY	02/14/23	90.44
Total ALSCO:					263.02
AMAZON CAPITAL SERVICES INC					
2321	AMAZON CAPITAL SERVICES IN	14LG-HG3J-4N	YOUNG ADULT MATERIALS	02/07/23	43.28
2321	AMAZON CAPITAL SERVICES IN	164L-X731-46F	BOOK	02/07/23	13.60
2321	AMAZON CAPITAL SERVICES IN	1D7Q-DHW1-4	BOOKS	02/07/23	73.22
2321	AMAZON CAPITAL SERVICES IN	1N3Q-PLHP-3	BOOKS	02/07/23	15.62
2321	AMAZON CAPITAL SERVICES IN	1N6J-FKRH-4H	PROGRAMMING SUPPLIES	02/07/23	20.57-
2321	AMAZON CAPITAL SERVICES IN	1NNT-PFPN-4L	BOOKS	02/07/23	56.26
2321	AMAZON CAPITAL SERVICES IN	1PQQ-GQ1M-4	WINTER CARNIVAL PARADE SUP	02/07/23	20.47
Total AMAZON CAPITAL SERVICES INC:					201.88
ANALYTICAL LABORATORIES INC.					
2790	ANALYTICAL LABORATORIES IN	2300301	Blanket PO for water treatment lab	01/31/23	258.66
Total ANALYTICAL LABORATORIES INC.:					258.66
ASAP PORTABLES CO.					
3215	ASAP PORTABLES CO.	23-7587	PORTABLE RENTALS CLEANING	01/31/23	134.72
Total ASAP PORTABLES CO.:					134.72

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
BAKER & TAYLOR BOOKS					
3700	BAKER & TAYLOR BOOKS	2037299620	BOOKS	02/01/23	100.69
3700	BAKER & TAYLOR BOOKS	2037316845	BOOKS	02/09/23	145.54
Total BAKER & TAYLOR BOOKS:					246.23
BLUE RIBBON LINEN SUPPLY INC.					
4745	BLUE RIBBON LINEN SUPPLY I	430262	FLOOR MATS	02/03/23	25.00
Total BLUE RIBBON LINEN SUPPLY INC.:					25.00
BOISE OFFICE EQUIPMENT					
4870	BOISE OFFICE EQUIPMENT	IN3250173	XEROX XALC8045'S OVERAGE C	02/06/23	57.49
4870	BOISE OFFICE EQUIPMENT	IN3250173	XEROX XALC8045'S OVERAGE C	02/06/23	53.85
4870	BOISE OFFICE EQUIPMENT	IN3250173	XEROX XALC8070H2 OVERAGE	02/06/23	236.58
Total BOISE OFFICE EQUIPMENT:					347.92
BUILDERS FIRSTSOURCE INC.					
5763	BUILDERS FIRSTSOURCE INC.	86790794	THREADED STEEL ROD	02/01/23	7.99
5763	BUILDERS FIRSTSOURCE INC.	86822475	CHARGER BATTERY 18V	02/08/23	194.73
5763	BUILDERS FIRSTSOURCE INC.	86829914	OSB	02/10/23	184.70
Total BUILDERS FIRSTSOURCE INC.:					387.42
CALLAWAY GOLF SALES CO					
2985	CALLAWAY GOLF SALES CO	935935962	Callaway spring rental order	02/07/23	5,762.92
Total CALLAWAY GOLF SALES CO:					5,762.92
CARPENTER, JULIE & GREG					
2684	CARPENTER, JULIE & GREG	204752	DBL PAYMENT FOR WATER DEC	02/12/23	425.62
Total CARPENTER, JULIE & GREG:					425.62
CARRIER CORPORATION					
99983	CARRIER CORPORATION	90253778	Carrier Boiler Control & Service Agr	01/24/23	1,254.25
Total CARRIER CORPORATION:					1,254.25
CASELLE INC.					
6420	CASELLE INC.	122953	SOFTWARE SUPPORT AND MAIN	02/02/23	200.00
Total CASELLE INC.:					200.00
CEDAR & SAGE HOMES LLC					
2557	CEDAR & SAGE HOMES LLC	271041	DBL PAYMENT OF WATER AT CL	02/12/23	360.52
Total CEDAR & SAGE HOMES LLC:					360.52
CHEVRON TEXACO					
6760	CHEVRON TEXACO	87055548-PW	FUEL	02/06/23	11,744.36
6760	CHEVRON TEXACO	87056442-PD	FUEL	02/06/23	3,326.49
6760	CHEVRON TEXACO	87056629-PR	FUEL	02/06/23	2,199.52

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
6760	CHEVRON TEXACO	87056877-W	FUEL	02/06/23	1,411.81
6760	CHEVRON TEXACO	87056877-W	FUEL	02/06/23	184.44
6760	CHEVRON TEXACO	87057561-CD	FUEL	02/06/23	85.62
Total CHEVRON TEXACO:					18,952.24
CITY OF KETCHUM					
3491	CITY OF KETCHUM	20230215	RESORT CITY COALITION TOUR	02/15/23	400.00
Total CITY OF KETCHUM:					400.00
CLEAR SOLUTIONS ENGINEERING					
7076	CLEAR SOLUTIONS ENGINEERI	228	Clear Solutions Davis Intake Statio	02/01/23	3,435.00
7076	CLEAR SOLUTIONS ENGINEERI	229	ON CALL ENGINEERING SERVIC	02/01/23	340.00
Total CLEAR SOLUTIONS ENGINEERING:					3,775.00
CLOUD, NAKIA					
2311	CLOUD, NAKIA	20230123	illustrations for historic interpretive	01/25/23	1,000.00
Total CLOUD, NAKIA:					1,000.00
CLUBPROPHET SOFTWARE LLC					
2938	CLUBPROPHET SOFTWARE LL	INV1274676	This fee covers all hardware and eq	02/08/23	2,053.70
2938	CLUBPROPHET SOFTWARE LL	INV1274682	This fee covers all hardware and eq	02/08/23	1,000.00
Total CLUBPROPHET SOFTWARE LLC:					3,053.70
CM COMPANY INC					
5952	CM COMPANY INC	1915-00007	MCCALL PUBLIC LIBRARY	01/31/23	139,049.60
Total CM COMPANY INC:					139,049.60
COASTLINE EQUIPMENT CO.					
7290	COASTLINE EQUIPMENT CO.	982419	TRANSMISSION OIL	01/23/23	380.97
7290	COASTLINE EQUIPMENT CO.	985322	RETURN TRANSMISSION OIL	01/31/23	126.99-
Total COASTLINE EQUIPMENT CO.:					253.98
COLONIAL LIFE & ACCIDENT					
7460	COLONIAL LIFE & ACCIDENT	328972502011	PREMIUMS - BCN E3289725	02/01/23	568.94
7460	COLONIAL LIFE & ACCIDENT	328972506012	PREMIUMS - BCN E3289725	06/01/22	451.12
Total COLONIAL LIFE & ACCIDENT:					1,020.06
CONSOLIDATED ELECTRICAL DIST					
7720	CONSOLIDATED ELECTRICAL D	4438-1022016	SPRING NUT	02/02/23	51.99
7720	CONSOLIDATED ELECTRICAL D	4438-1022017	COND/EMT CLAMP	02/02/23	19.47
Total CONSOLIDATED ELECTRICAL DIST:					71.46
CRESTLINE ENGINEERS INC.					
8190	CRESTLINE ENGINEERS INC.	3558	Standard Specifications Developme	02/06/23	825.00
8190	CRESTLINE ENGINEERS INC.	3559	TASK - PRELIMINARY DESIGN -	02/06/23	285.00

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
8190	CRESTLINE ENGINEERS INC.	3559	TASK 3 - SENIOR CENTER PROJ	02/06/23	1,197.50
8190	CRESTLINE ENGINEERS INC.	3573	Professional services project mana	02/06/23	1,328.44
8190	CRESTLINE ENGINEERS INC.	3583	CEI services for Park-Thompson -	02/06/23	412.50
8190	CRESTLINE ENGINEERS INC.	3583	CEI services for Park-Thompson -	02/06/23	412.50
Total CRESTLINE ENGINEERS INC.:					4,460.94
D & B SUPPLY CO.					
8440	D & B SUPPLY CO.	21694	WORK PANTS - BISOM	02/04/23	119.98
Total D & B SUPPLY CO.:					119.98
DAY WIRELESS SYSTEMS					
8595	DAY WIRELESS SYSTEMS	INV763279	ANALOG RADIO	02/13/23	553.90
Total DAY WIRELESS SYSTEMS:					553.90
DELL MARKETING L.P.					
8840	DELL MARKETING L.P.	10651727412	Computer accessories	02/13/23	1,874.08
Total DELL MARKETING L.P.:					1,874.08
DELTA DENTAL PLAN OF IDAHO					
8860	DELTA DENTAL PLAN OF IDAHO	202302	PREMIUMS - #2667-0000	01/23/23	2,968.27
Total DELTA DENTAL PLAN OF IDAHO:					2,968.27
DICKINSON ENTERPRISES LLC					
4215	DICKINSON ENTERPRISES LLC	20230201	OVERPAYMENT FOR BUSINESS	02/01/23	125.00
Total DICKINSON ENTERPRISES LLC:					125.00
DIGLINE INC.					
9140	DIGLINE INC.	70435-IN	CITY OF MCCALL FIBER ADDITIO	12/31/22	10.72
9140	DIGLINE INC.	70435-IN	CITY OF MCCALL WATER ADDITI	12/31/22	11.72
Total DIGLINE INC.:					22.44
ED STAUB & SONS PETROLEUM INC					
2879	ED STAUB & SONS PETROLEU	8777448	PROPANE	02/06/23	583.85
Total ED STAUB & SONS PETROLEUM INC:					583.85
FERGUSON WATERWORKS					
10750	FERGUSON WATERWORKS	818173-2	SETTERS	02/06/23	211.93
10750	FERGUSON WATERWORKS	840880-1	Blanket PO for the purchase of wat	01/25/23	12,968.95
10750	FERGUSON WATERWORKS	840880-1	Blanket PO for the purchase of wat	01/25/23	12,968.95
10750	FERGUSON WATERWORKS	844574	Blanket PO for the purchase of wat	01/19/23	12,237.56
10750	FERGUSON WATERWORKS	CM068485	Blanket PO for the purchase of wat	02/01/23	2,802.00-
10750	FERGUSON WATERWORKS	SC35151	DECEMBER	12/31/22	37.71
10750	FERGUSON WATERWORKS	SC35227	JANUARY	01/31/23	79.49
Total FERGUSON WATERWORKS:					35,702.59

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
FROST, JONATHAN					
99024	FROST, JONATHAN	20230201	REFUND - BUSINESS LICENSE	02/01/23	70.00
Total FROST, JONATHAN:					70.00
GALLS					
11640	GALLS	023338580	5 POINT STAR EMBROIDERY	01/25/23	4.01
11640	GALLS	023386452	LAWPRO STAR INSIGNIA	01/30/23	10.75
11640	GALLS	023395310	5 POINT STAR EMBROIDERY, HO	01/31/23	5.56
Total GALLS:					20.32
GRANITE EXCAVATION INC.					
12385	GRANITE EXCAVATION INC.	22-018 - 4 SC	Streets LOT contribution to senior c	01/31/23	19,328.67
12385	GRANITE EXCAVATION INC.	22-018 - 4 SC	Streets LOT contribution to senior c	01/31/23	894.12
Total GRANITE EXCAVATION INC.:					20,222.79
GRAVITY SPORTS INC.					
12440	GRAVITY SPORTS INC.	20230207	The recreation department applied	02/07/23	1,499.95
Total GRAVITY SPORTS INC.:					1,499.95
HARRIS CPAs					
3846	HARRIS CPAs	90044519	AUDIT OF FINANCIALS STMTS Y	01/31/23	30,000.00
Total HARRIS CPAs:					30,000.00
HDR ENGINEERING INC					
2659	HDR ENGINEERING INC	1200499165	Engineering Svc-Hydraulic Modelin	02/09/23	1,332.50
Total HDR ENGINEERING INC:					1,332.50
HIGH DESERT BOBCAT dba					
8745	HIGH DESERT BOBCAT dba	P06033	RETURN INCORRECT PARTS	02/08/23	2,751.78-
Total HIGH DESERT BOBCAT dba:					2,751.78-
HONEY DIPPERS INC.					
14100	HONEY DIPPERS INC.	61771	WINTER CARNIVAL	01/26/23	175.00
Total HONEY DIPPERS INC.:					175.00
HORROCKS ENGINEERS INC.					
14123	HORROCKS ENGINEERS INC.	75162	FY2022 Pavement Inventory of Mc	02/02/23	507.25
14123	HORROCKS ENGINEERS INC.	75162	Engineering task order to complete	02/02/23	1,932.34
14123	HORROCKS ENGINEERS INC.	75162	Task Order 21-13A: Downtown Cor	02/02/23	712.33
14123	HORROCKS ENGINEERS INC.	75162	Task Order 21-13A: Downtown Cor	02/02/23	356.11
14123	HORROCKS ENGINEERS INC.	75162	TO-22-06: Downtown Core Phase	02/02/23	542.69
14123	HORROCKS ENGINEERS INC.	75162	TO-22-06: Downtown Core Phase	02/02/23	180.89
14123	HORROCKS ENGINEERS INC.	75162	2023 Miscellaneous GIS Services	02/02/23	2,213.26
14123	HORROCKS ENGINEERS INC.	75162	TO 23-02: Miscellaneous Water En	02/02/23	4,830.00
14123	HORROCKS ENGINEERS INC.	75162	TO-23-01: Misc. Transportation En	02/02/23	470.00
14123	HORROCKS ENGINEERS INC.	75162	TO-23-01: Misc. Transportation En	02/02/23	313.33

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
14123	HORROCKS ENGINEERS INC.	75162	TO 23-04: Land Development and	02/02/23	579.52
14123	HORROCKS ENGINEERS INC.	75162	TO-21-16B: CEI services for Deinh	02/02/23	6,368.35
14123	HORROCKS ENGINEERS INC.	75162	TASK 17-03 C 2ND STREET AND	02/02/23	540.01
14123	HORROCKS ENGINEERS INC.	75162	TASK 17-03 C 2ND STREET AND	02/02/23	34.47
14123	HORROCKS ENGINEERS INC.	75162	TASK 21-04 A E. LAKE STREET W	02/02/23	255.91
14123	HORROCKS ENGINEERS INC.	75162	TASK 22-04A - DAVIS AVE THOMP	02/02/23	35,831.26
14123	HORROCKS ENGINEERS INC.	75162	TASK 21-18 PUBLIC WORKS FACI	02/02/23	5,653.74
14123	HORROCKS ENGINEERS INC.	75162	TASK 22-04A - DAVIS AVE THOMP	02/02/23	17,912.94
14123	HORROCKS ENGINEERS INC.	75162	TO 23-04: Land Development and	02/02/23	342.27
Total HORROCKS ENGINEERS INC.:					79,576.67
IDAHO BUREAU OF OCCUPATIONAL					
14830	IDAHO BUREAU OF OCCUPATI	20230124	DWD CLASS III - SIMS	01/24/23	70.00
14830	IDAHO BUREAU OF OCCUPATI	20230124 1	DWD CLASS II - JESSEN	01/24/23	70.00
Total IDAHO BUREAU OF OCCUPATIONAL:					140.00
IDAHO CHILD SUPPORT RECEIPTING					
14860	IDAHO CHILD SUPPORT RECEI	20230210 - 6	CASE# - 395109	02/09/23	106.62
Total IDAHO CHILD SUPPORT RECEIPTING:					106.62
IDAHO POWER					
15340	IDAHO POWER	0223-2201313	ENERGY CHARGE PER KWH	02/16/23	766.94
15340	IDAHO POWER	0223-2201313	ENERGY CHARGE PER KWH	02/16/23	628.91
15340	IDAHO POWER	0223-2201313	ENERGY CHARGE PER KWH	02/16/23	1,786.40
15340	IDAHO POWER	0223-2201313	ENERGY CHARGE PER KWH	02/16/23	381.09
15340	IDAHO POWER	0223-2201313	ENERGY CHARGE PER KWH	02/16/23	368.23
15340	IDAHO POWER	0223-2201313	ENERGY CHARGE PER KWH	02/16/23	1,114.27
15340	IDAHO POWER	0223-2201313	ENERGY CHARGE PER KWH	02/16/23	1,577.00
15340	IDAHO POWER	0223-2201313	ENERGY CHARGE PER KWH	02/16/23	616.73
15340	IDAHO POWER	0223-2201313	ENERGY CHARGE PER KWH	02/16/23	1,309.93
15340	IDAHO POWER	0223-2201313	ENERGY CHARGE PER KWH	02/16/23	5,694.27
15340	IDAHO POWER	0223-2201313	ENERGY CHARGE PER KWH	02/16/23	72.22
15340	IDAHO POWER	0223-2201313	ENERGY CHARGE PER KWH	02/16/23	1,249.02
15340	IDAHO POWER	0223-2206866	ENERGY CHARGE PER KWH	02/14/23	1,401.24
Total IDAHO POWER:					16,966.25
III-A TRUST					
15735	III-A TRUST	202302	PREMIUMS - #142-MCCALL	02/03/23	105,102.00
15735	III-A TRUST	202302	PREMIUMS - #142-MCCALL	02/03/23	1,138.00
Total III-A TRUST:					106,240.00
JERRY'S AUTO PARTS					
16890	JERRY'S AUTO PARTS	320580	HEET ANTIFREEZE	01/24/23	5.04
16890	JERRY'S AUTO PARTS	320737	FUEL FILTER	01/25/23	10.68
16890	JERRY'S AUTO PARTS	320776	SPARK PLUGS	01/25/23	111.00
16890	JERRY'S AUTO PARTS	321529	SPARK PLUG REMOVER KIT	01/31/23	95.77
16890	JERRY'S AUTO PARTS	321586	GEAR OIL, 2.5 DEF	01/31/23	168.03
16890	JERRY'S AUTO PARTS	321934	DEXCOOL	02/02/23	119.16-
16890	JERRY'S AUTO PARTS	321934	DEXCOOL	02/02/23	119.16

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
16890	JERRY'S AUTO PARTS	321955	STRAIGHT CONNECTOR	02/02/23	3.68
16890	JERRY'S AUTO PARTS	321958	EST/LIFE GAL	02/02/23	143.88
16890	JERRY'S AUTO PARTS	321958	EST/LIFE GAL	02/02/23	143.88-
16890	JERRY'S AUTO PARTS	321964	RTU EXT/LIFE GAL	02/02/23	115.92
16890	JERRY'S AUTO PARTS	322098	TRAN/FLU QT	02/03/23	76.32
16890	JERRY'S AUTO PARTS	322134	FUEL FILTER	02/03/23	11.92
16890	JERRY'S AUTO PARTS	322334	THERMAL FLASHER	02/06/23	6.96
16890	JERRY'S AUTO PARTS	322462	LOCK KEY	02/07/23	34.24
16890	JERRY'S AUTO PARTS	322492	DISTRIBUTOR ROTOR, & CAP	02/07/23	34.54
16890	JERRY'S AUTO PARTS	322548	Z HOSE END FITTING	02/07/23	14.95
16890	JERRY'S AUTO PARTS	322559	Z HOSE END FITTING	02/07/23	11.32
16890	JERRY'S AUTO PARTS	322772	REDUCER SLEEVE, PIN CLIP	02/09/23	36.00
16890	JERRY'S AUTO PARTS	322791	SPARK PLUG, FUEL FILTER	02/09/23	48.60
16890	JERRY'S AUTO PARTS	322828	TAP	02/09/23	10.34
16890	JERRY'S AUTO PARTS	322941	OIL FILTER	02/10/23	10.66
16890	JERRY'S AUTO PARTS	322963	SPARK PLUG,TIE ROD END, FUE	02/10/23	283.44
16890	JERRY'S AUTO PARTS	322969	GAUGE	02/10/23	7.97
Total JERRY'S AUTO PARTS:					1,097.38
LAKEVIEW CHEVRON SERVICE INC.					
18200	LAKEVIEW CHEVRON SERVICE	20230124	FUEL	01/24/23	129.00
Total LAKEVIEW CHEVRON SERVICE INC.:					129.00
LES SCHWAB TIRE CENTERS					
18700	LES SCHWAB TIRE CENTERS	12500385845	BACKHOE FLAT	02/06/23	265.98
Total LES SCHWAB TIRE CENTERS:					265.98
MAY HARDWARE INC.					
20160	MAY HARDWARE INC.	63219	FROZEN DIRTY LOCK REPAIR	01/30/23	80.00
20160	MAY HARDWARE INC.	63375	PAINT LINERS, TINT	02/01/23	52.18
20160	MAY HARDWARE INC.	63383	THREADED STEEL ROD	02/01/23	17.79
20160	MAY HARDWARE INC.	63404	VOLT DETECTOR, WIRE CONNE	02/01/23	65.48
20160	MAY HARDWARE INC.	63430	BRS ADAPTER, FLARE ADPTR	02/01/23	17.96
20160	MAY HARDWARE INC.	63434	FLARE ADPTR RETURN	02/01/23	8.98-
20160	MAY HARDWARE INC.	63435	STRUT CHANEL	02/01/23	58.49
20160	MAY HARDWARE INC.	63504	ADAPTER	02/02/23	13.47
20160	MAY HARDWARE INC.	63512	O RING, MISC FASTENERS	02/02/23	4.73
20160	MAY HARDWARE INC.	63541	DUEL AIR CHUCK, AIR QUICK CO	02/03/23	130.10
20160	MAY HARDWARE INC.	63597	BAKING SODA FOR BREAKROO	02/03/23	3.22
20160	MAY HARDWARE INC.	63729	MR CLEAN	02/07/23	8.26
20160	MAY HARDWARE INC.	63833	CARTON TAPE, BLUE MASKING T	02/08/23	31.63
20160	MAY HARDWARE INC.	63876	NOTICE SIGN, ID TAG, NUMBERS	02/08/23	28.49
20160	MAY HARDWARE INC.	63919	CABOT DCKCRT TINT	02/09/23	45.89
20160	MAY HARDWARE INC.	63948	UTIL KNIFE, TAPE RULE, WRENC	02/09/23	161.67
20160	MAY HARDWARE INC.	63949	CM WORK BAG	02/09/23	6.99
20160	MAY HARDWARE INC.	63957	TORCH TRIGGER, SHOVEL, WIR	02/09/23	245.62
20160	MAY HARDWARE INC.	63958	SPRYPNT	02/09/23	14.38
20160	MAY HARDWARE INC.	63963	PAPER TOWEL HOLDER	02/09/23	13.49
20160	MAY HARDWARE INC.	64013	SPRYPNT	02/10/23	7.19
20160	MAY HARDWARE INC.	64023	MISC FASTENERS	02/10/23	27.79
20160	MAY HARDWARE INC.	64037	PAINT BRUSH	02/10/23	11.69

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
20160	MAY HARDWARE INC.	64047	HINGE, EYE BOLT, SPRING SNAP	02/10/23	55.67
20160	MAY HARDWARE INC.	64155	RECIP BLD, FLAP DISC	02/13/23	52.15
20160	MAY HARDWARE INC.	64188	CONCRETE PATCH, JOINT KNIF	02/13/23	20.68
20160	MAY HARDWARE INC.	64213	LED FLASHLIGHT, MISC FASTEN	02/13/23	49.50
20160	MAY HARDWARE INC.	64257	MIG WIRE SPOOL	02/14/23	40.49
20160	MAY HARDWARE INC.	64258	GLOVE NITRILE, GARDWN SPRA	02/14/23	44.98
20160	MAY HARDWARE INC.	64261	FLASHLIGHT	02/14/23	24.29
Total MAY HARDWARE INC.:					1,325.29
McCALL DELIVERY SERVICE					
20462	McCALL DELIVERY SERVICE	2023-0136	RADIO REPAIR	02/09/23	38.00
Total McCALL DELIVERY SERVICE:					38.00
MOUNTAIN HOME AUTO RANCH INC.					
21873	MOUNTAIN HOME AUTO RANC	38870	Capital Purchase Ford F350 regula	02/08/23	32,918.00
Total MOUNTAIN HOME AUTO RANCH INC.:					32,918.00
NORTHERN TOOL & EQUIPMENT CO.					
23060	NORTHERN TOOL & EQUIPMEN	51709663	LED STICK LIGHT	01/26/23	54.98
Total NORTHERN TOOL & EQUIPMENT CO.:					54.98
NORTHWEST EQUIPMENT SALES INC.					
23102	NORTHWEST EQUIPMENT SAL	319913BP	HEATER PAD 500W	02/13/23	183.19
Total NORTHWEST EQUIPMENT SALES INC.:					183.19
NUESYNERGY INC.					
23265	NUESYNERGY INC.	2023-01	HRA/FSA ADMIN FEES	02/06/23	385.00
23265	NUESYNERGY INC.	2023-01	COBRA ADMIN FEES	02/06/23	75.00
Total NUESYNERGY INC.:					460.00
OFFICE SAVERS ONLINE					
22363	OFFICE SAVERS ONLINE	20230202	GOLD FOIL SEALS	02/02/23	6.19
22363	OFFICE SAVERS ONLINE	20230202	DRY ERASE MARKERS	02/02/23	14.99
Total OFFICE SAVERS ONLINE:					21.18
OREGON DEPT. OF JUSTICE					
23603	OREGON DEPT. OF JUSTICE	20230210 - 5	CASE ID - 410000000121812	02/09/23	252.00
Total OREGON DEPT. OF JUSTICE:					252.00
RATIO ARCHITECTS LLC					
14410	RATIO ARCHITECTS LLC	19704.000 - 33	19704.000 - MCCALL LIBRARY	01/31/23	4,236.00
Total RATIO ARCHITECTS LLC:					4,236.00
RICOH AMERICAS CORP.					
25770	RICOH AMERICAS CORP.	5066702278	RICOH MPC2004EX ADDITIONAL	02/01/23	20.22

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total RICOH AMERICAS CORP.:					20.22
RIDLEY'S FAMILY MARKETS					
25800	RIDLEY'S FAMILY MARKETS	00303480935-	TOTS & TKES SNACKS	02/08/23	14.99
25800	RIDLEY'S FAMILY MARKETS	20230215	TOOK DISCOUNT TWICE	02/15/23	12.23
25800	RIDLEY'S FAMILY MARKETS	20230215	TOOK DISCOUNT TWICE	02/15/23	15.59
25800	RIDLEY'S FAMILY MARKETS	20230215	TOOK DISCOUNT TWICE	02/15/23	9.31
25800	RIDLEY'S FAMILY MARKETS	20230215	TOOK DISCOUNT TWICE	02/15/23	8.23
Total RIDLEY'S FAMILY MARKETS:					60.35
ROCKY MOUNTAIN SIGNS & APPAREL					
26280	ROCKY MOUNTAIN SIGNS & AP	23997	HI TAC WATER TRUCK INSPECTI	01/30/23	88.50
26280	ROCKY MOUNTAIN SIGNS & AP	24063	REC/IRPA STICKERS	02/09/23	95.00
26280	ROCKY MOUNTAIN SIGNS & AP	24077	MCCALL GOLF COURSE STICKE	02/10/23	98.75
Total ROCKY MOUNTAIN SIGNS & APPAREL:					282.25
SHADOW TRACKERS					
27504	SHADOW TRACKERS	RDK221044	BACKGROUND CHECK	01/31/23	30.00
27504	SHADOW TRACKERS	RDK221044	BACKGROUND CHECK	01/31/23	30.00
27504	SHADOW TRACKERS	RDK221044	BACKGROUND CHECK	01/31/23	40.00
Total SHADOW TRACKERS:					100.00
SHERWIN-WILLIAMS CO., THE					
27655	SHERWIN-WILLIAMS CO., THE	4492-2	PURDY PAIL & LINER	02/13/23	26.77
Total SHERWIN-WILLIAMS CO., THE:					26.77
SHRED-IT USA - BOISE					
27890	SHRED-IT USA - BOISE	8003301226	SHREDDING	02/03/23	204.04
27890	SHRED-IT USA - BOISE	8003301226	SHREDDING	02/03/23	158.53
Total SHRED-IT USA - BOISE:					362.57
SILVER CREEK SUPPLY LLC					
27965	SILVER CREEK SUPPLY LLC	9300886-001	ICECAL MELT	02/09/23	929.24
Total SILVER CREEK SUPPLY LLC:					929.24
SPARKLIGHT					
28656	SPARKLIGHT	20230208	INTERNET - ACCT # 112663760 F	02/08/23	117.72
28656	SPARKLIGHT	20230208	INTERNET - ACCT # 112663760 F	02/08/23	117.71
Total SPARKLIGHT:					235.43
SPECIALTY CONSTRUCTION SUPPLY					
28660	SPECIALTY CONSTRUCTION S	0227730-IN	For the purchase of a pallet of utility	01/31/23	2,307.36
Total SPECIALTY CONSTRUCTION SUPPLY:					2,307.36

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
STAR NEWS, THE					
28980	STAR NEWS, THE	59429	DISPLAY AD - MCCALL COUNCIL	01/31/23	384.00
28980	STAR NEWS, THE	59458	LEGAL AD - ABANDONED VEHICL	01/31/23	47.19
Total STAR NEWS, THE:					431.19
TATES RENTS INC					
71114	TATES RENTS INC	1694708-7	SCISSOR LIFT	02/02/23	350.70
71114	TATES RENTS INC	1696358-7	LP GAS - POTHOLING	02/09/23	29.92
71114	TATES RENTS INC	1696747-7	LP GAS - POTHOLING	02/10/23	14.76
71114	TATES RENTS INC	1697270-7	LP GAS	02/14/23	27.93
71114	TATES RENTS INC	1697274-7	WEED BURNER TORCH	02/14/23	119.99
Total TATES RENTS INC:					543.30
TREASURE VALLEY COFFEE INC.					
30580	TREASURE VALLEY COFFEE IN	2160:08779644	TEA	02/06/23	24.00
Total TREASURE VALLEY COFFEE INC.:					24.00
TURF EQUIPMENT & IRRIGATION					
30880	TURF EQUIPMENT & IRRIGATIO	763877-00	SpOOL FLOAT HYD VALVE KIT	02/09/23	168.99
Total TURF EQUIPMENT & IRRIGATION:					168.99
U.S. BANK - CARD SERVICES					
31020	U.S. BANK - CARD SERVICES	0123-SIMS	PERSONAL CHARGE	01/25/23	44.94
31020	U.S. BANK - CARD SERVICES	0123-SIMS	ISOPURE WATER	01/25/23	92.38
31020	U.S. BANK - CARD SERVICES	0123-SIMS	WATER DISTRIBUTION CLASS III	01/25/23	25.00
31020	U.S. BANK - CARD SERVICES	0123-SIMS	WATER DISTRIBUTION CLASS II	01/25/23	25.00
31020	U.S. BANK - CARD SERVICES	0123-SIMS	WATER DISTRIBUTION CLASS II	01/25/23	25.00
31020	U.S. BANK - CARD SERVICES	0123-SIMS	BACKFLOW PREVENTION ASSE	01/25/23	225.50
31020	U.S. BANK - CARD SERVICES	0123-SIMS	WATER DISTRIBUTION TEST - SI	01/25/23	11.65
31020	U.S. BANK - CARD SERVICES	0123-SIMS	CASELLE DATA FOR LEAD & CO	01/25/23	51.14
Total U.S. BANK - CARD SERVICES:					500.61
U.S. BANK EQUIPMENT FINANCE					
31035	U.S. BANK EQUIPMENT FINANC	494441439	LIBRARY XEROX COPIER - SN 8T	02/14/23	170.41
31035	U.S. BANK EQUIPMENT FINANC	494441439	PUBLIC WORKS XEROX COPIER	02/14/23	163.69
31035	U.S. BANK EQUIPMENT FINANC	494441439	CITY HALL XEROX COPIER - SN	02/14/23	247.39
Total U.S. BANK EQUIPMENT FINANCE:					581.49
UNITED OIL					
3214	UNITED OIL	530802	110V DEF PUMP/HOSE	01/31/23	700.00
3214	UNITED OIL	530844	DRUM	02/02/23	226.60
Total UNITED OIL:					926.60
UNITED PARCEL SERVICE					
31280	UNITED PARCEL SERVICE	8459E3063	POSTAGE	02/11/23	30.30

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total UNITED PARCEL SERVICE:					30.30
UNIVAR SOLUTIONS USA INC					
8269	UNIVAR SOLUTIONS USA INC	50877341	Blanket PO for Water Treatment Ch	01/26/23	720.00
8269	UNIVAR SOLUTIONS USA INC	50906370	Blanket PO for Water Treatment Ch	02/07/23	576.00
Total UNIVAR SOLUTIONS USA INC:					1,296.00
USABLUEBOOK					
31550	USABLUEBOOK	191011	Ice melt for both Distribution and Tr	11/30/22	614.25
31550	USABLUEBOOK	191011	Ice Melt for Distribution and Treatm	11/30/22	614.25
Total USABLUEBOOK:					1,228.50
VALLEY COUNTY					
31640	VALLEY COUNTY	2023 - MARCH	PD FACILITY LEASE	02/14/23	2,700.00
Total VALLEY COUNTY:					2,700.00
VERIZON WIRELESS					
32020	VERIZON WIRELESS	9926274576	CELLULAR PHONE SERVICE	01/26/23	40.01
32020	VERIZON WIRELESS	9926274576	CELLULAR PHONE SERVICE	01/26/23	1,141.84
32020	VERIZON WIRELESS	9926709587	CELLULAR PHONE SERVICE	02/01/23	227.84
32020	VERIZON WIRELESS	9926709587	CELLULAR PHONE SERVICE	02/01/23	121.57
32020	VERIZON WIRELESS	9926709587	CELLULAR PHONE SERVICE	02/01/23	168.12
32020	VERIZON WIRELESS	9926709587	CELLULAR PHONE SERVICE	02/01/23	455.34
32020	VERIZON WIRELESS	9926709587	CELLULAR PHONE SERVICE	02/01/23	41.55
32020	VERIZON WIRELESS	9926709587	CELLULAR PHONE SERVICE	02/01/23	174.66
32020	VERIZON WIRELESS	9926709587	CELLULAR PHONE SERVICE	02/01/23	164.66
32020	VERIZON WIRELESS	9926709587	CELLULAR PHONE SERVICE	02/01/23	123.11
32020	VERIZON WIRELESS	9926709587	CELLULAR PHONE SERVICE	02/01/23	46.55
32020	VERIZON WIRELESS	9926709587	CELLULAR PHONE SERVICE	02/01/23	371.25
32020	VERIZON WIRELESS	9926709587	CELLULAR PHONE SERVICE	02/01/23	161.58
32020	VERIZON WIRELESS	9926709587	CELLULAR PHONE SERVICE	02/01/23	46.55
Total VERIZON WIRELESS:					3,284.63
WELLS FARGO EQUIPMENT FINANCE					
32560	WELLS FARGO EQUIPMENT FIN	5023716687	XEROX C405 #603-0173151 01/27	02/01/23	65.47
32560	WELLS FARGO EQUIPMENT FIN	5023716687	XEROX C405 #603-0173151 01/27	02/01/23	65.47
32560	WELLS FARGO EQUIPMENT FIN	5023716688	XEROX C8045 #603-0173257-000	02/01/23	447.39
32560	WELLS FARGO EQUIPMENT FIN	5023798910-FI	XEROX C8045 #603-0214726-000	02/04/23	170.25
Total WELLS FARGO EQUIPMENT FINANCE:					748.58
WESTERN STATES EQUIPMENT CO.					
32820	WESTERN STATES EQUIPMENT	CM00142864	CORE RETURN	02/14/23	1,158.44-
32820	WESTERN STATES EQUIPMENT	IN002206172	COUPLING - QDI	11/09/22	466.30
32820	WESTERN STATES EQUIPMENT	IN002255772	2924136	12/30/22	132.08
32820	WESTERN STATES EQUIPMENT	IN002286933	PIPE	01/31/23	53.90
32820	WESTERN STATES EQUIPMENT	IN002288010	8000 HR PARTS KIT	02/01/23	599.20

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total WESTERN STATES EQUIPMENT CO.:					93.04
WHITE PETERSON P.A.					
32910	WHITE PETERSON P.A.	155142	GENERAL CITY ADMIN	01/31/23	16,707.13
Total WHITE PETERSON P.A.:					16,707.13
WIENHOFF DRUG TESTING					
33040	WIENHOFF DRUG TESTING	111756	RANDOM TESTING	02/03/23	110.00
33040	WIENHOFF DRUG TESTING	111756	PRE-EMPLOYMENT	02/03/23	55.00
Total WIENHOFF DRUG TESTING:					165.00
WILLAMETTE DENTAL INSURANCE					
33095	WILLAMETTE DENTAL INSURA	202302	PREMIUMS - GROUP #Z1759 - ID	02/01/23	3,171.40
Total WILLAMETTE DENTAL INSURANCE:					3,171.40
XERILLION CORPORATION					
33418	XERILLION CORPORATION	INV-02738-G9	Blanket PO to cover monthly charg	01/31/23	4,191.44
Total XERILLION CORPORATION:					4,191.44
XEROX FINANCIAL SERVICES					
2628	XEROX FINANCIAL SERVICES	3746663	C605 LEASE PAYMENT AND SAL	01/14/23	141.18
Total XEROX FINANCIAL SERVICES:					141.18
YENSEN PLUMBING INC.					
33445	YENSEN PLUMBING INC.	8150	Auto flush valves for clubhouse urin	02/03/23	1,736.36
Total YENSEN PLUMBING INC.:					1,736.36
ZIPLY FIBER					
33560	ZIPLY FIBER	0223-0267	208-196-0267-051399-9	01/07/23	65.03
33560	ZIPLY FIBER	0223-0944	208-196-0944-080508-9	02/07/23	1,280.00
33560	ZIPLY FIBER	0223-1008	208-634-1008-062703-8	02/07/23	70.56
33560	ZIPLY FIBER	0223-1252	208-634-1252-032097-8	02/07/23	335.96
33560	ZIPLY FIBER	0223-2144	208-634-2144-111299-8	02/07/23	30.25
33560	ZIPLY FIBER	0223-3038	208-634-3038-062090-8	02/07/23	40.44
33560	ZIPLY FIBER	0223-4493	208-634-4493-042005-8	02/07/23	50.24
Total ZIPLY FIBER:					1,872.48
Grand Totals:					568,087.03

**MCCALL CITY COUNCIL
AGENDA BILL**

216 East Park Street
McCall, Idaho 83638

Number

AB 23-037

Meeting Date

February 23, 2023

AGENDA ITEM INFORMATION				
SUBJECT:		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
<i>City Licenses Report to Council Per McCall City Code</i>		Mayor / Council		
		City Manager	ABS	
		Clerk	J	Originator
		Treasurer		
		Community Development		
		Police Department		
		Public Works		
		Golf Course		
		COST IMPACT:	n/a	Parks and Recreation
FUNDING SOURCE:	n/a	Airport		
		Library		
TIMELINE:	n/a	Information Systems		
		Grant Coordinator		
SUMMARY STATEMENT:				
<p>Per McCall City Code Title 4 Chapter 9, the City Council has determined the City Clerk shall be delegated the authority to process and grant or deny all alcoholic beverage license applications, other than certain circumstances involving catering permits, which the City Clerk shall review the application for catering permit for completeness and forward said application to the Police Chief. The Police Chief upon receipt of the application shall make a recommendation to the City Clerk to approve or deny the application. Whenever the City Clerk shall determine that an application for alcoholic beverage license transfer or renewal is complete, the City Clerk shall approve or deny such application. All decisions of the City Clerk shall be reported to the City Council at the next regularly scheduled City Council meeting after such decision. The City Clerk is also responsible for all processing of business, taxi, snow removal, pawnbroker, child daycare licenses, vendor and short-term rental permits, and public event applications.</p> <p>Please see the attached Clerk Report for the last three weeks. The report has been updated to reflect recent code updates to permits; including Short-Term Rental permits and Commercial Snow Removal permits.</p>				
RECOMMENDED ACTION:				
Council to review the License report.				
RECORD OF COUNCIL ACTION				
MEETING DATE	ACTION			

City Clerk's License Report

Council Meeting: February 23, 2023

Business License Activity

Business Name	Type of Business	Address	New	Close	BL#	Issued
208benefits LLC	Insurance Sales	106 E Park St Ste 109	X		3105	2/17/2023
Base Camp Aviation LLC	Air Charter	336 Deinhard Ln.	X		3106	2/17/2023

Short-Term Rental Permit Activity

Owner(s)	Rental Address	Local Contact	New	Renewal	Closed	# Bedrooms	Max Occupancy	Parking	Permit #	Issued
Robert Motta	1414 Dawson Ave	Shawntee Dugan		x		3	8	3	2471	2/14/2023
Craig Walsh	105 Broken Pine	Christina Walsh		x		3	8	2	2261	2/14/2023
Amber Slaughter	1432 Mountain Meadow	Steven Lee	x			3	8	3	2927	2/14/2023
Stephanie Alexander	205 Broken pine	Stephanie Alexander	x			3	8	3	3013	2/14/2023
Melinda Hoffman	300 McBride St #105	Matt Caldwell	x			1	4	1	3055	2/14/2023
Lloyd Hess	1080 Cedar Ln	Lloyd Hess		x		3	8	3	1035	2/14/2023
Vic Bertagnolli	101 E Lake St 8B	Vic Bertagnolli		x		2	6	2	2368	2/14/2023
David Darden	1535 Majestic View	Darrah Martinez	x			4	10	4	2942	2/14/2023
Bryce Henson	305 Broken Ridge	Kathe Coate		x		3	8	2	2649	2/14/2023
Astrik LLC	818 Reedy Ln	Doneright Management	x			3	8	3	3052	2/14/2023
Mark Heimbuch	822 Reedy Ln	Doneright Management	x			3	8	3	3054	2/14/2023
Greg Newlin	136 Brundage View	Doneright Management	x			3	8	3	3040	2/14/2023
Gullick Ramas Living Trust	502 Timm	Joel Hellerman	x			3	8	3	3063	2/14/2023

City Clerk's License Report

Charlene Ford	964 Fernwood	Joel Hellerman	x			4	10	4	3064	2/14/2023
Brad Depew	1020 Violet Way	Julie Ronnow	x			3	8	3	2952	2/14/2023
Rachel Ford	1513 Louisa Ave	Vacasa	x			2	6	2	3053	2/14/2023
Robert MacCulloch	1150 Majestic View	Vacasa	x			3	8	2	3035	2/14/2023
Ron Stiffler	708 Lakeside	Vacasa	x			3	8	3	3027	2/14/2023
Ryan Shelby	1644 Davis Unit E	Vacasa	x			3	8	2	3026	2/14/2023
Tanya Gaona	1031 Potts Dr	Vacasa	x			3	8	3	3045	2/14/2023
Tim Taylor	347 Carmen Dr	Vacasa	x			3	8	2	3032	2/14/2023
Warren Miller	1432 Birdie Dr #11	Vacasa	x			3	8	2	3034	2/14/2023
Dan Holston	107 Broken Pine	Vacasa	x			3	8	2	3044	2/14/2023
Richard Chipman	303 Camp rd	Vacasa	x			3	8	3	3033	2/14/2023
Patrice Coyle	720 Lick Creek #7	Vacasa	x			3	8	3	3030	2/14/2023
Mitzi Cieslak	1013 Penstemen Pl	Vacasa	x			3	8	3	3036	2/14/2023
Matt Paradis	1618 E Lake St	Vacasa	x			3	8	3	3046	2/14/2023
Margaret Coffman	626 Syringa	Vacasa	x			3	8	3	3079	2/14/2023
Lacy Hazel	1290 Bitterroot	Vacasa	x			3	8	1	3028	2/14/2023
Kristi Booth	1607 Davis Unit 72	Vacasa	x			2	6	2	3039	2/14/2023
Kevin Knapp	1655 Timber Cir	Vacasa	x			4	10	3	3018	2/14/2023
Kevin Hickey	1051 Karen St	Vacasa	x			3	8	3	3060	2/14/2023
Kerry Frisch	302 Mather #B19	Vacasa	X			3	8	2	3025	2/14/2023
Joelle Margolin	458 Smitty Ave	Vacasa	x			3	8	2	3023	2/14/2023

City Clerk's License Report

Joe Martinez	601 Hemlock #11	Vacasa	x			2	6	2	3073	2/14/2023
Frank Haught	1045 Cedar Ln	Vacasa	x			4	10	4	3015	2/14/2023
David Johnson	1665 Ginney Way	Vacasa	x			3	8	2	3038	2/14/2023
Jeff McFarlane	1095 Cedar Ln	Vacasa	x			3	8	3	3031	2/14/2023
Brian Scott	403 Timm	Vacasa	x			3	8	3	3043	2/14/2023
Angela Putnam	722 Lick Creek Rd #8	Vacasa	x			3	8	2	3037	2/14/2023
Erin Henderson	1644 Davos Ave Unit U	Doneright Management	x			3	8	3	2927	2/14/2023
Kimberly Geis	1305 Herrick St	Kimberly Geis	x			4	10	4	3068	2/14/2023
Jeffrey Pennecard	1627 Timber Crl	Jeffrey Pennecard	x			3	8	3	3070	2/14/2023
Jerry Iverson	239 Pinedale	Vacasa	x			4	10	4	2962	2/14/2023
Lauren Necochea	1313 Greystone Dr	Julie Ronnow	x			4	10	3	3042	2/14/2023
Matthew Deyo	303 Broken Ridge	Jessica Lillihaug	x			3	8	2	3006	2/14/2023
Brady Nixon	129 E Stibnite St #2	Julia Strickland		x		2	6	2	2713	2/14/2023
Scottie Patrick	1203 Boydston Ln	Scottie Patrick	x			4	1	1	3069	2/14/2023
Ed Daniels	1630 N Davis Ave Unit 44	Doneright Management	x			8	3	3	3067	2/14/2023
Terry Newsom	445 Allen Ave	Shawnetee Fernandez		x		8	3	3	2498	2/14/2023
Mary Wood	1607 Davis St Unit 41J	Doneright Management	x			8	3	3	3062	2/14/2023
Washington 509 LLC	509 Washington St	Tracy Johnson		x		6	2	2	2453	2/14/2023

Alcohol License Activity

Business Name	Physical Address	New	Renewal	Closed	BL#	Issued
No Activity						

City Clerk's License Report

Catering Permit Activity

Name of Licensee	Event	Location of Event	Day & Date of Event	Time of Event	Revenue
Idaho Brewers United	Destination Beer	1117 E Lake St	Feb 24 & 25	1:00 pm to 9:00 pm	\$40

Outdoor Public Events/Vendor Permit Activity

Applicant	Event	Location of Event	Date(s) of Event	Time of Event	Road Closure
Idaho Brewers United	Destination Beer	1117 E Lake St	Feb. 25th & Feb 25th	5pm to 8 pm 2pm to 6 pm	No
Bombastic Brewing	Destination Beer	1117 E Lake St	Feb. 25th & Feb 25th	5pm to 8 pm 2pm to 6 pm	No
Blue Pit Brewing	Destination Beer	1117 E Lake St	Feb. 25th	2pm to 8 pm	No

Snow Removal Operator Permit Activity

Business Name	Owner	Type of Snow Removal	BL#	Decal Permit Numbers Issued	Denied	Date
No Activity						

Peddler Permit Activity

Applicant	Company Represented	Product Sold	Date(s) Permitted	Permit #	Fees Collected
No Activity					

Taxi & Commercial Transportation Driver License Activity

Business Name	Driver Name	Address	BL#	City Taxi License #	Denied	Date Approved	License Expires
No Activity							

**McCALL CITY COUNCIL
AGENDA BILL**

216 East Park Street
McCall, Idaho 83638

**Number AB 22-030
Meeting Date February 23, 2023**

AGENDA ITEM INFORMATION

SUBJECT: <i>Treasurer's Report as Required by IC 50-208</i>		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
		Mayor / Council		
		City Manager	ABS	
		Clerk		
		Treasurer	RS	Originator
		Community Development		
		Police Department		
		Public Works		
		Golf Course		
COST IMPACT:	N/A	Parks and Recreation		
FUNDING SOURCE:	N/A	Airport		
		Library		
TIMELINE:	Report Only	Information Systems		
		Grant Coordinator		

SUMMARY STATEMENT:
 Treasurer's report of accounts and activity of office during the month of January 2023 regarding care, management or disposition of moneys, property or business of the City.

 Attached is the January 2023 Report

RECOMMENDED ACTION:

 The Council shall examine the report and determine whether additional information from the Treasurer is required.

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION

City of McCall, Idaho
 Monthly Financial Dashboard
 Issued on February 10, 2023



Reporting Period: January 2023

Our Investments and Cash...

Balances as of January 2023

General Fund – Cash & Investments

January 2023	\$ 9,818,654
January 2022	\$ 9,811,499
Unavailable Cash Reserves	\$ 1,580,330
Restricted Cash - Franchise Fees	\$ 1,525,827
Available Cash	\$ 6,712,498

Streets Fund - Cash & Investments

January 2023	\$ 2,247,119
January 2022	\$ 2,247,119
Unavailable Cash Reserves	\$ 449,914
Available Cash	\$ 1,797,205

Library Fund - Cash & Investments

January 2023	\$ 1,668,019
January 2022	\$ 1,665,548
Unavailable Cash Reserves	\$ 111,254
Restricted Cash - Bldg Fund	\$ 1,051,708
Available Cash	\$ 505,057

Recreation Fund - Cash & Investments

January 2023	\$ 418,236
January 2022	\$ 418,236
Unavailable Cash Reserves	\$ 236,870
Available Cash	\$ 181,366

Airport Fund - Cash & Investments

January 2023	\$ 1,017,733
January 2022	\$ 1,017,733
Unavailable Cash Reserves	\$ 75,387
Available Cash	\$ 942,346

Capital Projects Fund-Cash & Investments

January 2023	\$ 79,451
January 2022	\$ 79,028

Local Option Tax - Cash & Investments

January 2023	\$ 4,322,471
January 2022	\$ 4,319,236
Available Cash	\$ 3,235

Major Fund Cash Flows...

<u>General Fund Revenues and Expense</u>	<u>As % of Budget</u>	<u>As % of FY18-FY22 Avg. Actual</u>
Fiscal Year 2023 Budget	\$ 13,994,726	
Revenues to Date	\$ 4,594,113	32.83%
Expenditures to Date	\$ 3,227,734	23.06%
Revenues over Expenditures	\$ 1,366,379	
 <u>Street Fund Revenues and Expenditures</u>		
Fiscal Year 2023 Budget	\$ 2,937,601	
Revenues to Date	\$ 1,614,883	54.97%
Expenditures to Date	\$ 955,076	32.51%
Revenues over Expenditures	\$ 659,808	73.97%
 <u>Library Fund Revenues and Expenditures</u>		
Fiscal Year 2023 Budget	\$ 1,212,393	
Revenues to Date	\$ 614,672	50.70%
Expenditures to Date	\$ 253,052	20.87%
Revenues over Expenditures	\$ 361,620	56.14%
 <u>Recreation Fund Revenues and Expenditures</u>		
Fiscal Year 2023 Budget	\$ 2,096,971	
Revenues to Date	\$ 1,088,187	51.89%
Expenditures to Date	\$ 701,918	33.47%
Revenues over Expenditures	\$ 386,269	56.14%
 <u>Airport Fund Revenues and Expenditures</u>		
Fiscal Year 2023 Budget	\$ 1,868,468	
Revenues to Date	\$ 533,681	28.56%
Expenditures to Date	\$ 701,469	37.54%
Revenues over Expenditures	\$ (167,788)	18.18%
 <u>Local Option Tax - Streets Fund Revenues and Expenditures</u>		
Fiscal Year 2023 Budget	\$ 6,321,509	
Revenues to Date	\$ 1,070,669	16.94%
Expenditures to Date	\$ 688,760	10.90%
Revenues over Expenditures	\$ 381,909	37.49%
 <u>Water Fund Revenues and Expenditures</u>		
Fiscal Year 2023 Budget	\$ 8,411,637	
Revenues to Date	\$ 1,388,358	16.51%
Expenditures to Date	\$ 1,478,032	17.57%
Revenues over Expenditures	\$ (89,674)	38.76%

City of McCall, Idaho
 Monthly Financial Dashboard
 Issued on February 10, 2023



Reporting Period: January 2023

Specific Revenue Collections at a Glance...

		As % of	As % of FY18-
		Budget	FY22 Avg.
<u>Property Tax Collection</u>			
Fiscal Year 2023 Budget	\$ 7,280,828		
Revenues to Date	\$ 4,591,679	63.07%	73.87%
<u>State Shared Revenue Collection</u>			
Fiscal Year 2023 Budget	\$ 1,295,547		
Revenues to Date	\$ 280,109	21.62%	25.08%
<u>Building Permit Revenue Collection</u>			
Fiscal Year 2023 Budget	\$ 563,427		
Revenues to Date	\$ 50,748	9.01%	10.11%
<u>Local Option Tax - Tourism Revenue Collection</u>			
Fiscal Year 2023 Budget	\$ 1,608,081		
Revenues to Date	\$ 349,267	21.72%	56.46%
<u>Local Option Tax - Streets Revenue Collection*</u>			
Fiscal Year 2023 Budget	\$ 3,114,500		
Revenues to Date	\$ 1,029,614	33.06%	43.11%

*New Tax and Fund as of January 1, 2016 (percent avg. is 2 year comparison)

Our Investments and Cash... cont'd

Balances as of January 2023

Golf Fund - Cash & Investments

January 2023	\$ 858,957
January 2022	\$ 858,790
Unavailable Cash Reserves	\$ 205,110
Available Cash	\$ 653,847

Water Fund - Cash & Investments

January 2023	\$ 7,013,122
January 2022	\$ 7,011,887
Unavailable Cash Reserves	\$ 515,500
Restricted Cash - DEQ Loan Reserve	\$ 398,921
Available Cash	\$ 6,098,701

City of McCall, Idaho
 Monthly Financial Dashboard
 Issued on February 10, 2023



Reporting Period: January 2023

Our Cash Flows Prior Year Comparison

January 2023			January 2022		
<u>General Fund</u>		Percentage	<u>General Fund</u>		Percentage
Fiscal Year 2023 Budget	\$ 13,994,726		Fiscal Year 2022 Budget	\$ 12,022,989	
Revenues to Date	\$ 4,594,113	32.83%	Revenues to Date	\$ 3,868,547	32.18%
Expenditures to Date	\$ 3,227,734	23.06%	Expenditures to Date	\$ 2,370,612	19.72%
Revenues over Expenditures	\$ 1,366,379		Revenues over Expenditures	\$ 1,497,935	
<u>Streets Fund</u>			<u>Streets Fund</u>		
Fiscal Year 2023 Budget	\$ 2,937,601		Fiscal Year 2022 Budget	\$ 3,113,593	
Revenues to Date	\$ 1,614,883	54.97%	Revenues to Date	\$ 1,457,721	46.82%
Expenditures to Date	\$ 955,076	32.51%	Expenditures to Date	\$ 746,379	23.97%
Revenues over Expenditures	\$ 659,808		Revenues over Expenditures	\$ 711,342	
<u>Library Fund</u>			<u>Library Fund</u>		
Fiscal Year 2023 Budget	\$ 1,212,393		Fiscal Year 2022 Budget	\$ 6,005,002	
Revenues to Date	\$ 614,672	50.70%	Revenues to Date	\$ 611,992	10.19%
Expenditures to Date	\$ 253,052	20.87%	Expenditures to Date	\$ 162,316	2.70%
Revenues over Expenditures	\$ 361,620		Revenues over Expenditures	\$ 449,676	
<u>Recreation Fund</u>			<u>Recreation Fund</u>		
Fiscal Year 2023 Budget	\$ 2,096,971		Fiscal Year 2022 Budget	\$ 4,177,610	
Revenues to Date	\$ 1,088,187	51.89%	Revenues to Date	\$ 547,290	13.10%
Expenditures to Date	\$ 701,918	33.47%	Expenditures to Date	\$ 571,401	13.68%
Revenues over Expenditures	\$ 386,269		Revenues over Expenditures	\$ (24,111)	
<u>Airport Fund</u>			<u>Airport Fund</u>		
Fiscal Year 2023 Budget	\$ 1,868,468		Fiscal Year 2022 Budget	\$ 2,701,319	
Revenues to Date	\$ 533,681	28.56%	Revenues to Date	\$ 533,681	19.76%
Expenditures to Date	\$ 701,469	37.54%	Expenditures to Date	\$ 644,999	23.88%
Revenues over Expenditures	\$ (167,788)		Revenues over Expenditures	\$ (111,318)	
<u>Local Option Tax (Streets) Fund</u>			<u>Local Option Tax (Streets) Fund</u>		
Fiscal Year 2023 Budget	\$ 6,321,509		Fiscal Year 2022 Budget	\$ 4,569,926	
Revenues to Date	\$ 1,070,669	16.94%	Revenues to Date	\$ 1,067,434	23.36%
Expenditures to Date	\$ 688,760	10.90%	Expenditures to Date	\$ 639,161	13.99%
Revenues over Expenditures	\$ 381,909		Revenues over Expenditures	\$ 428,272	
<u>Golf Fund</u>			<u>Golf Fund</u>		
Fiscal Year 2023 Budget	\$ 2,774,126		Fiscal Year 2022 Budget	\$ 1,260,675	
Revenues to Date	\$ 268,353	9.67%	Revenues to Date	\$ 134,801	10.69%
Expenditures to Date	\$ 636,689	22.95%	Expenditures to Date	\$ 547,938	43.46%
Revenues over Expenditures	\$ (368,336)		Revenues over Expenditures	\$ (413,137)	
<u>Water Fund</u>			<u>Water Fund</u>		
Fiscal Year 2023 Budget	\$ 8,411,637		Fiscal Year 2022 Budget	\$ 3,571,594	
Revenues to Date	\$ 1,388,358	16.51%	Revenues to Date	\$ 1,387,061	38.84%
Expenditures to Date	\$ 1,478,032	17.57%	Expenditures to Date	\$ 1,053,056	29.48%
Revenues over Expenditures	\$ (89,674)		Revenues over Expenditures	\$ 334,005	

**McCALL CITY COUNCIL
AGENDA BILL**

216 East Park Street
McCall, Idaho 83638

Number AB 23-031
Meeting Date February 23, 2023

AGENDA ITEM INFORMATION

SUBJECT: <i>Request to Proclaim March 2, 2023 as National Education Association’s Read Across America Day</i>		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
		Mayor / Council		
		City Manager	ABS	
		Clerk	BU	originator
		Treasurer		
		Community Development		
		Police Department		
		Public Works		
		Golf Course		
		Parks and Recreation		
COST IMPACT:	n/a	Airport		
FUNDING SOURCE:	n/a	Library		
TIMELINE:	n/a	Information Systems		
		Grant Coordinator		

SUMMARY STATEMENT:

Every year, the month of March is National Reading Month. The start of this is initiated with ‘Read Across America Day’ on March 2, which is also the birthday of one of the most beloved children’s book authors of all time — Dr. Seuss. Reading stories and antics about his wonderful characters is a rite of passage, and the perfect way to get children interested in reading books. Read Across America Day is more so a reading program, which calls upon everyone to read and engage with children to make reading a more fun and interactive experience. From the time when the building blocks of our character are laid, to adulthood when we seek to escape from the humdrum of daily life in the pages of a book, reading plays an integral role in shaping us into who we are. With the advent of smartphones and tablets, it is more essential than ever to motivate children to read. The National Education Association (NEA) has been leading the Read Across America initiative since 1998.

This year the McCall City Library will be doing an after school movie in the library on March 3rd. Showing The Lorax with free popcorn. There will be a few related activities for kids regarding Dr. Seuss books.

The proclamation is attached.

RECOMMENDED ACTION:

Proclaim March 2, 2023 as Read Across America Day in McCall and authorize the Mayor to sign the proclamation.

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION



City of McCall

National Education Association's Read Across America Day

PROCLAMATION

WHEREAS, the citizens of City of McCall stand firmly committed to promoting reading as the catalyst for our students' future academic success, their preparation for America's jobs of the future, and their ability to compete in a global economy; and

WHEREAS, McCall Public Library has provided significant leadership in the area of community involvement in the education of our youth, grounded in the principle that educational investment is key to the community's wellbeing and long-term quality of life; and

WHEREAS, "**National Education Association's Read Across America**," a national celebration of reading on March 2, 2023, promotes reading and adult involvement in the education of our community's students;

NOW, THEREFORE, BE IT PROCLAIMED that the Mayor and City Council of the City of McCall, Valley County, Idaho call on the citizens of McCall to ensure that every child is in a safe place reading together with a caring adult on March 2, 2023; and

BE IT FURTHER RESOLVED that this body enthusiastically Proclaims March 2, 2023 as

“National Education Association's Read Across America Day”

and recommits our community to engage in programs and activities to make America's children the best readers in the world.

IN WITNESS WHEREOF, I have hereunto set my hand at the City of McCall in Idaho on this 23 day of February in the year of 2023.

Robert S. Giles, Mayor

**McCALL CITY COUNCIL
AGENDA BILL**

216 East Park Street
McCall, Idaho 83638

Number AB 23-032
Meeting Date February 23, 2023

AGENDA ITEM INFORMATION				
SUBJECT:		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
<i>Golf Course Advisory Committee Annual Report</i>		Mayor / Council		
		City Manager	ABS	
		Clerk		
		Treasurer		
		Community Development		
		Police Department		
		Public Works		
		Golf Course	ESM	Originator
COST IMPACT:	N/A	Parks and Recreation		
FUNDING SOURCE:		Airport		
		Library		
TIMELINE:	February 24 th meeting	Information Systems		
		Grant Coordinator		
SUMMARY STATEMENT:				
<p>Rita Bolli Neal, Golf Course Advisory Committee (GCAC) Chair will present the committee annual report to Council. The GCAC is established to advise and make recommendations to the McCall City Council on matters pertaining to the operation and maintenance of the McCall Municipal Golf Course.</p> <p>The GCAC's Annual Report is attached.</p>				
RECOMMENDED ACTION:				
None- Report only				
RECORD OF COUNCIL ACTION				
MEETING DATE	ACTION			

Golf Course Advisory Committee
2022 Annual Report to McCall City Council
February 2023



New Golf Professional

This past year was a very notable one due to the fact that Allan Morrison was retiring in October after spending 30 years as the contracted pro for the City and a new Head Professional Golf Pro would need to be found. The GCAC would like to express their gratitude and appreciation to the City Manager, Anette Spickard, for spearheading an extensive search for candidates for Allan's replacement. The entire process was detail oriented, thorough, professional and inclusive of both the Advisory Committee and the community. Two members of the Advisory Committee, Todd McKenna and Rita Bolli-Neal, along with Eric McCormick, sat on the committee to interview perspective candidates and to actively participate in the selection process. There were 13 applicants, 10 of which were interviewed by the search committee via Microsoft Teams. A short list was developed, 2 personal, on-site interviews were held and a meet and greet with the community was well attended. This entire vetting process resulted in the hiring of David DiMartino as the first golf pro hired as a direct city employee, and the feedback from everyone has been overwhelming positive that the ideal candidate had been selected.

New Business Model

The GCAC members worked diligently this past year to research other municipal owned golf courses, with a similar length of golf season, to evaluate the pros and cons of using a contracted golf professional versus hiring the professional as a direct city employee. Other golf operations were researched to evaluate the potential financial gains; such as cart rentals, tournament proceeds, driving range fees, pro shop retail, equipment rental and golf lessons. The conclusion of this exercise resulted in all members realizing there was a significant potential for golf course revenue to the city by bringing all of the golf operations in-house. The city of Idaho Falls operates three 18-hole golf courses and was extremely helpful by sharing their financial data. It was important to complete this decision prior to developing the budget for the 2023 fiscal year and prior to hiring the new golf professional. The GCAC members thank city council for their vote to forgive an old debt that has been carried forward for over 10 years. It is our hope going forward that the golf course profits will be significant enough to implement all of the Master Plan improvements.

Revenue

We reported a new record year in 2021 in terms of total revenue and total rounds played. That was extremely encouraging since we had reported a new record in the previous year. In 2022, we did not set a new record, but revenues came within \$7960 of 2022's revenues. Most of this shortfall was due to a very cold and wet June and not due to the fact that the desire to play golf in McCall is dwindling. The following chart reflects the actual numbers for the past 5 years of operation:

	<u>YEARS</u>				
	2018	2018	2020	2021	2022
Total Rev	\$708 K	\$697 K	\$855 K	\$1022 K	\$1014 K
Total Rounds	29,130	28,652	32,521	40,559	36,282

All city residents should take pride that our course is beautifully maintained and provides an excellent golfing experience to players of all levels. Our city course can compete with many private courses which operate with less constraints in terms of budgets and staffing. Other success factors include proper planning and preventive maintenance, a regional population boom, an experienced management team, a friendly pro shop and the cooperation of Mother Nature. We want to recognize the outstanding work and dedication of the golf course superintendent, the club professional and their respective staffs. Few people realize the work that goes into behind the scenes, including long hours and unusual working shifts that make all of this possible, but the Advisory Committee does and congratulates everyone who contributed to this past year.

Master Project List

Over recent years there have been numerous projects identified, both large and small, that need to be addressed and planned for in the future. Some of these projects are on the 5-year Plan, some are on the Capital Improvement Plan, some are LOT projects, some are now addressed in the Master Plan and some are part on the annual operations budget. In order to keep track of all projects, a Master Golf Course Project List was developed. This list tracks the cost estimate, the funding source, the planned start date and the actual completion date. This is a dynamic list and provides a beneficial tool to the Committee and Management to keep track and facilitate priorities for needed improvements.

Projects in 2022

This past year proved to be busy and productive at the golf course. In addition to the regularly scheduled projects that course maintenance requires, and the unexpected projects due to equipment and infrastructure failure, a number of improvements were completed and/or started. This includes the following:

- Repaved and Improved the Parking Lot
- Architectural Plans completed for New Entrance
- Bids accepted for the rebuild of all Birch tee boxes with the work to be done in 2023
- Ladies' and Men's restrooms renovated with touchless sinks and toilets
- Upgrades to the Maintenance building including LED lighting, the breakroom, ceiling sheetrock and exterior wainscoting

Paver Project

The MLGA (McCall Ladies Golf Association) has successfully implemented a community gathering project that includes pavers, benches and a canopy near the clubhouse. The picture at the top of this report depicts the beautiful result of this planned project. It is a place to capture and enjoy the golf course ambiance and provide a way to commemorate and/or memorialize community members who have a passion or connection to our golf course. This project could not have been completed without the hard work of Darla Williamson, Eric McCormick and his staff and the perseverance of the MLGA members. The sale of future pavers has been returned to the city now that the project has been completed.

Feed and Seed Events

The Men's Association along with the assistance of Banyan's organized two Feed and Seed events this summer. Both Men's Club members and Ladies' Club members showed up for a free burger and brew and then headed out on the course to fill divots with a grass seed mixture. These events turned out to be a fun way to socialize and help the golf course staff with some maintenance of the course, especially after heavy use following tournaments.

Popular Attributes

There are many improvements and/or programs that have been implemented over the past years, which keep improving and are very popular today. These include:

- Restaurant and bar operation are high quality and well patronized throughout the entire year with menu changes and special events.
- Tournaments are well run and have become so popular that many tournaments are full and maintain a waiting list.
- The large tent provides a high-quality event space for the summer and has been very popular and rented out almost every weekend.
- The three practice facilities are used heavily during the season. Note the driving range has a small fee but the other practice facilities are free to the public.
- During off season the cart paths for walkers, runners, bikers and dog walkers are very busy and seem to grow in popularity every year.
- There are many programs held for the youth of our community, including golf clinics in the summer and cross-country ski lessons in the winter,

Advisory Committee Responsibilities

The committee continues to meet on a monthly basis and discuss/make recommendations in accordance with the Mission Statement that acts as the committee's bylaws. In addition to making recommendations for improvements and identifying necessary projects that enhance the golf course operations, the committee has assisted in the accomplishments outlined in this report. The committee's minimal responsibilities include the following:

- Make recommendations on current rates and fees
- Review and make recommendations to the Marketing Plan
- Review and make recommendations to the Golf Course Rules and Regs
- Review and make recommendations to the Golf Course Budget
- Review the Golf Professional's contract annually for compliance
- Develop a 5-year Plan
- Review Tournament Schedules and make recommendations/or approve
- Develop plans for LOT submittals

**McCALL CITY COUNCIL
AGENDA BILL**

216 East Park Street
McCall, Idaho 83638

Number AB 23-034
Meeting Date February 23, 2023

AGENDA ITEM INFORMATION

SUBJECT: <i>Request to Approve Resolution 23-03 Adopting the New 2023 Golf Course Equipment Rental Rates, Tournament Fees, and Miscellaneous Fees for the 2023 Season</i>		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
		Mayor / Council		
		City Manager	ABS	
		Clerk		
		Treasurer		
		Community Development		
		Police Department		
		Public Works		
		Golf Course	DD	Originator
			Parks and Recreation	
COST IMPACT:	Golf Fund Revenue	Airport		
FUNDING SOURCE:	n/a	Library		
TIMELINE:	ASAP - To set rates and fees for the 2023 golf season	Information Systems		
		Grant Coordinator		

SUMMARY STATEMENT:

On January 26th, staff proposed for council review and to schedule a public hearing for the new rates and fees. As part of implementing the new Golf Course management model, the Golf Course Advisory Committee (GCAC) was tasked with making a recommendation to Council regarding establishment of golf equipment rental rates, tournament fees, and miscellaneous fees for the 2023 season. The public hearing was noticed for 2-weeks. As of the date of this Agenda Bill no comments have been received. These fees were previously set and collected by the contracted Golf Pro. The GCAC and staff studied rates within our market area and evaluated the cost of the equipment plus maintenance, as applicable, and recommends the following categories (see attached for proposed pricing of each item) be added to the city fee schedule:

- Cart rental rates for 9 holes, 18 holes, 20 use passes and additional riders. (Annual passes are already on the city fee schedule)
- Locker rentals, Range tokens, Range passes
- Rental of Golf Club sets
- 2023 Tournament Entry rates will remain the same as 2022. See attached for tournament prices. The Tournament registration software, Golf Genius, assesses a credit card transaction fee of 2.9% + \$.30 for merchant banking fees. The GCAC recommends this fee be charged to the tournament entrants. This payment platform will protect us from fraud, ensure PCI compliance, and increases our authorization rates. This platform allows us to broaden our scale of consumers with better efficiency.
- Commemorative bricks for installation in Golf Club Plaza. Similar to Centennial Plaza, the city will sell and install bricks. This fee covers the brick, the inscription, and the installation.

Attached are Resolution 23-03, the proposed Rental Rates, Tournament Entry Fees, and miscellaneous fees.

RECOMMENDED ACTION: Approve Resolution 23-03 Adopting the New 2023 Golf Course Equipment Rental Rates, Tournament Fees, and Miscellaneous Fees for the 2023 Season and authorize the mayor to sign all necessary documents.

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION
January 26, 2023	Council reviewed the recommended fees and directed staff to schedule a Public hearing



City of McCall

RESOLUTION NO. 23-03

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF McCALL, IDAHO, MAKING CERTAIN FINDINGS; ADOPTING GOLF COURSE RENTAL, TOURNAMENT AND MISCELLANEOUS FEES FOR THE CITY OF McCALL; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, in 2022 the City Council directed staff to begin implementation of hiring an in house Golf Pro ; and

WHEREAS, on October 24, 2022 the City Manager hired the first in-house, head golf professional; and

WHEREAS, on November 28, 2022 the McCall City Council adopted Resolution 22-40 for a Club Car Golf Cart Sole Source Procurement from Colorado Golf and Turf; and

WHEREAS, on December 1, 2022, per the Golf Professional Services Agreement, payment was approved to the previously contracted golf professional for the purchase of certain golf carts, merchandise inventory, rental, and clubhouse equipment due to the expiration of the agreement on October 31, 2022; and

WHEREAS, on December 15, 2022 the McCall City Council approved the 5-Year Club Cart fleet lease from Colorado Golf and Turf; and

WHEREAS, on January 26, 2023 the McCall City Council reviewed the recommended fee schedule for equipment rental fees, tournament, and other miscellaneous fees related to running the Golf Pro Shop and directed staff to schedule a public hearing for the new rental rates and fees.

WHEREAS, a public hearing was held on February 23, 2023 to consider equipment rental fees, tournament, and other miscellaneous fees related to running the Golf Pro Shop; and

WHEREAS, the rates and fees proposed for adoption are reasonable; and

WHEREAS, the McCall City Council wishes that the equipment rental fees, tournament, and other miscellaneous fees related to running the Golf Pro Shop be adopted.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF McCALL, IDAHO:

Section 1: Adoption of Fee Schedule for Golf Course Rental, Tournament and Miscellaneous Fees as follows:

<u>CART RENTAL FEE</u>		18 holes	9 holes		
Per Rider		\$20.00	\$12.00		
Additional 9 holes per rider	\$8.00				
Cart Pass (20 rides for 1 person)	\$320.00				
<u>Club Rentals</u>					
Premium set per player	\$50.00				
Standard Set per player \$	\$28.00				
<u>Misc Fees</u>					
Locker Fee	\$50.00				
Range Token	\$4.25				
Range Pass (includes 30 tokens)	\$110.00				
Paver Plaza Bricks	\$125.00				
<u>Date</u>	<u>Days</u>	<u>Men's Tournaments</u>	<u>Entry Fee</u>	<u>Proc Fee</u>	<u>Total</u>
Jun 17 & 18	Sat - Sun	2-Man Best Ball	\$250	\$7.55	\$257.55
Jun 26 - 28	Mon - Wed	Senior Men's Match Play	\$150	\$4.65	\$154.65
Jul 24 PM & Jul 25 PM	Mon - Tue	Boys' Junior Amateur 3/5 holes	\$25	\$1.03	\$26.03
		Boys' Junior Amateur 9 holes	\$30	\$1.17	\$31.17
		Boys' Junior Amateur 18 holes	\$45	\$1.61	\$46.61
Jul 27 - 30	Thu - Sun	McCall Amateur Invitational	\$235	\$7.12	\$242.12
Aug 12 & 13	Sat - Sun	2 Man Best Ball/Scramble	\$240	\$7.26	\$247.26
Aug 14 & 15	Mon-Tue	PRO-AM	TBD		
Aug 19 & 20	Sat - Sun	Mixed Couples Chapman	\$230	\$6.97	\$236.97
Aug 30 & 31	Sat - Sun	MCGC Men's Club Championship	\$75 + Greens Fee if applicable		
Sept 9 & 10	Sat - Sun	2 Man Scramble	\$250	\$7.55	\$257.55

<u>Date</u>	<u>Days</u>	<u>Women's Tournaments</u>	<u>Entry Fee</u>	<u>Proc Fee</u>	<u>Total</u>
Jun 28` & 29	Wed - Thu	Senior 2 Lady Scramble	\$160	\$4.94	\$164.94
Jul 15 & 16	Sat - Sun	2 Lady Best Ball	\$220	\$6.68	\$226.68
Jul 24 AM & Jul 25 AM	Mon - Tue	Women's Amateur	\$110	\$3.49	\$113.49
Jul 24 PM & Jul 25 PM	Mon - Tue	Girls' Junior Amateur 3/5 holes	\$25	\$1.03	\$26.03
		Girls' Junior Amateur 9 holes	\$30	\$1.17	\$31.17
		Girls' Junior Amateur 18 holes	\$45	\$1.61	\$46.61
Aug 19 & 20	Sat - Sun	Mixed Couples Chapman	\$230	\$6.97	\$236.97
Aug 30 & 31	Sat - Sun	MCGC Ladies Club Championship	Greens Fee if no pass		

Section 2: Effective Date: The above rates and fees are effective immediately upon adoption and shall remain in effect until further action by the City Council.

Passed and approved this ___ day of ____ 2023.

CITY OF MCCALL
Valley County, Idaho

Robert S. Giles, Mayor

ATTEST:

BessieJo Wagner, City Clerk

**McCALL CITY COUNCIL
AGENDA BILL**

216 East Park Street
McCall, Idaho 83638

**Number AB 23-036
Meeting Date February 23, 2023**

AGENDA ITEM INFORMATION				
SUBJECT:		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
Reconsideration of Raz LLC Request Regarding Service of Liquor at 200 Lenora Street within 300 feet of a Church		Mayor / Council		
		City Manager	ABS	
		Clerk	SP	Originator
		Treasurer		
		Community Development		
		Police Department		
		Public Works		
		Golf Course		
		Parks and Recreation		
		Airport		
Library				
COST IMPACT:	n/a	Information Systems		
FUNDING SOURCE:	n/a	Grant Coordinator		
TIMELINE:				
SUMMARY STATEMENT:				
<p>Raz LLC is in their due diligence phase of establishing a bar at 200 Lenora Street that would serve liquor within 300 feet of a church. The plan for the bar at this stage is to add on to the building, about 20' single level, following the same exterior motif. They plan to put a patio to the east for outside seating and games - corn hole, large Jenga, life sized chess. The patio would be fenced in with a privacy fence, exact details are yet to be decided. The business will be a bar with billiards, shuffleboard, darts, sports on the TV's, light snacks (no kitchen) and beer, wine, and hard liquor. This application will also be heard at Planning and Zoning.</p> <p>At the January 12 meeting Council reviewed the request along with a letter from the McCall Community Congregational Church. Council voted they had no objection to the Raz LLC request as long as they did not serve alcohol prior to noon on Sundays. On January 13 staff received a new letter from the Church rescinding their first letter. The new letter is attached. On January 26, 2023 Staff informed council and asked if any would like to reconsider the matter. Council voted to reconsider the request on February 23, 2023.</p>				
RECOMMENDED ACTION:				
Reconsider the matter and take a new vote regarding any objections to the Raz LLC request.				
RECORD OF COUNCIL ACTION				
MEETING DATE	ACTION			
January 12, 2023	Voted No Objection to the Request with conditions regarding time of service on Sundays			
January 26, 2023	Voted to reconsider Raz LLC Request on Feb 23, 2023			

MCCALL
COMMUNITY
CONGREGATIONAL
CHURCH



February 16, 2023 -

McCall City Council Members
c/o Anette Spickard, City Manager
216 E Park Street
McCall Idaho 83638

Members of the Council,

This responds to the McCall City Manager's January 30, 2023, email requesting this church's official position regarding the City Council using your authority to grant an exception to the long-standing state law that prohibits liquor from being served within 300 feet of a church or school.

This church's congregation is strongly opposed to the City Council granting that exception to state law at 200 Lenora Street (RAZ LLC).

This decision was reached following two separate roundtable discussions and informational meetings with members followed by an email poll of all members. The respondents to that poll of the membership were all opposed with two abstentions.

We greatly appreciate the Council reconsidering this critical community matter and are confident the fervent opinion of the members of this impacted historic church will be seriously and favorably considered.

For the congregation.

Respectfully,

PHIL REBERGER
Chair, Board of Trustees

**MCCALL
COMMUNITY
CONGREGATIONAL
CHURCH**



RECEIVED
JAN 13 2023

January 11, 2023

McCall City Council:

Church administrative policies and procedures do not permit Board of Trustees and Pastor to take a position on this project at this time. Therefore, McCall Community Congregational Church rescinds the below communication and statement that the church has no objection to Mrs. Tway's plans for a bar on 200 Lenora Street.

Sincerely in Christ,

Pastor Marc Uebelhardt

January 2, 2023

McCall City Council.

In December of 2022, I was called by Mrs Tway and asked if she could set up a meeting with myself as Senior Pastor of McCall Community Church. During the meeting, Mrs. Tway expressed her desire to possibly open a bar facility at the property address – 200 Lenora Street, McCall. As it was written, below is her request and how she explained it in our meeting. This is the request that Mrs Tway presented to us.

“Hello all! Hope your day is going well. This letter is to give you a brief description of the plans my mom and I have for the building on Lenora St. (Pet Store and lot next door) As Marc has probably told you we are in early due diligence period so would like to keep it quiet, there are many things that could make the deal fall through and I would feel bad if the current building owner loss a tenant because of it. We have a brief idea of what we would like to do, we are wanting to add on to the building, about 20’ single level, following the same exterior motif. We also would like to put a patio to the east for outside seating and games - corn hole, large jenga, life sized chess - the patio will be fenced in with a privacy fence, exact details are yet to be decided. I would like to have a food truck park between coffee shop and my patio, I will provide some seating for there customers and they can provide food for my customers :) I’m not going to sugar coat the business, it will be a bar... with billiards, shuffleboard, darts, sports on the TV’s, light snacks (no kitchen) and Beer, wine and hard liquor. We won’t be opening before 12:00pm so it shouldn’t interfere with your worship. Thank you for your time and consideration on this matter, I look forward to hearing from you.

Monica Tway Rae Tway”

After meeting with our Church Board, we have no objection within the parameters presented in her explanation. However, if her business plan would change and be in conflict of the mission of the church, our original no objection to the bar being at the building located at 200 Lenora Street McCall would need to be revisited, as the integrity of the church is always our concern.

Sincerely in Christ,

Pastor Marc Uebelhardt

RAZ LLC

January 3, 2023

RAZ LLC
5052 BLUEGRASS
BOISE, IDAHO 83704

City council,

This letter is to request permission to place a liquor license at 200 Lenora St. I have included a letter from the church that is within 300 feet to building stating that they do not have any objections. Attached are both the statutes pertaining to the sale of liquor and beer. Highlighted is section stating it is up to the governing body of the municipality. I attached 23-1011B to show precedence that Crusty's is within 300 feet and has a licensed to serve/sell beer for on premise consumption. Thank you for your consideration.

RAZ LLC

CONTACT



Idaho Statutes

Idaho Statutes are updated to the web July 1 following the legislative session.

TITLE 23

ALCOHOLIC BEVERAGES

CHAPTER 9

RETAIL SALE OF LIQUOR BY THE DRINK

23-913. LICENSEE NOT ALLOWED NEAR CHURCHES OR SCHOOLS - EXCEPTIONS. No license shall be issued for any premises in any neighborhood which is predominantly residential or within 300 feet of any public school, church, or any other place of worship, measured in a straight line to the nearest entrance to the licensed premises, except with the approval of the governing body of the municipality; provided, that this limitation shall not apply to any duly licensed premises that at the time of licensing did not come within the restricted area but subsequent to licensing same [came] therein.

History:

[23-913, added 1947, ch. 274, sec. 13, p. 870.]

How current is this law?

Search the Idaho Statutes and Constitution



Idaho Statutes

Idaho Statutes are updated to the web July 1 following the legislative session.

TITLE 23
ALCOHOLIC BEVERAGES
CHAPTER 10
BEER

23-1011B. BARS OR TAVERNS NOT ALLOWED NEAR CHURCHES OR SCHOOLS - EXCEPTIONS. No license shall be issued for any place where beer is sold or dispensed to be consumed on the premises, whether conducted for pleasure or profit, that is within three hundred (300) feet of any public school, church, or any other place of worship measured in a straight line to the nearest entrance to the licensed premises, except with the approval of the governing body of the municipality; provided that this limitation shall not apply to any duly licensed premises that at the time of licensing did not come within the restricted area but subsequent to licensing came therein.

History:

[23-1011B, added 1978, ch. 349, sec. 1, p. 913.]

How current is this law?

Search the Idaho Statutes and Constitution

**ABLE 3.4.02
PERMITTED AND CONDITIONALLY PERMITTED USES WITHIN
COMMERCIAL ZONES**

Allowed Use	NC	CC	CBD
Allowed Use	NC	CC	CBD
Adult entertainment establishment	-	-	-
Agricultural or garden use, without farm	P	P	P
Amusement or recreation facility, indoor	C	P	P
Amusement or recreation facility, outdoor	C	A	C
Animal boarding with outside runs	C	C	-
Animal clinic, animal hospital, or veterinary	C	P	P
Animals, small farm animals	A	A	A
Antenna, private	A	A	C
Antenna, public	A	A	A
Auction establishment, outdoor	C	C	C
Automobile, major repair	-	C	-
Automobile or recreational vehicle sales or service (used or new), indoor	C	P	C
Automobile or recreational vehicle sales or service (used or new), outdoor	-	C	-
Bank	P	P	P
Bar, brewpub, or nightclub	C	P	P
Camp	-	C	-
Car wash	C	C	C
Care center	P	P	P
Cemetery	C	C	-
Church	C	P	P
Clinic, medical (excluding animal or	P	P	P

Layers

- McCall Address Points
- TAX_Parcel
- Subdivisions
- McCall City Limit
- McCall Impact Area
- Roads Functional Classification

Zoning

- AP
- CB**
- CC
- CV
- I
- RR
- RE
- R1
- R4
- R8
- R16

- Special_Land_Use_Districts
- Water Distribution Network
- GRADE / SLOPE
- Aerial Photo



McCALL COMMUNITY CHURCH

901 1st Street

PO Box 762
McCall, ID 83638
208-634-5430

January 2, 2023

McCall City Council
216 Park Street
McCall ID 83638

To Whom It May Concern,

In December of 2022, I was called by Ms. Tway and asked if she could set up a meeting with myself as Senior Pastor of McCall Community Church. During the meeting, Mrs. Tway expressed her desire to possibly open a bar facility at the property address – 200 Lenora Street, McCall. As it was written, below is her request and how she explained it in our meeting. This is the request that Ms. Tway presented to us.

“Hello all! Hope your day is going well. This letter is to give you a brief description of the plans my mom and I have for the building on Lenora St. (Pet Store and lot next door) As Marc has probably told you we are in early due diligence period so would like to keep it quiet, there are many things that could make the deal fall through and I would feel bad if the current building owner loss a tenant because of it. We have a brief idea of what we would like to do, we are wanting to add on to the building, about 20’ single level, following the same exterior motif. We also would like to put a patio to the east for outside seating and games - corn hole, large jenga, life sized chess - the patio will be fenced in with a privacy fence, exact details are yet to be decided. I would like to have a food truck park between coffee shop and my patio, I will provide some seating for there customers and they can provide food for my customers :) I’m not going to sugar coat the business, it will be a bar... with billiards, shuffleboard, darts, sports on the TV’s, light snacks (no kitchen) and Beer, wine and hard liquor. We won’t be opening before 12:00pm so it shouldn’t interfere with your worship. Thank you for your time and consideration on this matter, I look forward to hearing from you.

Monica Tway Rae Tway”

After meeting with our Church Board, we have no objection within the parameters presented in her explanation. However, if her business plan would change and be in conflict of the mission of the church, our original no objection to the bar being at the building located at 200 Lenora Street McCall would need to be revisited, as the integrity of the church is always our concern.

Sincerely in Christ,



Pastor Marc Uebelhardt
Senior Pastor, McCall Community Church

Liquor license for 200 Lenora, McCall, ID.

February 3, 2023

Anette Spicer, McCall city Manager,

Honorable Mayor, City Council members,

Nancy Reberger, MCCC Treasurer

Pastor Marc Uebelhardt, MCCC

Having just received an email from the McCall Community Church (CHURCH) regarding the proposed granting of a liquor license to a bar located at 200 Lenora, McCall, I must express my strong opposition to this proposal.

From the limited information I have received via the CHURCH and a letter from Monica Tway apparently sent to the CHURCH, it discloses the location will, in all probably, be a sports bar.

I read the letter Ms.Tway sent the CHURCH and I was struck how she appeared to want to keep this proposal, ON THE SLY.

She wrote, "we are in early due diligence period so would like to keep it quiet. There are many things that could make the deal fall through and I would feel bad if the current building owner loss (sic) a tenant because of it."

This strikes me as trying to do something to conceal their actions for their own benefit.

The letter goes on further to explain there will be billiards, shuffleboard, darts, sports on tv, beer, wine, and hard liquor. It then mentions a food truck will be parked behind the location, but does not say if this would be permanent, if it will be licensed and have the proper permits. Based on the location, that too will be parked behind the church next to the narrow alleyway.

I have been a member of the CHURCH for many years and a former member of the Board of Trustees. I am further concerned about parking which Ms.Tway failed to address, as well as the trash that will no doubt spread to the church property. I have found, on numerous occasions, people park to the rear of the church in the limited dirt area available. The CHURCH has experienced a burglary in the past via the rear door from the alley. In the winter, this area is also used for snow storage and the city of McCall has plowed snow from the alley and put it on CHURCH property.

The CHURCH congregation is governed by By-Laws and hence the Board of Trustees is required to inform the membership of anything that would effect the sovereignty of the CHURCH. From the letter I obtained written by Mrs. Reberger, (church treasurer) this procedure was not followed, thus the congregation was not notified and given adequate time to respond.

IDAHO STATUES

Ms. Tway, in her letter to the CHURCH, cited TITLE 23, CHAPTER 10, SECTION 23-1011b which is the EXEMPTION to other statutes forbidding such permits.

TITLE 23 ALCOHOLIC BEVERAGES CHAPTER 10 BEER

23-1011B. BARS OR TAVERNS NOT ALLOWED NEAR CHURCHES OR SCHOOLS — EXCEPTIONS. No license shall be issued for any place where beer is sold or dispensed to be consumed on the premises, whether conducted for pleasure or profit, that is within three hundred (300) feet of any public school, church, or any other place of worship.

This was rather disingenuous, since it only states the governing municipality (city of McCall) body can approve a permit where *BEER* is sold or dispensed. It does not mention anything regarding *hard liquor, wine*, or the parking (temporary or permanent) of a food truck.

TITLE 23 ALCOHOLIC BEVERAGES CHAPTER 10 BEER

23-1011. ISSUANCE OF LICENSES. Notwithstanding any other provision of chapter 10, title 23, Idaho Code, all applications for retail sale of beer licenses, renewals, or transfers thereof, shall be first presented to the director of the Idaho state police for approval and issuance of the state license required by state law. If the license, renewal or transfer thereof is approved by the director, then such license, renewal or transfer thereof may be issued by the city or county, or both, as the case may be. Approval of such license, renewal or transfer thereof may be by endorsement upon the state license or by the issuance of an additional license, at the option of the city or county.

This section requires the Idaho State Police to review all the statutes governing granting such permits in regards to the location near a CHURCH, school or other places of

worship. I would ask that the city manager confirm that the Idaho State Police conducted an onsite inspection of the location and its relationship to the CHURCH, and if a letter of approval was sent.

TITLE 23
ALCOHOLIC BEVERAGES
CHAPTER 9

RETAIL SALE OF LIQUOR BY THE DRINK

23-913. LICENSEE NOT ALLOWED NEAR CHURCHES OR SCHOOLS — EXCEPTIONS. **No license shall be issued for any premises in any neighborhood which is predominantly residential or within 300 feet of any public school, church,** or any other place of worship, measured in a straight line to the nearest entrance to the licensed premises, except with the approval of the governing body of the municipality; provided, that this limitation shall not apply to any duly licensed premises that at the time of licensing did not come within the restricted area but subsequent to licensing same [came] therein.

As seen in this section, clearly it states “no license shall be for any premises in any neighborhood which is predominantly residential or within 300 feet of any public school or church.”

Two Idaho statutes reference forbidding a permit for liquor, beer, alcoholic beverages near a CHURCH and one statute requiring the Idaho State Police to review (and inspect) the request to be in compliance.

I would note that Ms. Tways letter did not mention these two statutes when notifying the CHURCH TRUSTEES, only the statute granting an exemption to the others.

The McCall Community Congregational church is the oldest church's in the city. It celebrated its 100th anniversary in 2012, and now sits at 110 years old. The sanctity of the CHURCH should be protected from the encroaching bar scenes and night life for the benefit of its membership and community. There are enough sport bar locations spread throughout the city and restaurants that serve beer, wine and alcoholic beverages.

I urge you to deny the permit that Ms.Tway is asking for and abide by the current Idaho statutes that require you to deny it.

Respectfully,
Paul DeSchryver

February 10, 2023

Honorable Mayor, Robert Giles, City Council Members,
Anette Spickard, McCall City Manager,
McCall Congregational Church Board of Trustees, Phil Reberger, Chairman

As Pastor Emeritus of the McCall Community Congregational church, (MCCC) I find it my concern to respond to the proposal for a liquor license to a sports bar located so close to our historic church is in violation of several Idaho Statutes.

The church's motto: "***We are the church with a heart, in the heart of the community.***"

So it is from my heart that I must express my deep concern. As the pastor of the MCCC for over 25 years, many long-term residents of the community know my dedication, not only to the church but to our community and the surrounding areas. The MCCC is a very historic building existing for over 110 years, with a ministry and a mission to this community. This should be respected and protected from anything that could jeopardize historic history.

For decades, MCCC has always been a bee hive of activity. Many various events take place here that may not be well known. There is the Second Sunday Sounds at Six, which brings in musicians from all over Idaho as well as nationally to perform for our community. McCall Music Society performs special concerts during the evening hours. Many church members conduct bible study on a regular basis.

We offer a meeting place for local girl scouts, music lessons for our school students, whether it be violin or viola lessons, to some piano lessons. Our church is open for special meetings, quilting groups, weddings, wedding receptions, funerals, and memorial services. During January for the Winter Carnival, our church has been a place to warm up from the cold and enjoy hot chocolate and baked goods provided by the church women. Lastly, the biggest event of the year takes place on Christmas Eve. We present two beautiful services attended by hundreds of people. On the Sunday before Christmas, we have a children's program with a visit from Father and Mrs. Christmas (Frank and Kathy Eld), with many children in attendance. For eighty years we have had our annual plant sale, attended by hundreds of people.

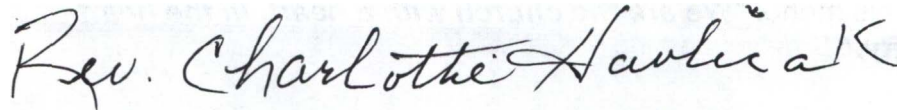
MCCC has many "CHURCH MICE." These are members who over the years have devoted so much time and effort to maintaining the beauty and the upkeep of this historic building to maintain its place of ministry to our community. We are a very special house of worship for many people for over one hundred and ten years.

McCall has a variety of restaurants and businesses that serve a variety of alcoholic beverages. Main Street is where most of these businesses are located, and where they should be.

I am not opposed to anyone who wants to create an opportunity to make a living for themselves. However, there are rules, regulations and laws that govern where such activities take place. Residential areas, schools, and churches have always been **off limits** to these types of businesses for obvious reasons.

I think the laws should not be vacated to grant such a permit. In doing so, you set a precedent that others will expect.

Blessings,
Pastor Char

A handwritten signature in black ink that reads "Rev. Charlotte Havlicak". The signature is written in a cursive style and is positioned to the right of the typed name "Rev. Charlotte Havlicak".

Rev. Charlottie Havlicak

RECEIVED
FEB 16 2023

Clark Jackson
PO Box 590
McCall, ID. 83638
Cjackson4x@gmail.com

February 16, 2023

City of McCall
McCall, ID.

RE: Letter in Opposition to the Waiver Request of the State Law restricting the siting of a bar within 300 feet of a church. The proposed bar is to be located at 200 Lenora, McCall, ID

Attn: Anette Spicer, McCall City Manager
Bob Giles, Mayor
Colby Nielson, Council President
Lyle Nelson, Councilor
Julie Thrower, Councilor
Mike Maciaszek, Councilor

I am an active member the McCall Community Church (MCCC) congregation and have been attending there since 2018, after moving to McCall full time in 2016. The leadership of the MCCC has brought to the attention of the congregation the request by Monica Tway to purchase property near the church and to locate a bar there. Some of the property is just across the alley from the MCCC, and the other lot with a building on it is about 120 feet from the MCCC. The church held informational meetings with the congregation February 5 and 12. At the last meeting, Monica Tway was present at her request and discussed her proposed project with the church family. The church has done its due diligence on the request and the tone of the meetings was strong opposition.

The iconic McCall Community Church is a historic building with the congregation dating back to 1912. I believe it is the oldest church remaining in the core of McCall downtown area. From the lake its steeple is important to the landscape of the city. Please protect this treasure!

Idaho Code Title 23, Chapter 9 and 10 (23-913, 23-1011) was passed by the Idaho Legislature in 1947 to protect the integrity and the small community around churches, buildings used form churches, and schools. Our church is well within the required protection zone of 300 feet. I believe it would be very poor public policy to grant a waiver of this important protection.

The MCCC is often in use 7 days a week and in the evenings. Some of the activities are: There is a youth cello week long class held in the summer on the grounds of the church. Bible studies have been held on the church grounds. An annual plant sale is held on the grounds. It is the location of the Second Sunday music series of the McCall Music Society and the location the practices for the two seasonal concerts. A

quilting group and a sewing group use the church monthly. The atmosphere of a bar with garage type fold up doors that will open to the outside allowing the noise to flow to the surrounding area, and bands that would play from 10:00 pm to 2:00 am are just not compatible with a church. There would be outside games played and a food truck on the current vacant lot just across the alley from the church.

A bar near the church is just not a good fit for the area, any more then it would be next to a school. There is nothing about the request that would help the operation of a church, only negative effects. Please do not do anything that would hurt the operation of this church! This important state law should be upheld. Please do not approve the waiver request!

Sincerely,



Clark Jackson

February 13, 2023

RE: Liquor License for 200 Lenora, McCall, ID

Letter in Opposition

RECEIVED

FEB 16 2023

Attn: Anette Spicer, McCall City Manager
Bob Giles, Mayor
Colby Nielsen, council President
Lyle Nelson, Councilor
Julie Thrower, Councilor
Mike Maciaszek, Councilor

The Chair of the Board of Trustees of the McCall Community Church has brought to the attention of the congregation the request of Monica Tway to locate a bar in very close proximity to the Church. There was an informal informational meeting conducted after worship service on February 5, 2023. There was a follow-up meeting on February 12 to provide Monica Tway an opportunity to present her plan for 200 Lenora St. and the adjoining vacant lot personally.

Ms. Tway estimated the building in which she proposes opening an indoor and outdoor sports bar is within 120 feet of the church building entrance to entrance. This is well within the Idaho statutory prohibition which prevents the siting of bars or taverns within 300 feet of a school or church. Idaho Code Title 23, Chapter 9 and 10 (23-913, 23-1011). The only exemption seems to be for renewal of an existing license at that location or transfer of ownership of a bar or tavern which existed prior to the church. That is clearly not the case here. The property at 200 Lenora Street is a retail business. The Church is one of the oldest buildings in McCall dating back over 100 years.

Ms. Tway clarified that she is planning to purchase the lot next to 200 Lenora St. also and expand the existing building and add opening garage type doors to expand the bar area into the vacant lot as an outdoor patio and recreation area. The vacant lot property is closer yet to the church and abuts the narrow alley which passes between the vacant lot and the church. She truthfully and candidly acknowledged that she would be making changes to the building and the adjoining lot, and would someday sell to someone else.

The proximity to the church makes a tavern unsuitable in this location. The church building is a Church 24 hours a day, not just during Sunday worship. It is not uncommon for churches to hold midnight or sunrise services for special occasions. It is not unusual for people to sit quietly on the memorial bench outside the church. We have held Bible studies outside on warm evenings. Many of our activities involve children of all ages. The conversations and language often heard in bars and taverns is inappropriate for children. The noise and loud talking and music coming

from a bar, food court and an adult outdoor recreation area would impede the tranquility and peacefulness of a church as well as its ability to fulfill its purpose and missions. These are not compatible uses. An exception to the law is not appropriate. I respectfully request that this use of the property at 200 Lenora St and adjoining vacant lot be denied.

I have been an active congregant of this church since 2018 after I moved to McCall in 2015. I am very much opposed to any bar or tavern being sited this close to this or any church or school. There are many solid reasons this statute and its protection are the law in Idaho and it should be honored.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "D Middle".

Dianne Middle

D2middle@gmail.com

PO Box 590

McCall, ID 83638

**McCALL CITY COUNCIL
AGENDA BILL**

216 East Park Street
McCall, Idaho 83638

Number AB 23-039
Meeting Date February 23, 2023

AGENDA ITEM INFORMATION				
SUBJECT:		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
Request to approve submittal of a RAISE grant application via the Idaho Transportation Department		Mayor / Council		
		City Manager	ABS	
		Clerk		
		Treasurer		
		Community Development		
		Police Department		
		Public Works	NTS	supporter
		Golf Course		
		COST IMPACT:	\$3.6M (estimated)	Parks and Recreation
FUNDING SOURCE:	80% DOT RAISE grant; 10% ITD, 10% City Streets/Streets LOT	Airport		
		Library		
TIMELINE:	Application due: February 28, 2023	Information Systems		
		Economic Development	TMS	originator
SUMMARY STATEMENT:				
<p>The Department of Transportation has released a Notice of Funding Opportunity for the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant program under the Infrastructure Investment and Jobs Act (aka “Bipartisan Infrastructure Law”). These nationally competitive grant funds will be awarded for “transportation infrastructure projects that will improve safety; environmental sustainability; quality of life; mobility and community connectivity; economic competitiveness and opportunity including tourism; partnership and collaboration; and innovation.” Funding can be requested for construction or for planning projects.</p> <p>Building upon the partnership between Idaho Transportation Department (ITD) and the City that resulted in the 2021 SH55 & Deinhard/Boydston Corridor Exchange Feasibility Study and upcoming SH55/Deinhard intersection improvements, the RAISE grant application will request funding to conduct a multi-modal design effort with broad community and stakeholder engagement to further define necessary drainage, roadway, utility, transit services, and bike/ped infrastructure needed to essentially make both roadway corridors “shovel-ready” for construction. The cost of this preliminary design scope has been estimated at just under \$3.6 million, of which the grant will request 80%, ITD has agreed to provide 10% and the City would, if the grant is awarded, provide 10% over three fiscal years beginning in FY24.</p> <p>ITD has agreed to submit the grant application as the state is best provisioned and approved to administer these federal funds. City staff will draft and compile the grant narrative and components.</p> <p>The project scope of work and cost summary prepared by Horrocks are attached. The grant Notice of Funding Opportunity can be found here: https://www.transportation.gov/RAISEgrants/raise-nofo</p>				
RECOMMENDED ACTION:				
Approve submittal of a RAISE grant application in partnership with ITD and authorize the Mayor to sign all necessary documents.				
RECORD OF COUNCIL ACTION				
MEETING DATE	ACTION			



City of
McCall
IDAHO



SH-55, DEINHARD TO BOYDSTUN PRELIMINARY DESIGN AND ENVIRONMENTAL APPROVAL SCOPE OF WORK

Project Number: TBD

Prepared For: The City of McCall
216 East Park Street
McCall, Idaho 83638


Idaho Transportation Department
District 3
11331 W. Chinden Boulevard
Boise, ID 83714

Prepared By: Horrocks
2275 West Navigator Drive, Suite 210
Meridian, ID 83642

Date: February 2023

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1 Project Management

1.1 MEETINGS AND REPORTING

The Consultant will set up the project files and tools needed to control the budget, scope, and schedule for the project. The Consultant will be responsible for scheduling and facilitating project team meetings and status calls. The Consultant will be responsible for general study administration progress reports and invoicing using the agreed-upon invoicing tracking method.

Assumptions:

- 18 month project duration
- Frequency:
 - Monthly: McCall, ITD and the Consultant. Many of these meetings will be held in the Microsoft Teams format.
 - *3 Consultant staff, 1 hour meeting duration = $3*(1*18) = 54$*
 - Biweekly: Subset of the above monthly meeting.
 - *1 Consultant staff, 1 hour meeting duration = $1*(2*18) = 36$*
 - *1 hour post meeting minutes and action item coordination = $1*(2*18) = 36$*
 - In-person meetings will be in the McCall or ITD District 2 office. There will be two in-person meetings per year, totaling three in-person meetings.
 - *3 Consultant staff, 2 hour meeting duration = $3*(2*3) = 18$*
- Study administration, progress reports, and invoicing.
 - *Monthly invoicing: PM 1 hour, 1 hour admin, 1 hour accountant = $3*(1*18) = 54$*
 - *Schedule updated monthly = $1*18$*
- *Total project management hours = $54 + 36 + 36 + 18 + 54 + 18 = 216$*

Deliverables:

- Meeting agendas, minutes, and action items.
- Subconsultant agreements.
- Monthly invoicing.

2 Existing Features, Topographic Mapping, and ROW Development

2.1 NOTICE OF ENTRY

The Consultant has determined approximately 323 individual parcels are along the project corridor that may be affected by project improvements and/or have Public Land Survey System (PLSS) corner monuments on their property –where access is necessary. Access to an additional approximately 20 parcels will also be necessary.

Notice or Right-of-Entry to a total of approximately 343 parcels will be necessary for mapping, existing ROW and PLSS work tasks. The Consultant will draft a “request to trespass” letters for these owners/parcels along the project corridor. The right-to-trespass effort will be secured along the city and highway corridors to permit access for the overland terrain modeling and for access to the PLSS monuments (necessary for existing ROW development.)

An ORD base map of the approximate parcel boundaries and ownership data will be prepared from readily available Valley County Assessor’s office shape files. This base map will only be used during the initial phase of this project to assist in knowing what parcels we need access to, names and addresses/parcel contact information and for tracking Notice of Entry responses.

The Consultant will prepare and submit the Notice of Entry letter to McCall and ITD. Upon approval by ITD, the Consultant will send the letter to landowners. If no response from the landowner is received within 10 days, McCall and ITD will be notified. The Consultant will also create and maintain a spreadsheet to track landowner responses and the landowners that did not respond. Any special conditions, contact information, etc. will also be noted on this spreadsheet. The Notice of Entry will cover project field studies, including surveying, geotechnical investigations, and environmental field tasks and shall be good for one year.

Deliverables

- Project Corridor GIS Base Map in ORD
- Parcel Notice of Entry tracking spreadsheet
- Parcel Permission Letters

2.2 PROJECT SURVEY CONTROL

2.2.1 RESEARCH AND SETUP

The Consultant will recover and use the existing McCall control and coordinate system. This existing control is based on an Idaho State Plane Ground/Project coordinate system as defined by the City of McCall.

The Consultant will recover this existing control of the project and perform checks into other control in the area. The Consultant will establish/set new project control by setting additional monuments

approximately every $\frac{1}{4}$ mile or as necessary along each corridor. Coordinates will be a ground projection of said Idaho State Plane grid (West Zone 1103). All control will be referenced vertically to the NAVD 88. All survey control information can be included in the base drawing. "Static" Global Positioning System (GPS) observations will be made on control stations along the corridor. Existing, published federal government control stations in Valley County will be used to close and adjust the network both geometrically and mathematically. Horizontal and vertical adjustments to the network will be made, as necessary.

2.2.2 FIELD RECONNAISSANCE AND PRIMARY PROJECT MONUMENTATION

The Consultant will search for and recover said control stations. Utilizing the existing SH-55 and Deinhard-Boydston control, the Consultant will establish/set approximately 20 additional project control monuments approximately every $\frac{1}{4}$ mile along the project corridors for use during the environmental work, design phase, and eventually, construction. Minimum monumentation will consist of #5 rebar with "Horrocks Control" plastic and/or aluminum caps. When setting a $\frac{5}{8}$ -inch rebar is not practicable, a PK nail may be set in the asphalt or concrete. Project horizontal control stations will also serve as vertical benchmarks. As much as practicable, control monuments will be set just outside the existing ROW, in locations suitable for future use.

Using a combination of GPS static methods, Online Positioning User Service (OPUS) methods, and real-time kinematic (RTK) GPS methods, the Consultant will measure and reference "set" project control monuments to the project coordinate system based upon the existing McCall ground/project projection of the North American Datum 1983 (NAD83), Idaho State Plane Coordinate System, Idaho West Zone 1103.

Once control station monuments have been set and established and the Consultant has derived the horizontal control values, the Consultant will utilize differential leveling techniques to establish elevations of the approximately 20 control stations. These elevations will be referenced to the NAVD88. The units for both horizontal and vertical measurements shall be the U.S. Survey Foot.

2.2.3 COMPUTE PROJECT SURVEY CONTROL

The Consultant will reduce, analyze, and adjust field information and observations as necessary. The Consultant will prepare a Project Point Database and Base Map which includes of the project datum control metadata, OpenRoads Designer DGN base drawing file of the control points and a text file containing the coordinates of the control points. The format for the text file will be as follows: point name, northing, easting, elevation, feature code. The metadata for the control will be made available as well.

Assumptions

- Approximately 20 additional project survey control monuments are required, at approximately every one-quarter mile along the project corridors.
- Traffic control may be necessary for any work on the pavement or shoulder of both routes.
- All survey-related fieldwork will be performed when there is no snow (or ice) on the ground, during daylight hours and when the ground is reasonably dry.
- A minimum of two people will be necessary for any work performed in the road ROW.

Deliverables

- Project Control and Monumentation
- Project Survey Control Field Measurements
- Project Survey Control in base drawing

2.3 TOPOGRAPHIC AND EXISTING FEATURES SURVEY**2.3.1 MOBILE LIDAR, AERIAL LIDAR, AND SUPPLEMENTAL FIELD SURVEY**

This project entails mobile LiDAR and sUAS mapping and supplemental survey for approximately 2.5 miles of SH-55 and 2.5 miles of Deinhard-Boydston in Valley County, Idaho. The project begins at the intersection of SH-55 and Deinhard and extends north and west along the existing SH-55 alignment and west and north along the existing Deinhard-Boydston alignment.

Horrocks will collect topographic information using Mobile LiDAR, terrestrial LiDAR, and conventional methods such as GPS and total station to supplement survey information in areas not reached by LiDAR methods. Mobile LiDAR requires a scan control point to be set every 800 feet. Approximately 40 mobile scan control points will be set as a part of this effort. Differential levels will be run to scan control in concurrence with the establishment of Primary Control. Aerial LiDAR and photogrammetry may be utilized in areas approved by the FAA and that are safe to do so.

Assumptions

- Bathymetric survey is not a part of this scope of work.
- A minimum of 2 people will be necessary for any work performed in the road ROW.
- Landowners will provide the right to trespass (under notice of entry) for this work.
- All utilities will be surveyed as part of Task 5.1.
- Bridge sub-structure will not be surveyed under this scope of work.
- Aerial Data collection will only take place in areas authorized and safe to do so.

2.3.2 DEVELOP EXISTING TOPOGRAPHY BASE MAP

Consultant will post-process the LiDAR collected during field work, extracting the basic planimetric data (edge of roads, major breaklines, elevation points, etc.) needed for the development of Final Design in OpenRoads Designer. Horrocks will create terrain an existing model(s) for the project corridor, using the planimetric and topographical features derived from the Mobile LiDAR and supplemental survey data.

Deliverables

- Project corridor existing ground terrain model(s) embedded in an OpenRoads Designer .dgn file(s)
- Existing topography base file in OpenRoads Designer .dgn format

2.4 EXISTING ROW DEVELOPMENT

2.4.1 PRELIMINARY OWNERSHIP PARCEL DATABASE FILE

The Consultant will prepare a preliminary ownership parcel map based upon the readily available Valley County assessor maps, deeds, records of survey, subdivision plat maps, and field measurements. The preliminary ownership parcel map will include location of “record” parcel boundaries, and the adjacent property owners to the SH-55 and Deinhard-Boydston ROW boundaries. Parcel owner information including county assessor parcel numbers and names and addresses of owners will be obtained from the County Assessor’s records. This ownership parcel database map file will be used as the working base drawing/parcel boundary layer in the master base map.

Assumptions

- Field-measured public land survey corners (section corner monuments, one-quarter corner monuments, etc.) and record documents (records of survey, deeds, ROW plans, etc.) will be used to develop the existing SH-55 ROW boundary from Deinhard Lane to the intersection of Boydston and the ROW boundary of existing Deinhard-Boydston from the intersection of Deinhard and SH-55 to the Intersection of Boydston and SH-55. The ownership and adjacent boundary (based on record data only) information of each parcel along this corridor will be determined.
- The 6 GLO/PLSS Sections shall be field surveyed to establish a framework which will be used to geo-reference the deed parcel lines and ROW lines, to develop the existing ROW, alignment, and adjacent parcel boundary layers.
- Survey work will be limited to the adjacent sections.
- Sufficient PLSS and property boundary monumentation exists within these 4 PLSS sections to permit the development of a base drawing containing the existing SH-55 ROW and adjacent parcel boundaries as referenced in deeds, existing ROW plans and other documents.
- Assuming approximately 32 PLSS monuments will need to be searched for and measured.
- Of the approximately 32 PLSS monuments, approximately 50% of them or 16 monuments will require new Corner Perpetuation and Filing Records. This is due to missing accessories, damaged or missing caps, or monuments that do not meet the requirements of Idaho Code. All of this is required per Idaho Code 55-1604.
- ITD will provide any existing SH-55 ROW information, including ROW plans and ROW deeds, they may have. Otherwise, any other deeds will be obtained from county public records.
- The City of McCall will provide any existing right-of-way information, including ROW plans and ROW deeds they may have.
- ITD will provide any recorded development agreements they may have.
- The Consultant will make a DGN file of the Ownership, ROW, and Centerline Alignment base drawing file available on ProjectWise for use by the Project Team.

2.4.2 RESEARCH

Research existing public records in the Valley County Assessor’s Office. These include subdivision plats, corner perpetuation and filing records, and records of survey. Other records to be obtained include

original General Land Office (GLO) plats and field notes and McCall and ITD ROW plans, which will be obtained from either agency.

The Consultant will need approximately 323 deeds for parcels along the corridor/contiguous with both routes. This is necessary to establish the record parcel sidelines, determine ROW limits and ROW half-width. It should be noted, some parcels may have Fee ownership to the centerline of either route. Deeds will eliminate any doubt and provide the necessary information. Records of Survey, subdivision plats, and ROW plans are not conveyance documents and thus are not evidence of title. Some ownership documents adjacent to either may show the U.S. government as the grantee rather than ITD.

Assumptions

- Research will need to be performed at the Valley County Courthouse.
- Assume an average of 15 minutes of research per parcel for 323 parcels.
- A title company may be employed for parcels that cannot be resolved with research at the Valley County Recorder's Office.

2.4.3 FIELD RECONNAISSANCE AND MEASUREMENTS (FIELDWORK)

Having secured proper Notice of Entry and using research data and Project Control previously set, The Consultant will search for and field-measure necessary Public Land Survey Corner Monuments, ROW monuments, and property boundary monuments within the 8 GLO PLSS sections in Valley County, Idaho.

2.4.4 EXISTING ROW AND CENTERLINE DEVELOPMENT AND OWNERSHIP BASE DRAWING PREPARATION

Using said record data, deeds, recorded development agreements provided by the ITD, ROW plans, and field-measured (found) monument data, the Consultant will develop the existing SH-55 and Deinhard-Boydston ROW and centerline alignment and prepare an ownership map/base drawing to include section lines, existing ROW lines, centerline alignment, ownership information, and adjacent parcel line work. Either actual or calculated corners will be required to determine bearings for deed entry into the basemap drawing.

2.4.5 CONTROL SHEETS

The Consultant will include primary and secondary control as well as found monuments on the draft survey control plan sheet(s) with the established datum (horizontal and vertical), point list in tabular form as well as coordinate system metadata.

2.4.6 RIGHT-OF-WAY PLANS, LEGAL DESCRIPTIONS, AND PARCEL SKETCHES

The Consultant will prepare ROW plans, legal descriptions, and parcel sketches as per ITD standards outlined in *ITD Form 0130 Legal Description Essential Requirements Checklist* and *ITD Form 0131 Plans Essential Requirements Checklist*. ROW plans will include survey control sheet, total ownership map, and ROW plansheets. It is anticipated that there will be 10 Total Ownership sheets and 35 ROW sheets. A legal description will be prepared for the existing SH-55 ROW being conveyed to the City of McCall. A legal description will be prepared for the existing Deinhard-Boydston ROW being conveyed to ITD. It is assumed that up to 10 other legal descriptions will be required to clear title and define the existing Deinhard-Boydston ROW. Approximately 52 ROW monuments will be set along Deinhard-Boydston

Assumptions

- Plans and description submittal will follow ITD Standards.
- ITD Form 0130 Legal Description Essential Requirements Checklist will be followed.
- ITD Form 0131 Plans Essential Requirements Checklist will be followed.
- 10 Total Ownership sheets
- 35 ROW sheets
- Approximately 10 legal descriptions will be needed along Deinhard-Boydston
- Approximately 52 ROW monuments will be set according to ITD instruction along the existing Deinhard-Boydston corridor.
- Approximately 40 ROW monuments may need to be set along the existing SH-55 corridor.
- Monuments along the existing SH-55 corridor will be reset or rehabilitated. Assume approximately 50% of the monuments will need to be reset or rehabilitated.

Deliverables

- Legal Description for the portion of existing SH-55 to be conveyed to the City of McCall.
- Legal Description for the portion of existing Deinhard-Boydston to be conveyed to ITD.
- Existing ROW, Adjacent Parcel Boundary, Base Drawing
- Monumentation and Field Ties File in DGN format
- Existing Alignment and ROW Database File in DGN format

2.5 LAND / BOUNDARY RECORD OF SURVEY

2.5.1 RECORD OF SURVEY AND CORNER PERPETUATION AND FILING RECORDS

Per the standard of care and Idaho Code Title 55, Chapter 19, a Record of Survey will be prepared. Monuments will be set at any corners/angle points in the ROW where monuments are missing. Consultant will reestablish damaged, misplaced, or missing ITD ROW monuments.

Per the standard of care and Idaho Code Title 55, Chapter 16, new Corner Perpetuation and Filing Records will also be prepared for PLSS corner monuments. Per accepted standard of care and Idaho Code Title 55 Chapter 16 and Chapter 19, the Record of Survey and the new Corner Perpetuation and Filing Records will be filed with the Valley County Recorder's office, as appropriate.

Assumptions

- The Consultant will have developed the existing ROW. Consultant assumes 94 ROW monuments and/or PE monuments will need to be set/reset, per Idaho Code.
- The Consultant assumes preparation of 16 new Corner Perpetuation and Filing Records will be necessary, per Idaho Code. (Approximately 32 PLSS monuments X 0.5)
- Consultant will set concrete monuments (with brass caps) be set on the ROW. ITD will provide concrete and brass cap monuments. When not practicable to set concrete monuments, Consultant will set another type of monument in compliance with Idaho Code.
- The PLSS and entire ROW corridor will be depicted on the Record of Survey.

- The latitude and longitude of each ROW monument may be provided to the ITD upon request.
- Only PLSS, deed lines, and ROW lines will be depicted on the ROS.
- The Record of Survey will be filed Valley County.
- Corner Perpetuation and Filing Records will be prepared and filed in Valley County

2.5.2 MCPD SUBMITTAL

All new ROW monuments established during the course of this survey will be listed in the Multi-State Control Point Database (MCPD) Master Template and will be submitted to the Geodetic Coordinator at Idaho State University for inclusion in the MCPD. ITD will receive a copy (:cc) of the email submitting the sheet to ISU. The MCPD link will be provided by ITD.

Deliverables

- Recorded/filed Corner Perpetuation and Filing Records
- Record of Survey (as filed in each county)
- ROW Monument Coordinate List for MCPD Submittal.

3 Geotechnical Investigation

3.1 ROADWAY MATERIALS REPORT

Consultant will prepare a Roadway Materials Report for the SH-55/Deinhard-Boydston Environmental Evaluation. This report will provide information concerning the soils and groundwater encountered throughout the project area and geotechnical recommendations regarding slopes, embankments, pavement, and drainage required to design and construct the project. Consultant will review previous geotechnical boring and laboratory data from Consultant, McCall and ITD projects within the corridor and use that data while preparing the report. Field exploration will consist of drilling borings and collecting samples for laboratory testing, completing infiltration tests and installing groundwater monitoring piezometers.

Assumptions:

- A Geologic Reconnaissance Report is not required for this project.
- Geotechnical Engineering Report(s) are not included in these services. However, a preliminary geotechnical memo will be prepared to provide preliminary design recommendations for the pedestrian undercrossing near SH-55 and Boydston Street.

3.1.1 COORDINATION AND MEETINGS

Consultant will coordinate closely with Horrocks, McCall and ITD throughout the performance of the Geologic Reconnaissance Report preparation. Topics or issues requiring coordination will include arranging for surveying of test borings, development of design, coordinating roadway alignment with anticipated cut and fill inclinations and retaining walls.

Assumptions:

- No more than three meetings will be required at either Horrocks, McCall or ITD facilities.

3.1.2 LITERATURE REVIEW

Consultant will conduct a technical literature search and data review. Available information pertinent to the project will be requested and reviewed, as available, including geologic maps, soil survey maps, previous materials or geotechnical reports and exploration logs (from our files or provided by ITD or McCall), the Transportation Asset Management System (TAMS) data, as-built drawings of the existing roadway (if available), and plans from previous projects or other available information.

Information collected as part of the technical literature search and data review will be summarized and taken to the field during the tasks below for verification. Based on the review, CONSULTANT will determine if any of the planned geotechnical explorations can be removed from this scope of work.

3.1.3 PAVEMENT CONDITION SURVEY

Consultant will conduct a visual pavement condition survey of the project alignments prior to completing the field explorations. The pavement condition survey will be completed following the

guidelines in the ITD Materials Manual including performing a distress analysis using the Distress Identification Manual for the Long-Term Pavement Performance Project, Publication No. FHWA-RD-03-031.

Assumptions:

- This task will be completed as part of the site visit to layout the borings and check for utility clearances for the borings.

3.1.4 LAYOUT BORINGS, INFILTRATION TEST LOCATIONS AND CLEAR UTILITIES

Consultant will complete a site visit to mark the proposed exploration locations and check for utility conflicts. This task will include staking proposed boring locations and contacting Digline to mark existing public utilities near the boring locations and contact McCall as well as the ITD District Electrician to locate state-owned utilities. The Consultant will make additional visits to the site after contacting Digline and ITD to confirm that the utilities have been marked or cleared prior to conducting explorations. The Consultant will have follow-up conversations with any utility companies that fail to respond to the Digline request or if there is a utility conflict with a proposed boring. The Consultant will adjust boring locations where necessary to avoid conflicts with utilities. A second mobilization will be completed to stake out infiltration test locations and coordinate with Digline, McCall, and ITD for utility clearances.

Assumptions:

- This scope of work does not include any other locating of utilities beyond contacting Digline and coordinating with the ITD District Electrician.
- The coordination site visit will require two geologists for no more than two days, including travel time.
- A separate mobilization will be required to stake out the infiltration test locations and coordinate with Digline and ITD for utility clearances.

3.1.5 TRAFFIC CONTROL AND ACCESS

CONSULTANT will retain a traffic control subcontractor who will prepare traffic control plans and provide traffic control during field exploration. The Consultant will notify the ITD District 3 of the schedule to perform subsurface exploration within the ITD ROW and obtain the proper ITD encroachment permits. Similar coordination will also take place with the City of McCall. CONSULTANT will coordinate with Horrocks to submit an ITD 1500 form for cultural resource clearance prior to completing the geotechnical explorations.

Assumptions:

- McCall will require Consultant add them as Additional Insured showing at least \$500,00 Personal Injury and \$1,000,000 General Aggregate insurance.
- McCall will require a Surety Bond in the amount of \$7,500 or the value of the work being performed to cover work completed in the City Right of Way for 2 years after completion of the work.

3.1.6 EXPLORATORY BORINGS

Consultant will conduct exploratory borings at locations determined in coordination with Horrocks, McCall and ITD. The exploration program is based on Section 400.00 of the ITD Materials Manual (October, 2020) and review of existing subsurface information. Consultant will either utilize their in-house drill rig or subcontractor to provide drilling services, depending on availability. The exploration type, number and depth of the explorations are presented in the table below.

Exploration Activity or Area	Exploration Type	No. of Explorations	Average Estimated Depth (Feet)	Approx. Total Footage (Feet)	Comment
Dienhard Ln/Boydston St	Borings	14	5	70	Explorations will be spaced approximately 1,000 feet apart, drilled 5' deep.
East Lake Street and 3 rd Street	None	-	-	-	Borings previously completed by ITD
Pedestrian Undercrossing Structure near East Lake Street and Boydston St	Borings	2	50	100	One boring on either side of structure.
Infiltration Drainage Areas	Borings with Piezometers	5	17.5	87.5	Two-inch standpipe groundwater monitoring piezometer with steel flush-mount surface monument.

A Consultant representative will log the explorations in the field and obtain samples for laboratory testing. A core of the existing pavement will be obtained at the explorations which are completed through pavement, prior to advancing the borings to the proposed depths. Throughout the drilling operation, soil samples will be obtained at 2½-foot intervals to a depth of 15 feet below the existing ground surface and 5-foot intervals at depths greater than 15 feet. Selected bulk samples will be collected from representative soil units from selected representative borings. Samples from the borings will be classified and logged in the field using the Unified Soil Classification System (USCS) Manual-Visual method. Approximate groundwater levels will be recorded when encountered within the explorations.

Exploration locations will be recorded initially using a recreational grade GPS unit. Boring locations will subsequently be located using conventional survey.

Consultant and their subcontractors will exercise care to reduce damage to property due to field exploration activities. Borings will be completed with a truck-mounted drill rig equipped for geotechnical testing and sampling. Explorations will be backfilled following local and state requirements. Drill cuttings

from the borings will be disposed at a location suitable to McCall and/or ITD or hauled off-site. Explorations completed through existing pavement will be patched with ITD approved cold-patch asphalt.

Assumptions:

- Borings will terminate short of the target depth if refusal on rock occurs. Rock coring is not anticipated.
- A pressure transducer will be installed within each of the 5 piezometers to continuously monitor groundwater. CONSULTANT will upload data from the pressure transducers no more than 4 times over the course of one year.
- If borings located outside of McCall and ITD ROW are necessary, permission from property owners to drill on their property will be obtained by Horrocks or ITD.
- Borings located off the existing road will be accessible with a truck-mounted, two-wheel-drive drill rig.
- Sampling will consist of bulk samples of base materials as well as bulk and Standard Penetration Test (SPT) samples of subgrade soils.
- After completion of drilling, boring locations will be surveyed by others on the project team.
- No workhour restrictions are required to complete the geotechnical explorations.

3.1.7 INFILTRATION TESTING

CONSULTANT will conduct up to seven (7) small-scale Pilot Infiltration Tests at locations determined in coordination with Horrocks and ITD. The tests will be completed in test pit excavations at depths less than 10 feet below existing grade. The test pit excavations will be backfilled after completion and compacted with the heel of the excavator bucket. A vibratory plate compactor will be used to compact the surface after completion of the backfill.

Assumptions:

- No more than 7 infiltration tests will be required.
- Infiltration testing will be completed during the second mobilization.
- Infiltration tests will not be completed within the existing roadway prism.
- If infiltration test locations are outside of the McCall or ITD ROW are necessary, permission from property owners to drill on their property will be obtained by ITD.
- After completion of drilling, boring locations will be surveyed by others on the project team.
- The backfill will not be compacted as structural fill. Where necessary, all rutting of ground surfaces in shoulder areas will be smoothed, but evidence of ground disturbance will be visible.

3.1.8 LABORATORY TESTING

Soil samples and pavement cores obtained from the field investigation program will be transported to a Consultant laboratory for evaluation and testing to establish the physical and engineering properties of the soil and to photograph and store the pavement and rock cores. Each sample will be visually compared to the classification developed in the field for consistency and accuracy.

During the field sample review, samples requiring additional laboratory evaluation for classification will be identified and the laboratory tests necessary to accurately determine the classification will be noted. Samples representative of the primary subsurface soil conditions will also be identified for laboratory testing to determine pertinent engineering properties. Based on the quantity and types of samples selected, a laboratory testing program will be developed. The type and estimated number of laboratory tests to be completed are presented in the table below.

Test	Estimated Number of Tests	Comment
Moisture Content/Density	28	Assumes one test per exploration
Grain Size Analysis, Coarse and Fine through No. 200	28	Assumes one test per exploration
Fines Content, No. 200 Wash	28	Assumes one test per exploration
Atterberg Limits	14	Assumes one test for every two explorations
Idaho R-value	3	Assumes three tests for explorations on Deinhard Lane/Boydston St
Resilient Modulus Testing	1	Assumes one test for explorations on Deinhard Lane/Boydston St
pH ,Resistivity, Sulfates and Chlorides	2	Assumes two tests total

Upon completion of the laboratory testing program, the laboratory test results will be reviewed and compared to the field classifications on the exploration logs. The logs will be annotated with laboratory data, as appropriate to determine the proper classification. The laboratory testing results will be summarized for use in the engineering analysis.

3.1.9 ENGINEERING ANALYSIS

After field and laboratory investigations are completed, information will be summarized, and an engineering analysis will be conducted. The geotechnical engineering analysis for the Roadway Materials Report will include the following:

- Evaluation of exploration and laboratory data
- Station-to-station soils report summary and ballast sections.
- Station-to-station list of areas requiring over-excavation with any required drainage or backfill material requirements.
- Shrink swell values will be assigned for the various geologic units encountered in anticipated project excavations.
- Compaction requirements including procedural requirements as appropriate.
- Slope stability and design considerations.
- Embankment settlement
- Description of seepage conditions.

- Erosion control recommendations.
- Description of special treatments for surface water or groundwater control, if necessary.
- Recommendations for filter requirements of drain materials and adjacent soils.
- Recommendations for blanket material by station, if required.
- Station-to-station list of existing roadway material that will be used in new construction.
- Quantities for dust abatement.
- Engineering recommendations for design and construction of the roadway.
- Pavement Type and Surface Smoothness
- Base
- Surface Treatment
- Seal
- Aggregate Estimating Data
- Aggregate Sources (Contractor Furnished Sources will be used)
- Life cycle cost analysis (LCCA) for selection of pavement types.
- Pavement section analysis utilizing Mechanistic Empirical (ME) design methods and AASHTOWare software.
- Process the infiltration test results and calculation of recommended design infiltration rates.
- Plot groundwater monitoring data.
- Foundation preparation, bearing capacity, settlement, and lateral earth pressures for the pedestrian undercrossing structure.

Assumptions:

- The analysis will include pavement section design alternatives for reconstruction only.
- Available traffic studies and information for the corridor will be provided by Horrocks, McCall and/or ITD.

3.1.10 PREPARATION, QC, AND SUBMITTAL OF DRAFT MATERIALS REPORTS

Consultant will prepare a Draft Roadway Materials Report, Draft Infiltration Test Results Memorandum, and Draft Geotechnical Engineering Memorandum for the pedestrian undercrossing structure in general accordance with ITD guidelines. The Horrocks team will perform a QC review of the reports prior to submittal to ITD for review. Consultant will revise the reports based on the review comments and submit the draft reports to ITD for their review.

Assumptions:

- One round of review comments will be required from McCall and ITD for each of the deliverables.

Deliverables:

- Draft Roadway Materials Report
- Draft Infiltration Test Results and Groundwater Monitoring Memorandum
- Draft Geotechnical Memorandum for Pedestrian Undercrossing

3.1.11 PREPARATION, QC, AND SUBMITTAL OF FINAL MATERIALS REPORTS

Consultant will discuss and incorporate McCall and ITD review comments on the Draft Geologic Reconnaissance Report into the final report as appropriate. Consultant will submit the final report to McCall and ITD for approval.

Deliverables:

- Final Roadway Materials Report
- Final Infiltration Test Results and Groundwater Monitoring Memorandum
- Final Geotechnical Memorandum for Pedestrian Undercrossing

4 Concept Engineering and Analysis

4.1 DESIGN STANDARDS AND SUPPORTING DATA

4.1.1 EVALUATE EXISTING CONDITIONS

The Consultant will review the findings from the Corridor Study Report dated 3/2/2021 and document any changes that may have impacted the existing geometry of the corridor. Any new deficiencies in horizontal curves, vertical curves, deceleration lengths, sight distance, acceleration lengths, intersection spacing, superelevation transitions, and other applicable American Association of State Highway and Transportation Officials (AASHTO) design metrics will be documented. Consultant will prepare a list of existing deficiencies for the project and develop a Deficiency Matrix (DM) for this project. The list will address deficiencies in the existing corridor geometry.

4.1.2 DETERMINE DESIGN STANDARDS

Consultant will research design standards and will prepare and submit a Design Criteria Matrix (DCM) to the City of McCall and ITD for concurrence prior to beginning other design activities. The DCM will list pertinent design criteria and design thresholds according to the City of McCall and ITD's standards and include roadway geometrics and access control criteria. Consultant will bring conflicting design standards to the City of McCall and ITD's attention and Consultant will recommend the design standard for approval. Consultant will update ITD Charter project description with approved design criteria. Consultant will use ITD standards to develop the DCM for this project. The list will address:

- Design speed
- Horizontal and vertical alignment standards
- Grade
- Clear zone width
- Design vehicle
- Functional street classification
- Sight distance
- Minimum horizontal and vertical curves
- Pedestrian and bicycle facilities

Deliverables

- Design Criteria Matrix Spreadsheet
- Update charter and project description

4.2 TRAFFIC DATA

Consultant will gather necessary data to evaluate the existing traffic patterns and volumes along the existing SH-55 corridor from Deinhard to Boydston, as well as the route on Deinhard-Boydston.

4.2.1 REVIEW OF FUTURE DEVELOPMENTS

Consultant will work with the McCall and ITD to account for future planned developments and improvements not contained in the McCall Master Plan and available traffic data from ITD.

4.2.2 MEETING WITH TRAFFIC

Consultant will coordinate with the City of McCall and ITD to understand the limitations of the available traffic data within the project area. The team will develop a customized approach to determine the growth assumptions within the project area.

4.2.3 MEETING WITH PLANNERS

Consultant will coordinate the City of McCall and ITD to schedule a joint agency meeting to discuss the project and gather traffic information, review existing plan use and planning documentation, and review acceptable Level of Service (LOS) criteria on local roadway systems.

4.2.4 UPDATE POPULATION/EMPLOYMENT

Consultant will coordinate with the City of McCall to verify that future population and employment demographics are incorporated correctly into the traffic forecasts.

4.2.5 COLLECT ROADWAY TRAFFIC AND TURNING MOVEMENT COUNTS

Intersection turning movement counts will be conducted on Tuesday, Wednesday, or Thursday of a non-holiday week. Data collection will include vehicle volume and direction and pedestrians counts.

Peak hour counts will be collected at the following locations:

- Existing SH-55
 - Deinhard Ln and N 3rd St
 - McBride St and N 3rd St
 - Floyde St and N 3rd St
 - Sunset St and N 3rd St
 - Tim St and N 3rd St
 - Stibnite St E and N 3rd St
 - Colorado St E and N 3rd St
 - Washington St and N 3rd St
 - Idaho St and N 3rd St
 - Railroad Ave and N 3rd St
 - E Park St and N 3rd St
 - Lenora St and N 3rd St
 - 2nd St and E Lake St
 - Colorado St E and E Lake St
 - Mission St and Lake St
 - Cross Rd and W Lake St
 - Gamble St and W Lake St
 - Mather St and W Lake St
 - Lakeside Ave and W Lake St
 - Boydston St and W Lake St
- Existing Deinhard-Boydston
 - Thula St and Deinhard Ln
 - Mission St and Deinhard Ln
 - Industrial Lp and Deinhard Ln
 - Rio Vista Blvd and Boydston St
 - Gena Way and Boydston St
 - Pinedale St and Boydston St
 - Lakeside Ave and Boydston St
 - W Valley Rd and Boydston St

A Machine Tube Count will be placed at the following locations to collect vehicle classification and speeds:

- SH-55 south of Deinhard Ln
- SH-55 between Deinhard Ln and Lake St.
- SH-55 between 3rd and Boydston
- SH-55 between west of Boydston
- Boydston between SH-55 and Deinhard
- Deinhard between Boydston and SH-55

4.2.6 INVENTORY EXISTING ROADWAY SYSTEM

Consultant will investigate the existing roadway and intersection geometry of the SH-55 corridor from Deinhard to Boydston along both routes. The team will collect pertinent data to construct a simulation model.

4.2.7 COLLECT SIGNAL TIMING PLANS FROM ITD

Consultant will compile traffic signal timing plans from the intersection with SH-55 and Deinhard Road from ITD and the intersection with Mission Road from ITD District 3 traffic section.

Deliverables

- Project Specific Traffic Counts
- Compute Project Traffic Volumes (ADT and ESALS)

4.3 TRAFFIC ANALYSIS

Consultant will perform a complete traffic modeling analysis to identify existing deficiencies and future capacity needs for traffic volumes for each five-year increment between 2030 and 2050. Existing traffic volumes will be acquired. Each study year projected traffic volumes will be evaluated and a complete Traffic Analysis Report and Summary for the SH-55 corridor from Deinhard to Boydston along both routes will be prepared. This traffic analysis will utilize the project developed simulation model as the basis for the traffic projections with a straight-line projection to 2050 traffic volumes based on historic growth rates. Consultant will coordinate with McCall and ITD to ensure that the appropriate traffic volumes and roadway network assumptions are utilized for the analysis. Consultant will prepare a Traffic Operations Study to maintain acceptable delay and volume/capacity (v/c) ratios within the study area.

Consultant will complete traffic modeling to analyze (1) existing conditions, (1) no-build conditions for every five years between 2030 and 2050, and (1) build conditions for every five years between 2030 and 2050. Consultant will analyze capacity of the existing corridor, identify potential problems in year incremental year, and identify the reserve capacity available on each highway segment. The purpose of the five-year increments is to determine when operational thresholds warrant specific improvements along the SH-55 and Deinhard-Boydston corridors.

4.3.1 PREPARATION OF METHODS AND ASSUMPTIONS MEMO

Consultant will prepare a Methods and Assumptions Memo for ITD's review and approval documenting methods and assumptions to be utilized with the current year baseline and each of the incremental 5-year traffic analysis. Model development, calibration, and analysis will begin once ITD and FHWA concurrence is received on methods and assumptions. A Forecast Adjustment Factors Memo will also be developed and submitted for approval prior to the start of each of the incremental year analysis. The use of seasonal, day of the week, and/or month of the year adjustment factors will be evaluated against the existing ATR data to determine if additional adjustments are needed. The Methods and Assumptions Memo will also discuss implications and recommendations for access management to utilize in the base analysis.

4.3.2 CAPACITY ANALYSIS OF EXISTING CONDITIONS

Consultant will conduct visual observation of the model and analyze model outputs. Consultant will use the existing roadway and intersection configuration and the model to compile the baseline data for the current traffic volumes.

4.3.3 CAPACITY ANALYSIS OF FORECAST CONDITIONS

Consultant will use the existing configuration model to determine the traffic model outputs for each incremental year. Consultant will conduct visual observation of the model and analyze model outputs.

Consultant will complete modeling to analyze the build conditions every 5 years between 2030 and 2050 and provide recommendations for capacity enhancements to mitigate operational deficiencies, along with providing when they should be implemented. Consultant will perform a capacity analysis for each major intersection for both the a.m. and p.m. peak hours utilizing the most recent turning movement data and Highway Capacity Manual procedures.

4.3.4 DEVELOP AND ANALYZE CAPACITY AND ACCESS MANAGEMENT

Consultant will identify extent of widening on SH-55 and Deinhard-Boydston with consideration to surrounding restrictions and the proposed access management utilizing the current Idaho Administrative Procedures Act (IDAPA) policy. Consultant will evaluate the influence of the existing intersections and access points on the operations for both routes during this analysis and provide additional recommendations for access management based on IDAPA traffic operations. Remaining areas of access will be evaluated for the acceptable spacing. Consultant will evaluate travel times as well as reserve capacity and document for each alternative analyzed.

4.3.5 DEVELOP AND ANALYZE INTERSECTION ALTERNATIVES

Consultant will analyze the need for intersection improvements to provide a threshold LOS-D prior to development of SH-55 intersection alternatives. Consultant will screen the proposed intersection improvements for feasibility and investigate two to three alternatives using modeling software for each intersection. Consultant will complete traffic signal timing optimization and make a final recommendation for each intersection.

4.3.6 TRAFFIC REPORT AND SUMMARY

The traffic report and summary will include Quality Assurance/Quality Control (QA/QC) and two reviews.

Assumptions

- Growth patterns will be consistent with the projection models from ITD.
- ITD will provide recent available traffic volume and traffic analysis data within the study area.
- Access management will be based on the current IDAPA policy with recommendations as necessary for additional access restrictions to alleviate operational deficiencies.
- Analysis will not be performed for driveways and minor intersections without traffic volume data.
- There will be no more than two revisions to the traffic report.
- Deliverables will be submitted electronically and hard copies will not be provided.

Deliverables

- Traffic Model
- LOS Analysis
- Traffic Analysis Report and Summary

4.4 CRASH PREDICTION

The Consultant will use the predictive crash model as described in the AASHTO Highway Safety Manual to predict the number and type of crashes that will occur in both the no-build and build scenarios. Crash data will be provided by ITD that will include crash attributes so that trends and causality can be identified.

4.4.1 CRASH DATA COLLECTION

The Consultant will collect the crash data from ITD and organize the data into a sortable database using Microsoft Excel. The data will also be transferred to Geographic Information Systems (GIS) for creating maps for exhibits based on any attribute as directed, such as number of units, location, severity, geometry, surface conditions, etc.

4.4.2 CRASH DATA ANALYSIS

The Consultant will analyze the crash data to determine any trends that appear within the dataset. These trends will aid the Consultant into selecting countermeasures that will reduce crashes based on the documented Crash Reduction Factors. Crash rates will be calculated and compared to the statewide rates for both urban and rural roadways as listed in the 2021 Annual Crash Report. Calibration factors for the state of Idaho have been developed by the University of Idaho and will be used to develop the predictive crash model for both the no-build and build alternatives. Maps of the existing conditions will be created as directed by ITD.

4.4.3 CRASH PREDICTION MODEL TECHNICAL MEMO

Assumptions

- ITD will provide crashes located on or near the corridor for the last five full years, along with every attribute that are available for each crash.
- The Consultant will use the crash calibration factors provide by the University of Idaho.

Deliverables

- A technical memo will be drafted by the Consultant and will provide the predictive crashes up to the year of 2050 for both the no-build and build alternatives, along with separating the crashes by severity. This memo will also provide the calculated crash rates and comparison against the statewide crash rates.
- Any maps of the crashes that need to be created for exhibits as needed by ITD and the consultant team.

4.5 PREPARE ITD-2839 RIGHT-OF-WAY COST ESTIMATE

The Consultant will prepare and submit an ITD-2839 right-of-way (ROW) cost estimate based on the Preliminary Design for both routes.

Deliverables

- ROW Cost Estimate

4.6 ACCESS CONTROL EVALUATION AND CONSTRUCTION STAGING

The Consultant will review and analyze the corridor to determine the current access control Tier (District, Regional, State, Expressway, Interstate) as defined by IDAPA 39.03.42. A technical memo will be developed to document the existing access control determination and provided recommendations to either adjust each segment's Tier or to retain the current classification.

4.6.1 IDENTIFY EXISTING ACCESS CONTROL

The Consultant will identify the existing access control tier and determine if the existing condition falls within the spacing limits set forth in IDAPA. The Consultant will also provide recommendations to adjust or remove any existing approaches to bring the existing corridor back to the minimum if needed.

4.6.2 DEVELOP METHOD FOR PROPOSED ACCESS CONTROL

ITD has Access Control Rules set up in IDAPA 39.03.42 but does not have a method, policy, or procedure to assign any segment of roadway to any of the five Tiers, District through Interstate. The Consultant will develop a classification system that will identify how roadway segments should be classified. The Consultant will research any available documentation about selecting access control and will review several other states to see if any other states have rules or policies in place to identify access control determination.

4.6.3 APPLY ACCESS CONTROL DETERMINATION TO BOTH CORRIDORS

The consultant will use its developed method of access control determination to assign each segment of the proposed SH-55 (Deinhard-Boydston) and provide recommendations for changes to any approaches

that will meet the selected tier for access control. This effort will be documented in the Technical Memo and submitted to ITD for approval.

Deliverables

- Technical memo identifying the method to assign a roadway segment to a Tier and provide recommendations to the SH-55 corridor segments for access control.

4.7 EXISTING ACCESS LOCATIONS/FUNCTION FIELD VERIFICATION

ITD will provide locations of existing permitted and non-permitted access points. Consultant will verify existing accesses for their functionality and document in the Access Management Plan and visual observation. Consultant will identify any updates or corrections.

4.7.1 IDENTIFY PROPOSED DEVELOPMENT

Consultant will coordinate with local agencies to evaluate new proposed developments adjacent to the corridor. Consultant will document proposed developments from the local agencies and coordinate with ITD ROW and permits section to determine impact on the corridor.

4.7.2 CONFIRMATION OF ACCESS MANAGEMENT TECHNIQUES

Consultant will document findings and recommendations in the Access Management Plan, taking into account new traffic analysis results, roadway geometry changes.

4.7.3 PROVIDE PERMIT INFORMATION UNDER NEW ROUTE OWNERSHIP

Consultant will document the new approaches to be issued permits under ITD process.

Deliverables

- Map of Existing Access/Approaches and Permits
- Prepare ITD-606 Access Purchase Determination
- Access Control Plan

4.8 CONCEPTUAL CONSTRUCTION PHASING AND STAGING

The Consultant will develop a phasing plan based on the priorities developed from the travel demand model. The incremental models will identify the timing required for each phase and will assist ITD when programming each phase.

The Consultant will develop a staging plan for each phase of the project to minimize disruption to the traveling public as well as maximizing the contractor's efficiency.

4.8.1 PHASE LIMITS

The Consultant will develop a technical memo identifying and justifying the limits of each phase based on the needs identified by the traffic model. The Consultant will also consider geometry, geography, and logical project termini locations to determine the limits of each phase.

Deliverables

- Technical Memo recommending the phasing of the corridor

4.9 TYPICAL SECTIONS AND ROW WIDTHS

With the forecasted traffic volumes in hand, the Consultant will meet with the City of McCall and ITD project team to document goals and expectations for the typical sections and ROW widths for the different zones within the project corridors. Guided by these goals and expectations, the Consultant will prepare a collection of draft typical sections for McCall and ITD's comment and approval. Once approved, the Consultant design team will draw on these typical sections in laying out and modeling the various alternative solutions described below.

Deliverables

- Typical Section Goals and Expectations Memo
- Draft Typical section/ROW width Exhibits
- Final Typical Section Exhibits for application in Preliminary Design

4.10 CONCEPT SOLUTIONS AND COSTS

Consultant will develop a concept solution for both routes and prepare a Summary Report describing the concepts and recommendations. Using the traffic analysis, the Consultant design team will develop conceptual design/layout for both routes. Anticipated activities include impact assessments and recommendations of roadway geometrics, typical sections, utilities, drainage, bridges and culverts, environmental and geologic features, and traffic (vehicular and pedestrian) operations. Consultant will make a formal recommendation in the Summary Report for ITD's approval of the Preferred Alternative.

Deliverables

- Concept Base files in ORD
- Concept Solutions Cost Estimate

4.11 DEVELOPMENT CHARTER

Consultant will complete and update the proposed SH-55 corridor for inclusion in the Project Charter in accordance with ITD Design Guidelines to obtain Development charter approval.

Deliverables

- Develop Charter
- Charter Approved (ITD)

5 Concept Selection and Approval

5.1 LEVEL 1 CONCEPT SELECTION

Level 1 development will include evaluating potential design options against the Purpose and Need using Measures of Effectiveness (MOEs). A key element of the Level 1 development is to advance practical, affordable, and fundable corridor solutions. This will eliminate unfeasible options quickly and early in the development process. The Consultant will provide assumed locations and alignments of Level 1 options prior to this task. The Consultant's subtasks include the following:

- Preliminary Traffic Operations Report coordination and data
- ITD direction on access management strategy
- Traffic volume forecast
- Traffic operations
- Qualitative safety assessment
- High level resource analysis
- Concepting Workshop
- Concepting Workshop notes

Assumptions

- Up to 5 Level 1 development options for each corridor
- Store design files on ITD ProjectWise account

Deliverables

- Up to 5 Level 1 options for each corridor
- Draft Level 1 Development Memorandum
- Final Level 1 Development Memorandum
- Draft and Final Decision Matrix
- Concept Workshops Notes
- Concept Summary Brochure
- Concept Development Technical Memo
- Conceptual Roadway Development Summary Memo
- Narrative of each option describing the advantages and disadvantages with respect to the study goals and stating the design criteria, assumptions, significant unknowns, and risks
- Archive of the GIS story maps.

5.2 STAKEHOLDER CONCEPT FACILITATION

The Consultant, having prepared and educated the key stakeholders, will leverage their technical and decision-making expertise for the selection of design options. The key stakeholders will be expected to screen options with assistance from the Consultant, McCall and ITD.

Assumptions

- Up to 5 meetings for stakeholder follow-up.
- Two in-person stakeholder screening workshops (estimated in task 9)

Deliverables

- Draft and final written acceptance of Level 1 Development results.

5.3 FORMALIZE AND REFINE – LEVEL 2 CONCEPT SELECTION

The Consultant team will take the refinement results from the previous task and advance the evaluation matrices to include quantitative design and environmental screening criteria. The Consultant, McCall and ITD will select a single design solution for possible advancement into the National Environmental Policy Act (NEPA) process.

- Advance evaluation matrices to include environmental screening criteria.
- Select a single design solution for each route in the NEPA Environmental Assessment.

Assumptions

- Refine one Level 2 design solution for each route in the NEPA Environmental Assessment.
- Store design files on ITD ProjectWise.
- The Consultant will utilize existing data to develop a ROW map to analyze impacts.
- Level of effort for environmental resource analyses will inform alternatives development and screening. Further analysis will need to occur in the NEPA phase.

Deliverables

- Conceptual Design and ROW on one recommended design for each route
- Concept-level Cost Estimate for the recommended alternative
- Draft and Final Level 2 Refinement Memo
- Draft and Final Decision Matrix
- Refinement Workshops Notes
- Refinement Summary Brochure
- Archive of the GIS StoryMaps

5.4 CORRIDOR ASSESSMENT STORYMAP

Information gathered in other tasks in this Scope of Work will be made accessible via a web and GIS-based StoryMap. The StoryMap will contain background information on the project, interactive map(s) displaying the available GIS data, and links to PDF reports, pictures, and relevant information gathered to document the corridor. The StoryMap will support the study team in understanding the corridor's characteristics and constraints and support stakeholder interactions.

The Consultant will develop/refine the StoryMap within ITD's IPLAN. All published data will be transferred to ITD at the close of the project. Data-publishing resources include the ArcGIS Online cloud (IPLAN), server-based ArcGIS services, and internet-based public resources such as published reports and pictures relevant to the study corridor. ArcGIS Online will be used as the primary source of content

storage to facilitate a smooth transition of ownership to McCall and ITD. Additionally, an executive summary will be prepared to be distributed to stakeholders and agencies. The summary will provide the highlights and make reference to the StoryMap for graphics and details.

Assumptions

- Data in the StoryMap will be sourced from publicly available sources
- Minor data developed by our team or others will be added to the StoryMap
- Little to no data will be developed or digitized for use in the StoryMap

Deliverables

- Web-based GIS StoryMap framework.
- The team will work with McCall and ITD to archive the StoryMap created in IPlan and supporting data.

6 Preliminary Design

6.1 DRAINAGE DESIGN AND REPORT

6.1.1 FIELD VISIT

During the development of the SH 55 & Deinhard-Boydston Corridor Exchange Feasibility study, dated March 2021, the existing drainage networks were assessed and inventoried during a desktop review supplemented by an in-person field visit. The completed Drainage inventory list included in the study report identified existing facilities and proposed replacements along Deinhard-Boydston and SH-55. During the preliminary design phase, the Consultant staff will visit the project site again to further observe and document the condition of the existing storm drainage systems (including laterals, ditches, pipes, and structures) in greater detail. Locations where surface waters enter or leave ITD and/or City ROW within the project limits will be identified. Potential locations for stormwater management will be identified and considered. Details and pictures of the site visits will be documented in the Preliminary Drainage Report.

Assumptions

- Two Consultant staff members will attend one field visit during Preliminary Design. The field visit will have a maximum duration of eight hours.

Deliverables

- Documentation and site visit pictures will be delivered with the Preliminary Drainage Report task

6.1.2 DRAINAGE DESIGN CRITERIA

The Consultant's drainage staff will develop the design criteria for the project and submit the criteria to McCall and ITD for approval. This section will also include evaluation of proposed test pit locations for infiltration testing and monitoring well locations for geotechnical testing. The Consultant will coordinate with the Geotechnical Engineer to finalize these locations.

Assumptions

- The urban sections with curb and gutter will be subject to City of McCall drainage design standards.
- The ITD Deinhard-Boydston route will be subject to ITD drainage design standards except for sections meeting urban criteria.
- McCall and ITD will review and approve their respective drainage design criteria.

Deliverables

- Drainage design criteria submitted to ITD and McCall for review and approval.
- KMZ file with temporary groundwater monitoring and infiltration test locations.

6.1.3 PREDEVELOPMENT CONDITIONS

The project is broken up into two main corridors, SH 55 (3rd St./Lake St.) from the Deinhard intersection to the Boydston intersection, and Deinhard-Boydston from the 3rd St. intersection to the Lake St. intersection. The SH 55 corridor routes through the McCall downtown core and consists of a city street section with urban drainage facilities. The Deinhard-Boydston corridor exists outside of the downtown core where runoff is either collected and conveyed through existing roadside ditches and culverts or sheet flows to areas adjacent to the roadway. Existing conditions were documented in the SH 55 & Deinhard-Boydston Corridor Exchange Feasibility study and will be referred to and built upon.

In addition to the findings detailed in the Corridor Exchange Feasibility study, the Consultant will gather other pertinent data such as storm data, soils data, surface conditions, flow patterns, and topographical mapping. The Consultant will delineate the existing predeveloped drainage basins within McCall and ITD ROW, and any off-site drainage basins will be identified with the help of City of McCall staff. The predevelopment time of concentration (T_c), peak flow (Q), and volume (V) will be calculated using City of McCall and ITD-approved methods for the 2, 10, 25, and 100-year design storms. A predevelopment basin map will be created for the two different project corridors. The Consultant will identify locations where surface waters enter or leave McCall and ITD ROW. Using the information gathered, the Consultant will evaluate locations for potential water treatment systems and storage where possible. Given that SH 55/3rd St./Lake St. is a city street, with impervious surfaces extending to the ROW, urban drainage facilities are required, and storage is unlikely unless subsurface options are utilized. The existing discharge locations into Payette Lake, along the SH 55/3rd St./Lake St. corridor, have been identified in the Corridor Exchange Feasibility study. These locations will be maintained, and no new discharge locations are anticipated. Existing drainage conditions along the Deinhard-Boydston corridor will be perpetuated, with improvements planned at the main intersections with SH 55.

Assumptions

- Existing off-site drainage patterns will be perpetuated across the proposed corridor.
- Natural and off-site drainage basins will be identified by the Consultant with help from City staff who have institutional knowledge of the area and existing flow patterns.
- The Consultant will develop drainage basin maps for basins within McCall and ITD ROW.

Deliverables

- Predevelopment Basin Map and Calculations (delivered with the Preliminary Drainage Report task)

6.1.4 POST-DEVELOPMENT CONDITIONS

The Consultant will delineate the proposed drainage basins, including any sub-basins for the preliminary design of each route. The post-development time of concentration (T_c), peak flow (Q) and volume (V) will be calculated using and ITD approved method for the 2, 10, 25, and 100-year design storms. Conveyance, treatment, and storage requirements, if applicable, of each basin and sub-basin will be calculated. Existing Cross culvert locations will be identified with the objective of perpetuating existing drainage patterns.

Runoff from the downtown core area flows north to eight existing locations that discharge into Payette Lake. At Art Robert's Park, a Vortech treatment system exists, however the seven remaining locations discharge runoff directly into the lake without treatment. The preliminary design will include determining types of pretreatment and treatment devices and sizing them to adequately treat the first flush of a 2-year 95th percentile storm for the post-development conditions.

The post-development basin map will be created for the project showing basin limits, and, where applicable, the preliminary storm drainage system, including pipes, manholes, cross-culverts, ditches, inlet structures, and pretreatment and treatment systems.

The Consultant will attend coordination meetings with McCall and ITD maintenance personnel to identify existing drainage issues and discuss the proposed drainage design.

Assumptions

- Post-development conditions will only be evaluated and mapped for one concept of each route.
- Existing off-site drainage patterns will be perpetuated across the proposed corridor when necessary.
- The Consultant will provide a layout of the recommended drainage facility dimensions and locations.
- McCall and ITD will provide appropriate record drawings and/or design calculations for existing stormwater facilities in the project area, to include cross-culverts.
- Two Consultant staff members will attend up to three coordination meetings with McCall and ITD staff to discuss drainage items. Meetings will have an average maximum duration of two hours each.

Deliverables

- Post-development Basin Map and Calculations (delivered with the Preliminary Drainage Report)
- Meeting attendance

6.1.5 DRAINAGE DESIGN AND MODELING

The Consultant's drainage staff will coordinate with roadway staff and provide evaluation and calculations as needed for the design on each route. This work will include drainage design to evaluate swale widths and ditch dimension to help establish construction limits along the Deinhard-Boydston corridor, and an urban drainage system with pretreatment and primary treatment options along the SH 55/3rd St./Lake St. corridor.

Assumptions

- One concept for each route will be evaluated.
- On the Deinhard-Boydston corridor, drainage evaluations will be limited to swale, ditch, and storage basin sizing to determine limits of impact.
- These concepts will be presented in the drainage report.

Deliverables

- Concept design ORD files will be prepared for use in exhibits.

6.1.6 PRELIMINARY DRAINAGE REPORT

The Consultant will gather applicable data, calculations, maps, and information generated from other work tasks for inclusion in the Drainage Report. The Consultant will describe the standards applied and pertinent design methodology used for developing hydrologic and hydraulic calculations for each pre/post development basin for the preliminary drainage design along each route. Design assumptions, decisions, and recommendations will also be included. The predevelopment and post-development drainage basins and how they function hydraulically, including applicable off-site drainage basins, will be described.

The Consultant will address comments received from the Preliminary Design Review. The report will be updated for modifications to the design.

Assumptions

- ITD 210 forms will not be required for culverts smaller than 60 inches in diameter.
- Existing off-site drainage patterns will be perpetuated across the proposed corridor when necessary.

Deliverables

- Draft Preliminary Drainage Report (Submitted during Preliminary Design)

6.1.7 DRAINAGE PLAN AND PROFILE SHEETS

The Consultant's drainage staff will prepare base drawings and plan sheets with the preliminary design for each route. The base files will include 3D pipe, inlet, and manhole designs. Preliminary drainage design will be shown on the roadway sheets without pay items or annotations. Separate stormwater profiles will be developed and shown on their own individual sheets. The stormwater profiles will be detailed at Final Design.

Assumptions

- No drainage specific plan sheets will be developed. The preliminary design will be shown in the roadway plans without pay items or annotations.
- Stormwater profile sheets will be developed, but not detailed for the preliminary design submittal.
- No drainage related detail sheets will be prepared at preliminary design.
- All culvert layout and dimensions will be provided by the Consultant, with review and approval by McCall and ITD.
- 3D stormwater ORD models and 3D culvert ORD models will be developed.
- Swale and ditch modeling will be performed in other tasks by roadway staff.

Deliverables

- Preliminary plan sheets, stormwater items to be shown on roadway plan sheets

- Preliminary stormwater profile sheets (assuming 30 sheets)
- Preliminary 3D stormwater layouts (in the form of base file)
- Preliminary 3D culvert layouts (in the form of base file)

6.2 PRELIMINARY ROADWAY DESIGN AND MODELING

Consultant will establish the horizontal and vertical roadway geometrics and develop the project features such as typical sections, roadside design, grading limits, etc., for each route. Consultant will complete necessary preliminary roadside and cross-section design related to the roadway design for the project. The design will include roadside features such as slopes, raised medians, intersecting roadway design, and barriers if required. The design will meet agency standard requirements. Preliminary design OpenRoads surface modeling will be completed to define cut/fill limits, calculate earthwork volumes, and evaluate utility impacts. Prior to developing the plan sheet layout, Consultant will submit a geometric review package to McCall and ITD for review of the horizontal and vertical alignments in roll-plot format. Consultant will perform an internal Quality Assurance review on the package prior to submitting to McCall and ITD. Comments from the geometric design review will be addressed and corrections will be incorporated prior to submitting Preliminary Roadway Plans and Profiles as part of the Preliminary Design Review Package.

Assumptions

- Plan and profile sheets will be produced at a horizontal scale of 1 inch = 40 feet.
- Plan and profile views will occupy their own sheets.
- Plan sheets will include bid items.
- 110 Pedestrian ramps between the two corridors will be modeled

Deliverables

- Corridor models in ORD .dgn format
- Geometric Review Roll Plot (Preliminary Horizontal and Vertical Alignments)
- Proposed Digital Terrain Model

6.3 PRELIMINARY ROW COORDINATION

The Consultant will prepare preliminary ROW plans for the project in accordance with agency standard requirements. Consultant will establish existing and proposed ROW limits and ownership based on the project's Preliminary Design. Consultant will meet with and submit preliminary plans to McCall ITD HQ ROW for review. The Consultant will perform an internal QA review on the package prior to submitting to ITD. The Consultant will prepare a ROW Acquisition Summary, including ITD form 0606 and an updated ITD form 2389 to be included with the Environmental Documentation and ROW plans. The Consultant will also submit ROW plans as part of the Preliminary Design Review Package.

Deliverables

- Preliminary HQ ROW Meeting
- Preliminary Total Ownership Map

- Proposed ROW Layout
- Preliminary ROW Plans
- Right-of-Way Acquisition Summary (ITD 0606 and ITD 2389)

6.4 PRELIMINARY DESIGN PLAN SHEETS

The Consultant will assemble, prepare, and submit detailed Preliminary Plan sheets as part of the Preliminary Design Review Package.

Deliverables

- A list of the anticipated plans is as follows:

Preliminary Design Review Plans	# Sheets
Preliminary Title Sheet (1 per route)	2
Preliminary Vicinity/Total Ownership Map (1 vicinity map sheet per route, 4 table sheets for ITD, 4 table sheets for McCall)	10
Preliminary Typical Section Sheets (4 per route)	8
Preliminary Horizontal Survey Control (500' scale, 2 per route)	4
Preliminary Roadway Plan/Profile Sheets, alternating (27 Deinhard-Boydston, 20 SH-55)	47 Plan 47 Profile
Preliminary Drainage Profiles	30
Existing Utility Plans	47
Utility Relocation Plan Sheets	47
Preliminary Traffic Control Roll Plots (100 scale, 2 routes, 4 stages)	8
Preliminary Right of Way Sheets	47
Preliminary Design Sheet Total	290

Assumptions

- Plan and profile sheets will be produced at a horizontal scale of 1 inch = 40 feet (500' of alignment per sheet), unless otherwise noted in table above.
- Plan and profile views will occupy their own sheets
- Plan sheets will include bid items
- Plan sheets will not be required between Colorado and 1st St on SH-55

6.5 PRELIMINARY QUANTITIES AND COST ESTIMATES

The Consultant will assemble, prepare, and submit detailed Preliminary quantities and cost estimates for the two corridors as part of the Preliminary Design Review Package.

Deliverables

- SH-55 bid items and quantities will follow ISPWC conventions
- Deinhard-Boydston bid items will follow ITD conventions

6.6 PRELIMINARY DESIGN REVIEW

The Consultant will prepare and transmit a Preliminary Design Review Package. The purpose of the preliminary design review is to initiate, resolve, and approve the overall design aspects of the project. Consultant will perform an internal QA review on the package prior to submitting to ITD. A Bluebeam review session will be utilized to conduct the Preliminary Design Review with McCall and ITD. Representatives from the Consultant team and subconsultants will participate in a Preliminary Design Review meeting with McCall and ITD and any other project stakeholders held at the ITD District 3 offices. The Consultant team will compile any comment responses, to the extent possible, prior to the Preliminary Design Review meeting. The Consultant team will document comment responses and any necessary changes or resolutions from the review meeting in a Preliminary Design Review Report.

Deliverables

- Preparation and Transmittal for Preliminary Design Review
- Preliminary Design Review Meeting
- Preliminary Design Review Report and Comment Responses

7 Preliminary Structures Design

Anticipated corridor updates to SH-55 will require extending the existing SH-55 Over Manchester pedestrian underpass structure and an adjacent retaining wall. Consultant will provide the preliminary structures design and deliver Type, Size, and Location (TS&L) report in addition to Preliminary Situation & Layouts for the structures listed in the table below.

#	Structure Description	MP	Existing Bridge KN	Existing DWG #
1	Existing SH-55 Over Manchester Pedestrian Underpass	~145.4	14882	15713
2	Proposed Retaining Wall	~145.4	NA	NA

7.1 STRUCTURE TYPE, SIZE, AND LOCATION (TS&L) REPORT

This task includes the effort necessary to develop and evaluate structure alternatives for the Manchester Pedestrian Underpass structure and the associated retaining wall(s).

The Consultant will conduct a single field visit and hold an initial meeting with McCall and ITD to gain an understanding of the site constraints and discuss possible bridge and wall types and configurations to include in the TS&L Report.

The Consultant will evaluate up to three bridge and three wall alternatives to be investigated and discussed in the TS&L Report. Each investigated alternative will have typical sections developed using the preliminary roadway alignment, roadway cross-sections, and pedestrian accommodations (as required).

Final structure alternatives evaluated in the TS&L Report will be discussed and verified with ITD prior to advancing the investigations. No structural analysis will be performed as part of the TS&L Report. Span charts, previous project examples, and AASHTO LRFD guidelines will be used to ensure feasibility of structure alternatives.

The report will concisely summarize, and document data generated and design decisions. The report outline will follow the organization identified in the ITD Bridge Design Manual and include the following sections:

- General Background
- Environmental
- Design Concept Rationale
- Geometry and Layout
- Hydraulics
- Foundations
- Structure Features
- Recommendations
- Cost Estimates

Consultant bridge engineers will work with the roadway engineers during the development of alternatives, including geometric refinements, to demonstrate that the selected alternative is feasible, economical to construct, and conforms with environmental constraints.

Conceptual design alternatives will be evaluated with consideration given to:

- Structure configuration/types that are compatible with the site conditions
- Preliminary cost estimates
- Advantages/disadvantages of each structure configuration/type
- Economy, feasibility, and constructability

The TS&L Report will also follow the Report Outline contained in ITD LRFD Bridge Design Manual Article 0.07 dated July 2022. An intermediate conference call will be held with McCall and ITD and the Consultant after initial structure concept refinements have been identified. The Draft TS&L will be submitted to ITD for review, and a review/comment resolution meeting will be held. Comments provided in the Draft TS&L report will be addressed and the Final TS&L Report will be delivered.

Assumptions

- Preferred roadway alignment(s), cross-sections, and pedestrian accommodations (as required) will be set and agreed upon prior to developing structure alternatives and TS&L Report.
- Design will be produced in English units in accordance with AASHTO LRFD Bridge Design Specifications and ITD Bridge Design Manual.
- The evaluation for the SH-55 Over Manchester Pedestrian Underpass and the proposed retaining wall will be contained within one TS&L report.
- One submittal of the Draft TS&L Report will be required and all review comments from all stakeholders will be provided to Horrocks in one consolidated set of review comments at one time. A Bluebeam review session will be held to facilitate this review.
- As part of the TS&L Report, one structure concept will be recommended as the proposed structure type. Concept level sheets will only be provided for recommended structure type.

Deliverables

- Draft TS&L Report (pdf)
- Final TS&L Report (pdf)

7.2 STRUCTURE PRELIMINARY SITUATION & LAYOUT (S&L) SHEETS

This task includes the effort necessary to develop preliminary situation and layout (S&L) sheets. Preliminary S&L sheets will be developed to show the bridge extension, wall, and roadway geometry at the Manchester Pedestrian Underpass and the proposed retaining wall. Preliminary S&L sheets will include one sheet showing bridge or wall plan, bridge elevation, profile data, horizontal alignment data and one proposed construction staging sheet. If no construction staging is required, then one proposed typical section sheet will be provided in lieu of construction staging sheet. Anticipated preliminary S&L sheets are for the structures listed below:

#	Name of Crossing	# Sheets
1	Existing SH-55 Over Manchester Pedestrian Underpass	2
2	Proposed Retaining Wall	3*
TOTAL		4

*Assumes two Plan & Profile sheets and one typical section sheet

Assumptions

- Vicinity Map, Sheet Index, and Quantities sheet will not be included with Preliminary S&L sheets.
- Design and General Notes Sheet will not be included in Preliminary S&L sheets.
- Preliminary S&L sheets will be included as Appendices within the TS&L Report.
- All review comments on Preliminary S&L review sheets will be included in review of Draft TS&L Report.

7.3 QC/QA REVIEW

This task includes the effort necessary to perform internal QC of all components necessary to complete the TS&L Reports. Items to be checked include structure footprint and geometry, conceptual structural design, exhibits and figures, estimates, report narrative, and preliminary structure S&L sheets. This task also includes an internal QA audit of check prints and clean documents to ensure the Consultant's QC/QA process has been followed. Both QC and QA will be conducted in accordance with the Consultant's Quality Control Management Plan.

8 Preliminary Utilities

8.1 UTILITY COORDINATION

Consultant will coordinate with known utility companies in the project area. General coordination will include contacting each utility company via phone and/or email to request information, answer/respond to questions, and maintain communication log and electronic files.

Consultant will schedule and attend an on-site meeting with utility companies. Meeting will serve as a time to review project limits and scope with each utility company and allow them to provide feedback and ask questions. Consultant will prepare a Utility Communication Log (via Microsoft Excel) and document correspondence and meetings with utility companies.

Assumptions

There are 5 utility companies within the project area. Utilities companies are anticipated to be:

1. Idaho Power
2. Sparklight
3. ZplyFiber
4. Payette Lakes Recreational Water and Sewer District
5. City of McCall Water and Wastewater

8.1.1 OBTAIN UTILITY MAPS/AS-BUILTS AND CREATE INITIAL UTILITY BASE MAP

Consultant will prepare and send an initial contact letter to identified utilities. A vicinity sketch will be included along with each initial contact letter. Consultant will contact each utility company via phone and/or email to request and obtain maps and/or as-built plans. Information received will be utilized to create the utility base map (DGN) file, and Consultant will follow up with each utility company to verify information provided.

Assumptions

- Each company will be contacted up to four times for coordination regarding utility maps.
- Utility maps/as-builts will be provided by each utility company within project schedule constraints.
- McCall and ITD will provide assistance if utilities are nonresponsive.

8.1.2 FIELD RECONNAISSANCE OF UTILITIES

Consultant will contract with a Utility Markings Service provider to have underground utilities located and marked as a cost and time efficiency measure. Private utility services, such as sprinkler systems, private storm drains, or other private utilities, will not be marked or included in the utility survey or base map. Consultant will perform a field reconnaissance for utilities to clarify inconsistencies with utility data. Consultant will prepare an updated utility base map in ORD with this information.

Assumptions

- Field reconnaissance of utilities will include one site visit for two staff lasting two full days including travel time.
- Utility Base map will be updated on findings from the field reconnaissance.
- Field Survey will be performed under the survey task.
- Utility Potholing is not part of this agreement. Utility Potholing will be included in a future Phase of this project.
- Utility owners are responsible for the accuracy of utility facilities shown (or omitted) on the project plans.

8.1.3 EXISTING UTILITY PLANS SUBMITTAL

Consultant will prepare the Existing Utility Plans as an individual drawing set for each of the project corridors. Activities will be completed per the ITD Guide for Utility Management (GUM) manual. Utility plans will be prepared in color. Letter(s) and Existing Utility Plans will be prepared and submitted to the 5 utility owners for review. Consultant will prepare an Existing Utility Letter (PDF) for each utility.

Assumptions

- Utility companies will provide written comments within 2 weeks of submittal.
- See Preliminary Design submittal task for sheet count.

Deliverables

- Existing Utility Plans
- Existing Utility Plans Submittal Letters

8.1.4 UPDATE EXISTING UTILITY PLANS

Consultant will revise the Existing Utility Plans based on comments from the individual utility companies review. Utility plans will be prepared in color.

Assumptions

- Utility companies will provide written comments within two weeks of submittal.
- See Preliminary Design submittal task for sheet count.

Deliverables

- Revised Existing Utility Plans

8.2 PRELIMINARY UTILITY PLANS

8.2.1 PRELIMINARY UTILITY PLANS

Consultant will prepare the Preliminary Utility as an individual drawing set for each of the project corridors. Preliminary Utility Plans will consist of types and know locations of existing utilities and potential conflict areas based on the existing utility plans task. Activities will be completed per the ITD GUM manual. Utility plans will be prepared in color. Letter(s) and Preliminary Utility Plans will be prepared and submitted to the seventeen (5) utility owners for review.

Assumptions

- Utility companies will provide written comments within two weeks of submittal.
- See Preliminary Design submittal task for sheet count.

Deliverables

- Preliminary Utility Letter (PDF)
- Preliminary Utility Plans

9 Environmental Evaluation and Documentation

9.1 EA EVALUATION

This task will develop data, correspondence, research, and other content for the delivery of the environmental document.

Assumptions

- An Environmental Assessment (EA) and appropriate Decision Document will be prepared for proposed SH-55 and Deinhard-Boydston improvements between the logical termini of Deinhard Ln and Boydston St.
- The improvements to the local road network will be cleared to the next intersection, in both directions, from the mainline.
- Discipline reports will be prepared for the following resources to allow the NEPA document to be advanced:
 - Noise
 - AHSR
 - Section 4(f) De minimis
 - Changes in access or access control
 - Changes in travel patterns
 - Visual Impacts
 - Environmental Justice
 - Farmlands
 - Biological Evaluation
 - Hazardous Materials
 - Archeological and Historic Survey Report and Section 106 Concurrence

9.1.1 DEFINE PROJECT PURPOSE AND NEED

- Perform traffic analyses.
- Obtain available traffic data.
- Define project purpose and need.
- Perform traffic analysis for evaluation of options/alternatives.
- Evaluate network results and develop team recommendation.
- Prepare technical memo documenting median concept alternative options.
- Prepare Chapter 1: Purpose and Need.
- Describe the location, length, need, and purpose of the proposed improvements and identify and describe the transportation problems or other needs which the proposed action is intended to satisfy
- Establish logical termini/independent utility and prepare a memo for project files.
- Review and incorporate scoping information into Purpose and Need.

- QC/QA for Chapter 1.
- Organize and participate in chapter review.
- Make revisions to Chapter 1

Deliverables

- Draft and Final Chapter 1: Purpose and Need

9.1.2 ADDITIONAL WRITE-UPS NOT SPERATELY COVERED

An evaluation will be conducted for the following resources and the results summarized for the entire corridor in the NEPA document. The following resources will not require an extensive amount of research or analysis but need to be addressed in the EA.

- Energy
- Invasive Species
- Soils and Geology
- Construction and Phasing
- Any Irreversible and Irretrievable Commitment of Resources which would be involved in the Proposed Action

9.1.3 CUMMULATIVE IMPACTS

- Develop the cumulative study area (physical and temporal) in consultation with McCall, ITD, FHWA, and other appropriate stakeholders.
- Identify the cumulative issues of concern in consultation with McCall, ITD, FHWA, and other appropriate project stakeholders.
- Develop the indirect impacts study area (physical and temporal) in consultation with McCall, ITD, FHWA, and other appropriate stakeholders.
- Identify the trends, goals, and notable features of the local communities within the cumulative and indirect impacts study areas.
- Following CEQ guidance, complete a qualitative analysis of cumulative impacts, and identify (to the extent possible) the trends and potential for incremental resource impacts in the defined cumulative impacts area.
- Analyze the potential for indirect induced land use changes and transportation changes resulting from the implementation of the project alternatives (in conjunction with other major transportation infrastructure).

9.1.4 CONTEXT-SENSITIVE SOLUTIONS

- Document CSS in the EA that are identified and proposed for implementation throughout the public involvement and preliminary design processes.

9.1.5 GIS STORY MAP

Information gathered will be summarized and made accessible via a web and GIS-based story map. The story map will contain background information on the project, interactive map(s) displaying the available GIS data, as well as links to PDF reports, pictures, and relevant information gathered to

document the corridor. The story map will support the project team in understanding the corridor's characteristics and constraints and support stakeholder interactions.

9.1.6 STORY MAP UPDATES

Consultant will develop the story map with ITD's IPlan account by configuring a variety of stock templates and using a mix of data publishing resources. All published data will be transferred to ITD at the close of the project. Data publishing resources include the ArcGIS Online cloud (IPlan), server-based ArcGIS rest services, and internet-based public resources such as published reports and pictures relevant to the project corridor. ArcGIS Online will be used as the primary source of content storage to facilitate a smooth transition of ownership to ITD. Additionally, an executive summary will be prepared to be distributed with stakeholders and agencies. The summary will provide the highlights and refer to the story map for graphics and details.

Deliverables:

- Web-based GIS story map
- Story map Summary
- GIS data at completion of project

9.1.7 PREPARE CHAPTER 3: AFFECTED ENVIRONMENT AND ENVIRONMENTAL CONSEQUENCES

Consultant will identify and provide a concise description of the existing social, economic, and environmental resources within study area for the affected environment chapters or sections of the environmental document. Most resources requiring discussion and analysis can be addressed corridor wide and then summarized in the EA.

Deliverables:

- Discuss the existing environmental setting with regards to the environmental resources in the project area.
- Provide a concise description of existing social, economic, and environmental impacts due to the Preferred Alternative and the No-build Alternative.
- Perform QC/QA for Chapter 3.
- Organize and participate in chapter review meeting.
- Revise Chapter 3.

9.1.8 PREPARE DRAFT ENVIRONMENTAL ASSESSMENT

- Finalize Draft Chapter 1: Purpose and Need.
- Finalize Draft Chapter 2: Alternatives.
- Finalize Chapter 3: Affected Environment and Environmental Consequences.
- Finalize Chapter 4: Section 4(f) Evaluation.
- Prepare Chapter 5: Comments and Coordination.
- Include copies of pertinent correspondence with agencies and the public and summarize: 1) early coordination process; 2) meetings with community groups and individuals; 3) key issues

and pertinent information received from the public and agencies; and 4) comments on social, economic, environmental, and engineering issues made at the public meetings and the public hearing.

- Prepare Appendices
- Include all appropriate reports such as traffic and operations analysis, noise policy and study, and cultural resources inventory.
- Perform QC/QA for Draft EA.
- Perform internal review of Draft EA.
- Make necessary revisions to Draft EA.

Deliverables:

- Draft Environmental Assessment

9.1.9 MCCALL, ITD AND FHWA REVIEW OF DRAFT ENVIRONMENTAL ASSESSMENT REVIEW

- Meet with McCall, ITD and FHWA to review Draft EA.
- Make Revisions to Draft EA.
- Prepare Comment/Response/Actions matrix for all comments, responses, actions received through the reviews. Completed comment/response matrix will be circulated to all reviewers to show how individual comments were addressed.

Deliverables:

- Comment/Response/Actions matrix

9.1.10 COMPLETE PUBLIC COMMENT PERIOD

- Obtain Hearing Approval request from McCall and ITD to hold the public hearing.
- Make Draft EA available at key locations.
- Prepare for and attend one public hearing
- Compile, evaluate, and respond to public and agency comments.
 - Compile comments (from public hearing, agencies, etc.).
 - Compile responses and actions and incorporate into the comment/response matrix prepared for the public hearing (include copies of each comment, copies of each newspaper advertisement, and the court reporter transcript).
 - Meet with project team to consider comments and suggestions made at the hearing in developing and/or modifying the design concepts of the project.
 - Determine what response(s) will be made to the comments and determine methods for responses (may include phone calls, individual letters, or newsletter), and perform response to comments.
- Update Environmental Assessment.

Deliverables:

- Comment and response matrix
- Updated Environmental Assessment

9.1.11 PREPARE FINAL ENVIRONMENTAL ASSESSMENT

- Prepare Final EA.
- Perform QC/QA for Final EA.
- Organize and participate in review.
- Make revisions to Final EA.

Deliverables:

- Final EA

9.1.12 PREPARE AND RELEASE EA DECISION DOCUMENT - FONSI

- Prepare draft decision document and submit to ITD.
- Make necessary revisions to draft decision document.
- Prepare draft statute of limitations language and publish in the Federal Register.

Deliverables:

- Draft Decision Document

9.1.13 DEVELOP AND MAINTAIN PROJECT ENVIRONMENTAL FILE

- Develop Project File Organization System (organize the Project File to contain all correspondence, meeting summaries, technical documents and bulletins, clearance memos, mitigation, commitments, decisions, and the published environmental document).
- Maintain Project File throughout the environmental process to ensure an accurate historical record of the project and progress.
- Copy and submit Project File to ITD and FHWA on ProjectWise.

Assumptions:

- FHWA will prepare Administrative Record for litigation purposes, if needed

Deliverables:

- Project File

9.2 DISCIPLINE REPORTS

The previous tasks summarize the required analysis for projects impacts and benefits for the SH-55 and Deinhard-Boydston project to the natural and built environments. Discipline reports will be prepared to evaluate project effects to the following resources: Cultural and historic resources, Section 4(f) resources, Hazardous Materials, FAA Airspace Intrusion, Noise, Economic Resources, Environmental Justice, Aquatic Resources, and Biological assessment. All other resources will be addressed in the Environmental Evaluation (EA).

9.2.1 CULTURAL RESOURCES – ARCHAEOLOGICAL AND HISTORIC

This task will develop and document an APE and document known cultural and historic resources within the APE. An APE for the SH-55 and Deinhard-Boydston project will be developed in coordination with

McCall and ITD. Pedestrian surveys and site visits will be conducted within the project APE by qualified archaeologists and architectural historians. Results of the field survey will be documented in an Archaeologic and Historic Resource Survey Report (AHSR) that meets the State Historic Preservation Office (SHPO) standards and will provide sufficient information for the ITD HQ cultural staff to prepare a Determination of Significance and Effect (ITD Form 1502) for submittal to SHPO.

9.2.1.1 Research

A Class 1 records search will be conducted to determine previous survey efforts and identify known sites within one-half mile of the APE. These data will be evaluated in the SH-55 and Deinhard-Boydston project APE. Additional research will be conducted to inform the historic context prior to the survey.

9.2.1.2 Fieldwork

Field investigation methodology will be developed through consultation with the ITD Archaeologist/Architectural Historian. Under this agreement, the SH-55 and Deinhard-Boydston project APE will be intensively surveyed based on Idaho SHPO and Archaeological Survey of Idaho (ASI) guidelines.

Assumptions

- The SH-55 and Deinhard-Boydston project APE is anticipated to consist of the SH-55 and Deinhard-Boydston mainline Rights-of-Way and shall be the survey corridor as described this scope of work
- The project APE shall be extended approximately 300 feet south of the SH-55/Deinhard Ln intersection and approximately 300 feet west of the intersection of SH-55 and Boydston.
- Assume 20 test pits.

9.2.1.3 Site Forms

Known historic architectural resources and historic cultural resources are present within the APE. All previously recorded and any newly discovered resources will be fully documented to provide data on location, dimensions, content age, context, and integrity for an assessment of National Register eligibility. The sites will be recorded on either the Idaho Historic Sites Inventory (IHSI) form or the ASI form.

Assumptions

- The SH-55 and Deinhard-Boydston project APE is anticipated to consist of 25 sites requiring new or updated Idaho Historic Sites Inventory (IHSI) form or the ASI form.

9.2.1.4 Archaeologic and Historic Survey Report

Development of the AHSR will follow the 2015 Idaho SHPO standards and format as well as ASI guidelines. The report will include background research, field survey methods, survey results, findings (including site condition and eligibility), project effects, recommendations, maps, photos, and the appropriate site forms. Resources, which are Noted but Not Recorded (NBNR), will be discussed in the AHSR but will not be recorded on separate site forms. All NBNR resources will be photographed, mapped, and listed in a table within the report. The draft report will be submitted to ITD District 3. Comments will be addressed, and the revised report will be resubmitted to ITD for back check. The AHSR

will then be submitted to the ITD HQ cultural resource staff for concurrence. ITD HQ will submit to SHPO for concurrence.

Assumptions

- ITD HQ cultural resource staff and SHPO each have 30 days to review the AHSR.
- If comments received from ITD HQ cultural resource staff and SHPO require report edits or revisions of the project APE, the review cycle for each agency starts over following document resubmittal.

Deliverables

- Draft AHSR for ITD District 3 and ITD review
- Draft AHSR showing revisions made as a result of comments in PDF format
- Revised Draft AHSR for ITD Headquarters cultural section review
- Draft AHSR showing revisions made as a result of HQ comments in PDF
- Final electronic AHSR for SHPO review
- CD containing the ASI/IHSI database, electronic documents, project photographs, and GIS shapefiles (for SHPO)

9.2.2 SECTION 4(F) LANDS – U.S. DOT ACT OF 1966

An account of Section 4(f) resources will be in this task to document potential Section 4(f) resource uses resulting from the proposed project, as well as potential mitigation procedures required for NEPA authorization.

The EA will focus the corridor-wide assessment to the SH-55 and Deinhard-Boydston project study area to document the presence of Section 4(f) resources, determine 4(f) resource use, and determine suitable mitigation, if necessary.

Assumptions

- The results of the Section 4(f) analysis will not require any individual Section 4(f) documentation.
- All Section 4(f) impacts will be addressed in separate De Minimis documents. One document for archaeological resources and one for historic resources and one for non-historical resources (three total documents).
- 12 sites are assumed.

Deliverables

- Draft De minimis Documents for ITD District 3 review
- Draft De minimis Documents showing revisions made as a result of comments in PDF format
- Revised Draft of De minimis Documents for ITD HQ cultural section review
- Draft De minimis Documents showing revisions made as a result of HQ comments in PDF
- Final Electronic De minimis Documents for agency review

9.2.3 LWCF RECREATION AREAS/SECTIONS 6(F)

A desktop analysis and a discussion with Idaho State Parks and Recreation will occur to identify Section 6(f) resources will be conducted and documented in this task. Information gathered will be analyzed in the EA based on the SH-55 and Deinhard-Boydston project area to document the presence of Section 6(f) resources and any anticipated project-related effects to those resources (where applicable).

Assumptions

- The results of the 6(f) analysis will not require any individual 6(f) documentation.

Deliverables

- As part of the EA

9.2.4 HAZARDOUS MATERIALS

An analysis of known or suspected Hazardous Material (HAZMAT) will be conducted for the two project corridors via desktop analysis utilizing the Idaho Department of Environmental Quality (IDEQ) Terradex Database and a windshield survey conducted. Results of the corridor-wide Terradex database query will be refocused to identify hazardous material sites and/or generators within a radius as defined in the analysis sheet of the SH-55 and Deinhard-Boydston project area. Results of the refined analysis will be documented in the EA. An additional analysis of sites considered to be of particular risk (based on agency-approved methodology) will be conducted to identify areas particularly susceptible to project-related impacts and for which Phase 1 or Phase 2 Environmental Site Assessments are recommended.

Assumptions

- Phase 1 and 2 site assessments will not be performed as part of this Scope of Work.

Deliverables

- Draft and Final Report

9.2.5 FAA AIRSPACE INTRUSION

An evaluation of potential Federal Aviation Administration (FAA) airspace intrusion will be conducted in this task for the surrounding airports. The EA will document results of the FAA analysis for the SH-55 and Deinhard-Boydston project.

Deliverables

- Draft and Final Report

9.2.6 NOISE ANALYSIS

A traffic noise analysis will be completed in accordance with ITD (FHWA-approved) Guidelines for Analysis and Abatement of Highway Traffic Noise.

The Consultant will conduct the following activities to support a project noise analysis:

- Collect proposed building permit data

- Collect and supplement field noise samples
- Collect and analyze no-build and proposed traffic numbers, vehicle type, speed, etc.
- Collect and analyze no-build and proposed highway alignment, lanes, and grade; cuts, fills and natural berms; and surrounding terrain features data
- Develop the no-build and proposed build-year 2050 Traffic Noise Models
- Identify possible noise impacts
- Consider and evaluate feasible and reasonable noise abatement measures with recommendations
- Complete Noise Technical Report

Assumptions

- Supplemental field noise samples will be conducted by one Noise Resource specialist over the course of a two-day sample period
- Noise wall balloting will be conducted during the SH-55 and Deinhard-Boydston project final design agreement.
- ITD's currently approved noise model will be used to create noise models
- The Noise Technical Report will undergo the standard ITD document review process

Deliverables

- Traffic Noise Model (TNM) Noise Models for no-build and build years
- Draft and Final Noise Technical Report
- All TNM digital files (i.e. Transect, Barrier Analysis model, future build model, existing conditions model, field noise measurements, no action model, etc.)
- Comment response

9.2.7 AIR QUALITY

The project is located in not in a federally designated air quality limited maintenance area for Carbon Monoxide nor an maintenance area for PM10. The ITD air quality screening process will be conducted for the project Preferred Alternative.

Deliverables

- As part of the EE

9.2.8 VISUAL RESOURCES

The EA will determine the duration and magnitude of project-related impacts to viewshed resources to and from the roadway, including, but not limited to:

- National scenic byways or areas; state or locally designated scenic routes
- Wild and scenic rivers, agency-designated or managed scenic rivers
- National trail system and national monuments
- Archaeologic and/or historic resources
- Section 4(f) resources
- Section 6(f) lands

- Special roadside classification
- Known concerns or substantial changes in visual aspects such as aesthetics, light, glare, or night sky
- State- and local government-managed lands
- Federal lands

Assumptions

- No Bureau of Land Management (BLM) visual analysis procedures will be followed

Deliverables

- As part of the EE

9.2.9 COMMUNITY, SOCIAL, AND ECONOMIC RESOURCES

The EA will determine if the project would result in permanent, temporary, or construction-related impacts to social or economic resources such as businesses or residential uses and, if so, will determine to what degree.

Assumptions

- Some coordination with McCall and ITD HQ will be required.
- No significant impact is anticipated, and, therefore, no community impact assessment will be conducted under this scope of work. If an unanticipated significant impact will occur, a community assessment will be conducted under a separate scope of work.

Deliverables

- Draft and Final Report

9.2.10 ENVIRONMENTAL JUSTICE

The EE will assess if the project is in conformity with the FHWA/ITD Programmatic Finding on Environmental Justice. If not, an Environmental Justice Resource sheet will be completed and included in the 0654.

Deliverables

- Draft and Final Report

9.2.11 AQUATIC RESOURCES

9.2.11.1 Aquatic Resource Delineation

An aquatic resource delineation will be conducted within the project study area following methodology outlined in the United States Army Corps of Engineers 1987 Wetland Delineation Manual and Arid West Regional Supplement to document all aquatic resources including wetlands, riverine habitats, and open water habitats present in the study areas. Results of the survey will be documented in an Aquatic Resource Delineation Report (ARDR) following the ITD-U.S. Army Corps of Engineers (USACE) liaison's preferred format. The ARDR will undergo a review process through the ITD District 3 and HQ

environmental planners, and the final documents will be submitted to the ITD who then will submit to USACE for concurrence and approval.

Assumptions

- Wetland functional assessments will not be conducted as part of this phase.
- ITD will be the main point of contact for consultation with the USACE.
- It is at ITD's discretion on the type of jurisdictional determination requested from the USACE.
- Section 404 permitting will not be conducted as part of this task.
- An impact assessment will be documented in the EE based on preliminary project design.
- ITD District 3 and HQ will perform independent reviews.
- Two rounds of ITD comment and document revisions are anticipated.

Deliverables

- One Draft and one Final Aquatic Resource Delineation Report for both project sites
- Comment resolution matrices
- Survey shapefiles

9.2.11.2 Floodplains and Regulatory Floodways

Documentation of floodplain and floodway boundaries based on current FEMA Federal Insurance Rate Maps (FIRM) will be conducted under the original agreement. The SH-55 and Deinhard-Boydston project will not affect any jurisdictional floodplains.

Deliverables

- As part of the EA

9.2.11.3 Wild and Scenic Rivers

There are no designated Wild or Scenic River corridors in or near by the project area, and therefore, an analysis of this resource is not required.

Deliverables

- As part of the EE

9.2.11.4 Sole Source Aquifer

The project is not located over a Sole Source Aquifer (SSA) as designated by the Environmental Protection Agency (EPA). The resource analysis sheet in the 0654 form will be completed, and any resulting EPA consultation will be included in the administrative record as a supporting document. The document will be sent to ITD for review prior to submittal to the EPA.

Deliverables

- As part of the EE

9.2.12 BIOLOGICAL RESOURCES

The evaluation will include reassessing the existing condition of biological resources to determine if any substantive changes in landscape character, species presence, vegetation composition, or surface

disturbances have occurred in the project area. In addition to the physical characteristics of the project area, any regulatory changes subject to environmental elements will be captured in the reevaluation.

The reevaluation will focus on Special Status Species (SSS) consisting of those protected under the Endangered Species Act (ESA), species protected under the Migratory Bird Treaty Act (MBTA), eagles protected under the Bald and Golden Eagle Protection Act, Bureau of Land Management (BLM)-listed sensitive plant and wildlife species, state-listed Tier-1 Species of Greatest Conservation Need, and state-listed noxious weeds.

An initial review of the U.S. Fish and Wildlife Service (USFWS) Information for Planning and Consultation database revealed that two species listed under the ESA occur in or near the project area. The project will be required to conduct a formal evaluation for ESA-listed species. A field evaluation of the project area will be conducted by qualified biologists and botanists familiar with the habitat type. The field evaluation will consist of pedestrian surveys to document species and habitats, paying close attention to areas with a high potential of inhabitation by ESA-listed species.

All species and habitats will be recorded during the field evaluation. The location and extent of all SSS will be spatially mapped via sub-meter GPS and documented using the Trimble Field Maps mobile app using a standard BLM (or similar) data dictionary schema.

In 16 U.S.C § 1531, the ESA sets forth the goal of conserving threatened and endangered species and the ecosystems upon which they depend. Section 7(a)(2) of the ESA, entitled "interagency cooperation," establishes the process whereby federal action agencies, their applicants, and the USFWS work together to ensure that proposed actions are not likely to jeopardize the continued existence of listed species or destroy or adversely modify their designated critical habitats. Implementing procedures are set forth at 50 CFR Part 402. It is the legal responsibility of these action agencies to ensure through consultation with the USFWS that their actions meet the legal requirements of § 7(a)(2) of the ESA.

To fulfill this responsibility, the Consultant will prepare a Biological Assessment in accordance with 50 CFR §402.14(c) to document results of the field investigation, discuss and assess any project-related adverse effects to listed species, and provide justification for a determination of effect.

Early assessment of anticipated impacts typical to a project of this nature indicates that project actions are unlikely to result in adverse effects to ESA-listed species. The Consultant anticipates USFWS and FHWA will fulfill their legal responsibility under Section 7(a)(2) of the ESA via the informal consultation process and that preparation of a Biological Opinion will likely not be required.

Analysis of project-related effects to non-ESA-listed SSS, including the habitat upon which they depend, will be documented in the re-evaluation document.

Assumptions

- Surveys will be conducted within the current and proposed McCall, ITD ROW or on lands administered by the federal land management agencies.
- No species-specific surveys will be conducted.
- Botanical surveys will be timed to occur when the phenotypic timeframe of maturity.
- Field survey for SSS will be conducted concurrently during the summer of 2023.
- The Draft BA review process will proceed as follows:

- First submittal of Draft BA to ITD District 3 in Quarter 1 of 2024.
- Two rounds of ITD comments and subsequent revision of the Draft BA.
- District 3 and HQ concurrent reviews.
- Two rounds of USFWS comments and subsequent revision of the Draft Final BA.
- ITD will be the main point of contact for consultation with the USFWS.

Deliverables

- Spatial data collected during surveys.
- Rare Plant and Animal Observation Forms for SSS recorded on BLM-administered lands.
- Two Drafts of the BA submitted to ITD for review via ProjectWise.
- Two Final Drafts if the BA submitted via ProjectWise to ITD for review and submittal to USFWS.
- Final Biological Assessment submitted via ProjectWise to ITD for review and submittal to USFWS for approval.
- Comment/Response Matrix documenting comments and subsequent resolutions uploaded to the project SharePoint site.

9.3 COORDINATION AND OUTREACH

9.3.1 PUBLIC COORDINATION AND OUTREACH

The consultant will document the outcomes of the coordination and outreach in the EA.

Deliverables

- As part of the EA

9.4 ENVIRONMENTAL AND ENGINEERING COMMITMENTS, MITIGATION MEASURES, AND PERMITS

All environmental and engineering commitments, mitigation measures, and necessary permits will be documented in the EA.

10 Public Involvement and Outreach

10.1 ADMINISTRATIVE SUPPORT

10.1.1 PUBLIC INVOLVEMENT PLAN

The Consultant will draft and develop a public involvement (PI) plan outlining strategies and procedures to educate, inform, and engage stakeholders about the project. The plan will include an audience analysis, PI goals, activities, project messages, and communication protocols. Consultant will create project branding to increase project awareness. Branding will include logo design and header for website and documents.

Deliverables

- Branding: Logo and header
- Draft PI Plan
- Final PI Plan

10.1.2 DATABASE

The Consultant will develop and maintain a GIS database to compile stakeholder contact information and interactions. Stakeholders may include adjacent residents, business and property owners, roadway users, emergency services, the trucking industry, the recreation industry, the tourism industry and any other interested agencies or organizations.

Deliverables

- Stakeholder List
- GIS Database (Assume six [6] hours per month for updates)

10.1.3 TEAM MEETINGS

The Consultant will meet with the McCall and ITD Office of Communication staff bimonthly. The purpose of the meetings is to discuss the status of this project, confirm outreach strategies and discuss upcoming deadlines and Public Information Officer (PIO) needs for the project. Initial project kick-off will be in-person. All other meetings will be conducted via Teams or other online platform. Consultant PI team will host weekly internal project meetings.

Assumption

- Assume one (1) hour bimonthly for two (2) Consultant staff for meetings with McCall and ITD Communication Staff

Deliverable

- Meeting Minutes
- Additional communication as needed

10.2 OUTREACH MATERIALS

10.2.1 FACT SHEETS

The Consultant will develop project fact sheets that will communicate clear and concise information including why the project is necessary, what the public should expect, and information about the environmental reevaluation process.

Two (2) fact sheets will be created to:

1. Provide an overview of the project
2. Present the final alternative

Deliverables

- Two (2) fact sheets

10.2.2 POSTCARDS

The Consultant will develop three (3) postcards throughout the project and utilize a mailing house to distribute them to nearby properties. The postcards include:

- Invitation to introductory open house
- Invitation to property owner meetings
- Invitation to public hearing to comment on NEPA documents and alternatives (legal)
- Invitation to final alternative open house

Deliverables

- Four (4) postcards (assume 4,000 addresses per postcard)

10.2.3 FREQUENTLY ASKED QUESTIONS (FAQS)

The Consultant will develop FAQs to address and answer common comments and questions about the project. The FAQs will be posted on the project web page. Questions will be added and updated throughout the life of the project.

Deliverables

- FAQs (initial and four updates)

10.2.4 TALKING POINTS

The Consultants will work with McCall and ITD Communications staff to prepare a set of talking points that cover information about the project and will assist McCall and the ITD Office of Communication during media and public questions.

Deliverables

- Talking points (initial and two [2] updates)
- Research and data documentation, collaboration with city, ITD and subject matter experts

10.2.5 NEWS RELEASES

The Consultant will develop up to three (3) news releases that will be distributed to provide the community with information about the project. Content of the news releases include:

1. Project introduction including invitation to first open house
2. Invitation to public hearing
3. Invitation to final alternative open house including wrap up and next steps

Assumptions

- The news releases will be drafted by the Consultant and delivered to the McCall Communication Team and the ITD District 3 PIO for distribution

Deliverables

- Up to three (3) news releases

10.2.6 NEWSPAPER ADVERTISEMENTS

The Consultant will develop up to three (3) newspaper display ads to be run in the local paper 21 days and 14 days ahead of each public event. An online banner ad will run for seven (7) days leading up to each event. The ads will include:

- Invitation to introductory open house
- Invitation to public hearing to comment on NEPA documents and alternatives (legal)
- Invitation to final alternative open house

Deliverables

- Up to three (3) newspaper display ads
- Up to three (3) online banner ads

10.2.7 POP-UP BOARDS WITH QR CODE

The Consultant will develop one (1) set of six (6) pop-up displays (sandwich-board style) for each public meeting with website link and QR codes to be placed around the community. The displays will contain information about the project and the QR code will allow members of the community to easily access the project website at key input opportunities.

Assumption

- Display boards will be placed by local City of McCall or ITD staff at locations determined by the team ahead of the public events

Deliverables

- Three (3) sets of six (6) QR code displays (18 total)

10.3 PUBLIC ENGAGEMENT ACTIVITIES

10.3.1 ONE-ON-ONE AND STAKEHOLDER MEETINGS

The Consultant will contact key stakeholders in the project area and arrange up to 25 one-on-one meetings to share and gather information. Meetings will be held with key stakeholders that include Valley County, Chambers of Commerce, local agencies, and major businesses. One-on-one meetings will be held in-person over three (3) days, with additional meetings hosted via online platforms as requested by the stakeholder or necessitated for scheduling. This task includes:

- Research and develop contacts and approach with McCall and ITD
- Call/email contacts and schedule one-on-one meetings (assume one [1] hour per meeting)
- Create agendas and prepare for one-on-one meetings with project team
- Facilitate meetings and keep meeting minutes (assume two [2] individuals from Consultant)
- Distribute key takeaways from meetings with project team

The Consultant will develop one (1) executive, technical and/or community stakeholder working group as needed to share and gather information.

- Research and develop contacts and approach with McCall and ITD
- Call/email contacts and schedule working group meetings (assume two [2] hour per meeting)
- Create agendas and prepare for working group meetings with project team
- Facilitate meetings and keep meeting minutes (assume two [2] individuals from Consultant)
- Distribute key takeaways from meetings with project team

Deliverables

- Up to 25 one-on-one meeting agendas
- Up to one (1) stakeholder working group meeting minutes
- One (1) summary of one-on-one and stakeholder meetings

10.3.2 COMMUNITY PRESENTATIONS

The Consultant will prepare for and arrange up to three (3) community presentations to inform local community groups about the project. Presentations could be held at city council meetings, chamber of commerce luncheons, etc. at various points in the project.

Deliverables

- Set up, prepare for, attend, and summarize up to three (3) presentations (assume three [3] Consultant staff)
- Develop up to three (3) PowerPoint presentations

10.3.3 PUBLIC MEETINGS WITH SELF-GUIDED ONLINE COMPONENT

The Consultant will coordinate and conduct two (2) open houses and one (1) public hearing (detailed in Section 10.3.4). The first meeting will introduce the project to the community and identify issues and

concerns. The second meeting will be a public hearing to formally share project details with the public and gather input. The final meeting will present the final alternative, gather input, and go over next steps. This task includes the following for each meeting:

- Reserve venue for in-person meeting
- Develop open house notification material to include (as outlined in Sections 10.2, Outreach Materials and 10.4, Multimedia Communication Channels): social media posts, press releases, email blasts, mailers, and newspaper ads
- Create a self-guided online open house with Wix to run for two (2) weeks immediately following the in-person open house. The online open house will have the same information as the in-person meeting and will be included on meeting collateral and posted to the ITDprojects website.
- Schedule and participate in preparation meetings and debrief meetings for in-person and online meetings. Assume three (3) individuals will participate in 15 coordination meetings
- Make individualized texts or emails to up to 40 key stakeholders to invite them
- Develop one (1) open house plan per meeting for the project team attending the meeting. Consider accessibility and inclusiveness for all audience groups
- Prepare presentation materials (both electronically and printed), including up to nine (9) information displays, sign-in sheets, comment forms, directional signs, large format plots, etc. for each of the meetings
- Set up, participate in, and clean up the in-person open houses. Assume five (5) Consultant staff will participate in each of the public open houses and public hearing (21 individuals total for all three [3] events)
- Document sign-in sheets and public comments in the GIS database
- Collect stakeholder feedback from the meetings and survey and put together a digestible report for the project team and ITD to use

Deliverables

- Two (2) detailed meeting plans
- Two (2) online self-guided open houses
- Two (2) sets of notification material to include (as outlined in Sections 10.2, Outreach Materials and 10.4, Multimedia Communication Channels): social media posts, press releases, email blasts, mailers, and newspaper ads
- Two (2) sets of open house materials: display boards, maps, and comment/sign in sheets
- Two (2) public meeting summaries

10.3.4 PUBLIC HEARING

McCall and ITD will invite the public to attend a hearing where the two will present the final EA document and allow the public the opportunity to provide comments on the record. The tasks for this hearing are detailed in Section 10.3.3, with deliverables specific to the public hearing outlined below.

All written and verbal inquiries will be documented and maintained in the GIS database, and on ProjectWise. All inquiries and public comments will be provided in the regular outreach summaries and included in the final project closeout.

Deliverables

- One (1) public hearing meeting plan for internal team coordination
- One (1) online self-guided meeting
- One (1) set of notification material to include (as outlined in Sections 10.2, Outreach Materials and 10.4, Multimedia Communication Channels): social media posts, press release, email blast, mailer, and newspaper ads (legal notice)
- One (1) 30-day property owner letter (Assume up to 343 addresses)
- One (1) set of open house materials: display boards, maps, and comment/sign in sheet
- One (1) public hearing agenda for participants
- One (1) court reported public hearing summary, including transcribed comments

10.3.5 POP-UP MEETINGS

The Consultant will plan three (3) pop-up meetings to inform the community about the project and gather feedback on each stage of the process. The pop-ups will be held in high-traffic locations around the project area. These meetings put staff out in the community and create face-to-face conversations with the public in an informal setting. Timing of the pop-up meetings will be scheduled when appropriate. Project materials (i.e., fact sheets and postcards) can be handed out at these meetings.

Possible pop-up meeting locations to be determined in coordination with McCall and ITD.

Assumptions

- Anticipate three (3) pop-up meetings throughout the project
- Each pop-up meeting will be two (2) hours long and staffed by two (2) Consultant team members
- Pop-up meetings will utilize materials created under Section 10.2 (Outreach Materials)

Deliverables

- Set up, conduct, and summarize up to three (3) pop-up meetings

10.3.6 INQUIRIES/COMMENTS

The Consultant will respond to public inquiries submitted by mail, email, social media or phone in a timely manner. The Consultant will also support responses from McCall and ITD staff to inquiries from news outlets.

All written and verbal inquiries will be documented and maintained in the project's GIS database and on ProjectWise. All inquiries and public comments will be provided in the regular outreach summaries and included in the final project closeout. Assumes ten (10) hours a month.

Deliverables

- Hotline
- Response to inquiries (phone, email, website, etc.)

10.4 MULTIMEDIA COMMUNICATION CHANNELS

10.4.1 WEBSITE

The Consultant will create a web page on the ITDProjects.org website to serve as a hub for information about the project. The website will also provide updates and information about public involvement opportunities.

The Consultant will update the project website regularly to ensure the latest information is provided.

Deliverables

- Project webpage (initial and up to three [3] updates)

10.4.2 VIDEOS

The Consultant will develop and produce up to one (1) video for use at the public meetings, presentations, stakeholder meetings and on the website. The Consultant will work to develop a script and graphics for an overview video, which may include photos and drone footage of the corridor.

Deliverables

- One (1) overview video

10.4.3 EMAIL

The Consultant will create informational emails via MailChimp to be sent to members of the community who have signed up for project updates.

Emails will include project updates, opportunities to provide comments, and invitations for public meetings or events. Separate email lists can be made for specific stakeholder groups and geographic areas.

Consultant will create and monitor a project-specific Gmail account to be included on project materials.

Deliverables

- Project Gmail account
- Emails (up to four [4])

10.4.4 SOCIAL MEDIA

The Consultant will create social posts for the project and will include regular and boosted posts on Facebook, posts Instagram, and posts on Twitter. Social media posts will be timed with news releases for the project.

Assumption

- City of McCall or ITD to be responsible for boosting any social media posts

Deliverables

- Three (3) sets of social media posts (Facebook, Instagram, Twitter)

10.4.5 PROPERTY OWNER OUTREACH

The Consultant will arrange and conduct three (3) days of meetings and lead outreach for property owners along the corridors. The Consultant will work with McCall and ITD to identify property owners along the corridor who may be impacted by the project. Contact information such as names, phone numbers, emails and addresses will be gathered to add to the GIS database. The project team will keep in contact with property owners through letter, phone, email etc. to arrange meetings or review project details.

Property owner meetings will be held in person for three (3) days in a one-month period attended by four (4) Consultants. Property owners will be invited to attend during a specific timeslot to discuss the project, talk with project staff and discuss ROW. Meetings that cannot occur during the three days will be held online or in-person at the property owner's house/business.

All property owner information will be placed into the online parcel diary. The diary will be updated each week to make sure information is accurate and up to date.

Deliverables

- Identify property owners and gather contact information
- Prepare notification materials (letter, phone calls, email)
- Set up, conduct, and summarize three (3) days of property owner meetings plus online meetings for any remaining participants up to (20).
- Property parcel diary (343 updates, assume up to [34] hours)
- Property Outreach Summary Document

11 Benefit-Cost Analysis

11.1 BENEFIT COST ANALYSIS

11.1.1 BENEFIT-COST ANALYSIS

The Consultant will complete a Benefit-Cost Analysis (BCA) in compliance with all federal regulations as provided by the U.S. Department of Transportation in its “Benefit-Cost Analysis Guidance for Discretionary Grant Programs.” The Consultant will review, and quantify reduced VMTs, travel time savings, operating cost savings, reduced emissions, increased safety (i.e., reduced crashes and severity of crashes), and the recently-added category of health benefits, based on the federal guidelines. Depending on the outcomes of the preliminary design, ridership to public transit may be increased, real estate property values may be impacted and other quality of life factors may also be taken into consideration. Deliverables will include a written narrative as well as an easy-to-understand Excel spreadsheet with a separate tab for each category (i.e., safety, travel time savings, etc.), a summary tab of all impacts, by year, showing their net present values calculated at the rates provided in the federal guidelines. The net present value of all benefits compared to the net present value of all costs will be clearly calculated. Costs will include capital improvements, as well as any other increased maintenance or other costs from construction of the proposed project. The narrative also includes a concise summary of overall benefits, as well as separate sections describing each of the benefits in more detail (i.e., emissions reduction, etc.).

Deliverables

- BCA Narrative
- BCA Calculations Spreadsheet

SH-55 and Deinhard-Boydston	Horrocks					GeoEngineers					Sub TOTAL		
	Hours	Raw Labor Cost	Overhead	Expenses	Fee, FCCM, Escalation	Hours	Raw Labor Cost	Overhead	Expenses	Fee, FCCM, Escalation	Hours	Labor and Overhead Cost	Expenses
1 - Project Management	216	\$13,525	\$23,930	\$7,541		0	\$0	\$0	\$0		216	\$37,455	\$7,541
2 - Existing Features, Topographic Mapping, and ROW Development	5010	\$220,141	\$389,496	\$3,581		0	\$0	\$0	\$0		5,010	\$609,638	\$3,581
3 - Geotechnical Investigation	6	\$423	\$748	\$0		506	\$20,164	\$38,164	\$112,811		512	\$59,498	\$112,811
4 - Concept Engineering and Analysis	913	\$52,540	\$92,960	\$0		0	\$0	\$0	\$0		913	\$145,500	\$0
5 - Concept Selection and Approval	373	\$20,657	\$36,548	\$447		0	\$0	\$0	\$0		373	\$57,204	\$447
6 - Preliminary Design	4665	\$224,805	\$397,747	\$447		0	\$0	\$0	\$0		4,665	\$622,552	\$447
7 - Preliminary Structure Design	520	\$30,690	\$54,300	\$893		0	\$0	\$0	\$0		520	\$84,989	\$893
8 - Preliminary Utilities	1298	\$56,509	\$99,981	\$2,715		0	\$0	\$0	\$0		1,298	\$156,489	\$2,715
9 - Environmental Evaluation and Documentation	4854	\$258,854	\$457,990	\$7,541		0	\$0	\$0	\$0		4,854	\$716,844	\$7,541
10 - Public Involvement and Outreach	2290	\$90,078	\$159,376	\$88,410		0	\$0	\$0	\$0		2,290	\$249,454	\$88,410
11 - Benefit-Cost Analysis	0	\$0	\$0	\$0		0	\$0	\$0	\$0		Lump Sum	See below	\$0
12 - Idaho Power Construction Study	0	\$0	\$0	\$0		0	\$0	\$0	\$0		Lump Sum	See below	\$0
SUBTOTAL	20145	\$968,222	\$1,713,074	\$111,575	\$590,853	506	\$20,164	\$38,164	\$112,811	\$7,028	20,651	2,739,624	224,385
Horrocks Total											\$3,383,724		
GeoEngineers Total											\$178,166		
Benefit-Cost Analysis (Zions Public Finance)											\$20,000		
Idaho Power Construction Study											\$15,000		
GRAND TOTAL											\$3,596,890		

**McCALL CITY COUNCIL
AGENDA BILL**

216 East Park Street
McCall, Idaho 83638

Number AB 23-040
Meeting Date February 23, 2023

AGENDA ITEM INFORMATION

SUBJECT: <i>Request for Approval of 1614 Davis Ave – Toaster Remodel – Phase 2 Contract between the City of McCall and Dalrymple Construction Services, Inc.</i>		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
		Mayor / Council		
		City Manager	ABS	
		Clerk		
		Treasurer		
		Community Development	JP, MG	Originator
		Police Department		
		Public Works		
		Golf Course		
		Parks and Recreation		
COST IMPACT:	\$90,177.00	Airport		
FUNDING SOURCE:	LOT	Library		
TIMELINE:	Spring 2023	Information Systems		
		Grant Coordinator		

SUMMARY STATEMENT:

This contract is for a remodel of the Toaster building at 1614 Davis Ave. This building was previously moved to a new location and placed on a permanent foundation at Davis Ave (Phase 1) with the intent to create workforce housing. A remodel is needed to turn this into a single-family residence. Work includes adding a new kitchen and other small modifications. Staff solicited bids from three different construction companies. Only two of the three responded. Staff recommends that Dalrymple Construction Services, Inc. is selected as the responsive low bidder. This contract has been sent for review by the city attorney.

The contract and bid tab are attached.

RECOMMENDED ACTION:

Approve the contract with Dalrymple Construction Services, Inc. for the remodel of the Toaster house at 1614 Davis Ave and authorize the Mayor to sign all necessary documents.

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION

**CITY OF MCCALL
1614 DAVIS AVE – TOASTER REMODEL - PHASE 2
CONSTRUCTION CONTRACT**

Parties:

City of McCall, Idaho	“McCall”	216 East Park St., McCall, Idaho 83638
Dalrymple Construction Services, Inc.	“Contractor”	PO Box 434, McCall, Idaho 83638

This 1614 Davis Ave – Toaster Remodel - Phase 2 Construction Contract, made on the **23rd** day of **February**, 2023, between the CITY OF MCCALL, IDAHO, an Idaho municipal corporation (“City”), and DALRYMPLE CONSTRUCTION SERVICES, INC., of MCCALL, IDAHO, (“Contractor”), a general business in the State of Idaho.

City is the owner of the real property upon which the Toaster Building is currently located and upon which the construction of the Toaster Remodel Phase 2 project is contemplated by this Contract.

NOW, THEREFORE, in consideration of the mutual terms, covenants, and conditions contained herein and the recitals set forth which are a material part of this Contract, the Parties agree as follows:

**SECTION 1
DEFINITIONS**

- 1.1 Bid:** means and refers to that certain bid dated February 13, 2023, a true and correct copy of which is attached hereto marked “**Exhibit A**” submitted by Contractor pursuant to the invitation for Bid.
- 1.2 City:** means and refers to the City of McCall, Idaho, 216 East Park St., McCall, Idaho 83638 (“City”), a City organized and existing under and by virtue of Chapter 14 of Title 31 Idaho Code and Party to this Contract.
- 1.3 Contract:** means and refers to this “City of McCall 1614 Davis Ave – Toaster Remodel – Phase 2 Construction Contract.”
 - 1.3.1** Contract includes Base Bid and Alternate #2.
- 1.4 Contract Award Date:** means and refers to the date this Contract has been executed by both Parties.
- 1.5 Contract Plan Documents:** means and refers to the architectural and/or engineering plans which are provided by Contractor and approved by the City Engineer as provided in this Contract.

- 1.6 Contract Price:** means and refers to ninety thousand one hundred seventy-seven and 00/100 Dollars [\$90,177.00], the sum due and payable to Contractor by the City, subject to increase or decrease, and payable as provided in this Contract.
- 1.6.1** Contract Price includes Base Bid [\$81,767.00] and Alternate #2 [8,410.00].
- 1.7 Contractor:** means and refers to DALRYMPLE CONSTRUCTION SERVICES, INC. (“Contractor”), a general business in the State of Idaho, whose Public Works Contractor’s License number is 020364 and whose Idaho Contractors Board License number is RCE-37137.
- 1.8 Invitation for Bid:** means and refers to those certain Bid Procedures and Specifications for the Project a true and correct copy of which is attached hereto marked “**Exhibit B.**”
- 1.9 McCall:** means and refers to the City of McCall, a municipal corporation of the State of Idaho.
- 1.10 Parties:** means and refers to the City of McCall, Idaho, an Idaho municipal corporation and to Contractor.
- 1.11 Project:** means the 1614 Davis Ave – Toaster Remodel – Phase 2.
- 1.11 Real Property:** means and refers to the “Toaster” building located at 1614 Davis Ave., McCall, Idaho 83638.

SECTION 2 RECITALS

The Parties recite and declare:

- 2.1** City seeks to construct upon the Real Property a remodel to the Toaster building at 1614 Davis Ave (the “Project”); and
- 2.2** In order to secure the design and construction of the Project, the City processed the same as an Invitation for Bid, Statutory Procedure: I.C. 67-2805(1); and
- 2.3** Contractor was the successful bidder; and
- 2.4** The City seeks to complete the design and the construction of the Project in accordance with the specifications of the Invitation for Bid as qualified by the Bid; and
- 2.5** The City will pursue the construction of additional improvements to the Project by separate contracts as same are not included in the Bid.

- 2.6 Contractor is willing and desirous of securing the design and constructing the Project in accordance with the provisions of this Contract and the Bid in consideration for the Contract Price.
- 2.7 Contractor will obtain the necessary architectural and/or engineering design expertise and has or will subcontract for the necessary equipment and skill to complete construction of the Project; and
- 2.8 Contractor holds the necessary Public Works Construction License in the State of Idaho to enter into this Contract and complete this public works construction project.

**SECTION 3
DESIGN REQUIREMENTS AND SITE INFORMATION**

- 3.1 The City engages Contractor as an independent contractor to construct the Project at 1614 Davis Ave upon the Real Property and in a manner that meets the McCall Zoning and Building Permit Ordinances for set back and to accommodate all utility connections.
- 3.2 [Deleted]
- 3.3 [Deleted]
- 3.4 [Deleted]
- 3.5 The Project shall be designed to be specifically located at 1614 Davis Ave on the Real Property as designated by the McCall Building Official, and in this regard in the event Contractor reasonably requires any specific Real Property information in order to complete the construction of the Project, Contractor shall notify the McCall Building Official in writing setting forth the information requested and the reason for the request.
 - 3.5.1 The McCall Building Official shall secure needed Real Property information and provide the same to Contractor within a reasonable time
- 3.6 [Deleted]

**SECTION 4
RIGHTS AND OBLIGATIONS OF CONTRACTOR**

- 4.1 Contractor will perform and be responsible for the construction of the Project including work to be performed by its subcontractors, if any, in accordance with and as specified in the Contract Plan Documents, Contract and the Bid.
- 4.2 Contractor shall be responsible for supervision and coordination of the Work, including the construction means, methods, techniques, sequences and procedures utilized, unless the Contract Plan Documents give other specific instructions.

- 4.2.1 Contractor is to include all labor and approved materials, appliances and services of every kind necessary for proper execution of work.
 - 4.2.2 Contractor shall re-execute any work that fails to conform to the requirements of the contract. Contractor will remove all of its construction debris from the site and leave premises in broom-clean condition.
 - 4.2.3 All work shall be completed in a workmanship-like manner and in compliance with all codes and other applicable laws.
 - 4.2.4 To the extent required by law, all work shall be performed by individuals duly licensed and authorized by law to perform said work.
 - 4.2.5 Contractor has the right to let other contracts in connection with the work contracted for.
 - 4.2.6 Contractor shall adequately protect the work, adjacent property and the public and shall be responsible for any damage or injury due to Contractor's acts or neglect.
- 4.3 In order to facilitate its responsibilities for completion of the work in accordance with and as reasonably inferable from the Contract Plan Documents, prior to commencing, the Work Contractor shall examine and compare the drawings and specifications with information furnished by the City pursuant to Section 3.3; relevant field measurements made by Contractor; and any visible conditions at the Real Property affecting the Work.
- 4.4 **Safety:** Contractor shall have overall responsibility for safety precautions and programs in the performance of the Work, except that Contractor's subcontractors shall also be responsible for the safety of persons or property in the performance of their work, and for compliance with the provisions of applicable laws and regulations. Contractor shall seek to avoid injury, loss or damage to persons or property by taking reasonable steps to protect its employees and other persons at the worksite; materials and equipment stored at on-site or off-site locations for use in the Work; and property located at the site and adjacent to work areas, whether or not the property is part of the Work.
- 4.5 **Materials Brought to the Worksite:** Contractor shall be responsible for the proper delivery, handling, application, storage, removal and disposal of all materials and substances brought to the Worksite by Contractor in accordance with the Contract Plan Documents and used or consumed in the performance of the Work. In the event there are City supplied material and substances, the same are not Contractor's responsibility unless noted in the Contract Plan Documents.
- 4.6 **Submittals:** Contractor shall submit to the architect/engineer for review and approval all shop drawings, samples, product data and similar submittals required by the Contract Plan Documents. Contractor shall be responsible to the City for the accuracy and conformity of its submittals to the Contract Plan Documents. Contractor shall prepare and

deliver its submittals to the architect/engineer in a manner consistent with the Schedule of the work and in such time and sequence so as not to delay the performance of the Work. When Contractor delivers its submittals to the City, Contractor shall identify in writing for each submittal all changes, deviations or substitutions from the requirements of the Contract Plan Documents, the Contract and the Bid. The approval of any Contractor submittal shall not be deemed to authorize deviations, substitutions or changes in the requirements of the Contract Plan Documents and this Contract unless express written approval is obtained from the City specifically authorizing such deviation, substitution or change. Further, the City shall not make any change, deviation or substitution through the submittal process without specifically identifying and authorizing such deviation to Contractor. The City shall be responsible for review and approval of submittals for any change, deviation or substitution through the submittal process with reasonable promptness to avoid causing delay. Contractor shall perform all work strictly in accordance with approved submittals. The City's approval does not relieve Contractor from responsibility for Defective Work resulting from errors or omissions of any kind on the approved Shop Drawings.

- 4.7 Cutting, Fitting and Patching:** Contractor shall perform cutting, fitting and patching necessary to coordinate the various parts of the work and to prepare its work for the City or others retained by the City if specifically noted in the plans.
- 4.8 Cleaning Up:** Contractor shall regularly remove debris and waste materials at the Worksite resulting from the Work. Prior to discontinuing work in an area, Contractor shall clean the area and remove all rubbish and its construction equipment, tools, machinery, waste and surplus materials. Contractor shall minimize and confine dust and debris resulting from construction activities. At the completion of the Work, Contractor shall remove from the Worksite all construction equipment, tools, surplus materials, waste materials and debris.
- 4.9 Subcontracts:** Work not performed by Contractor with its own forces shall be performed by subcontractors. Contractor agrees to bind every subcontractor and material supplier (and require every subcontractor to so bind its subcontractors and material suppliers) to all the provisions of this Contract and the Design Documents as they apply to the subcontractors' and material suppliers' portions of the Work.
- 4.10 Non Application:** Except for subcontractors referenced in Subsection 4.9, this Section does not apply to any work performed by separate contractors for other minor improvements within and to the Project which the City has let by separate contract as same are is not included in the Bid

SECTION 5 INDEPENDENT CONTRACTOR RELATIONSHIP

- 5.1 In the performance of the work contemplated under this Contract, Contractor is an independent contractor with the authority to control and direct the performance of the details of the work, the City being interested only in the results obtained.
- 5.2 Contractor shall comply with all laws, rules, and regulations, which may now or later apply to Contractor's business, equipment and personnel engaged in operations covered by this Contract or accruing out of the performance of such operations.
- 5.3 The actual performance and superintendence of all work under this Contract shall be by Contractor, but the City may designate representatives who shall at all times have access to the Real Property and worksite for the purpose of observing tests or inspecting the work performed by Contractor in order to judge whether, in the City's opinion, such work is being performed by Contractor in accordance with the provisions of this Contract. Such representatives shall be empowered to act for the City in all matters relating to Contractor's performance of the work undertaken under this Contract.

SECTION 6 RESPONSIBILITY FOR LOSS OR DAMAGE

- 6.1 **Project and Equipment risk of loss.** Contractor shall assume liability and risk of loss at all times until completion and acceptance of the work by the City for damage to or destruction of the Project and construction materials and Contractor's equipment regardless of when or how such damage or destruction occurs, and the City shall be under no liability to reimburse Contractor for any such loss except loss or damage caused by negligence or willful acts or omissions of the City or its agents, servants or employees.
- 6.2 **Indemnity by Contractor:** Contractor agrees to protect and indemnify the City against all claims, demands and causes of action in favor of Contractor's employees or third Parties for personal injuries or death or for property damage (other than property damage specifically provided for in this section) arising out of the work to be performed by Contractor under this Contract and resulting from the negligent acts or omissions of Contractor's agents, employees and subcontractors.

SECTION 7 BONDING

- 7.1 Contractor shall furnish a performance bond in an amount equal to one hundred percent (100%) of the Contract Price conditioned upon the faithful performance of this Contract. Said bond shall be solely for the protection of the City for awarding this Contract as required by Idaho Code § 54-1926.
- 7.2 Contractor shall furnish a payment bond in an amount equal to one hundred percent (100%) of the contract, solely for the protection of persons supplying labor or materials, or renting, leasing, or otherwise supplying equipment to Contractor in the prosecution of the work provided for in this Contract.

- 7.3 Each bond provided for in this section shall be executed by a surety company or companies duly authorized to do business in the state of Idaho, or Contractor may deposit any of the type of government obligations listed in subsection (2)(h) of § 54-1901, Idaho Code, in lieu of furnishing a surety company performance or payment bond or bonds.
- 7.4 All bonds provided for in this section shall be payable to the City.
- 7.5 All bonds provided for in this section shall be filed in the office of the Secretary of the City.

SECTION 8 INSURANCE

- 8.1 During the life of this Contract, Contractor at its expense shall maintain, with an insurance company or companies authorized to do business in the State of Idaho and which company is satisfactory to City, insurance coverage of the kind and in the amounts set forth herein as follows:
- 8.1.1 **Liability.** Contractor shall maintain a comprehensive liability insurance policy covering the construction site and Contractor's performance of this Contract against bodily or personal injury, death, or property damage, or other loss as a result of any one (1) occurrence or accident with a responsible insurance company, all at the sole cost and expense of Contractor in the names and for the benefit of Contractor and the City in the sum of \$1,000,000.00 single-limit coverage.
- 8.1.2 **Workers' Compensation:** Contractor will provide and maintain, for all its employees engaged in work under this Contract, Workers' Compensation insurance as required by I.C. § 72-301. In the event any part of the work to be performed under this Contract is sublet on a fixed-fee basis, the same protection concerning Workers' Compensation shall be provided for employees of the subcontractors under all fixed-fee subcontracts. In cases where the whole or any part of the work to be performed under this Contract is sublet on a lump-sum basis, Contractor shall require all subcontractors to maintain Workers' Compensation insurance for their respective employees as required by I.C. § 72-216.
- 8.1.2.1 Prior to the commencement of operations under this Contract, Contractor will supply the City Secretary with proof of compliance with the above provisions relating to Workers' Compensation protection.
- 8.1.3 **Contractors Risk of Loss Insurance:** Contractor shall maintain for the benefit of itself, the City, Contractor's subcontractors, suppliers, and any other interested persons as their interests may appear, fire, extended coverage, vandalism, and malicious mischief insurance, until acceptance of the work by

the City, for damage to or destruction of the Project and construction materials and Contractor's equipment, regardless of when or how such damage or destruction occurs.

8.1.3.1 The insurance amounts required by this section shall not be less than the replacement cost, including items of labor and materials connected with the same, whether in or adjacent to the insured Project, materials in place or to be used as part of the permanent construction or erection, including surplus materials, protective fences if any, or temporary structures, miscellaneous materials, and supplies incidental to the work, and such scaffolding, stages, towers, forms and equipment as are not owned or rented by contractor.

8.1.3.2 The loss, if any, is to be adjustable with Contractor subject to the approval of City, which shall not be unreasonably withheld, and is to be payable to Contractor and the interested parties as their interests may appear. Any insurance proceeds received by Contractor in respect of any of the events referred to above that occur prior to acceptance of the work by the City shall be used by Contractor in replacing the property damaged or destroyed by such event; any portion of such proceeds not so used may be retained by Contractor after such replacement.

8.1.4 Contractor shall procure from the company or companies writing such insurance a certificate or certificates, satisfactory to the City, evidencing that such insurance during the term of this agreement is in full force and effect and shall not be canceled or materially changed without ten days' prior written notice to the City. Contractor will not commence construction work until it has furnished to City the certificates of insurance evidencing that the insurance to be provided by Contractor is in force.

8.2 Until acceptance of the Project by the City, the City shall require all contractors to provide liability insurance, worker's compensation insurance, and Builder's risk insurance covering the materials and fixtures under the contract in accordance with the provisions this section as required of Contractor.

SECTION 9 PAYMENT OF CLAIMS

9.1 Contractor shall pay all claims for labor, material, services and supplies to be furnished by Contractor under this Contract, and shall allow no lien or charge to be fixed on the Real Property of the City upon which the Project is constructed.

SECTION 10 WARRANTY

- 10.1** The work shall be executed in accordance with the Contract Plan Documents in a workmanlike manner. Contractor warrants that all materials and equipment shall be new unless otherwise specified, of good quality, in conformance with the Contract Plan Documents, and free from defective workmanship and materials. Contractor further warrants that the work will be free from material defects not intrinsic in the design or materials required in the Contract Plan Documents. Contractor's warranty does not include remedies for defects or damages caused by normal wear and tear during normal usage, use for a purpose for which the Project was not intended, improper or insufficient maintenance, modifications performed by City or others retained by City, or abuse.
- 10.2** If, prior to the Date of Substantial Completion and within one year after the date of Substantial Completion of the Work, any portion of the work is found to be not in conformance with the Contract Plan Documents ("Defective Work"), the City shall promptly notify Contractor in writing. Unless the City provides written acceptance of the condition, Contractor shall promptly correct the Defective Work at its own cost and time and bear the expense of additional services required for correction of any Defective Work for which it is responsible.

SECTION 11 CITY RIGHTS AND OBLIGATIONS

- 11.1 City's Responsibilities:** Any material, information or services to be provided by the City shall be provided in a timely manner so as not to delay the Work.
- 11.2 Financial Information:** Prior to commencement of the work and thereafter at the written request of Contractor, the City shall provide Contractor with evidence of project financing. Evidence of such financing shall be a condition precedent to Contractor's commencing or continuing the Work. Contractor shall be notified prior to any material change in Project financing. The City agrees that neither Contractor nor its surety shall be bound thereunder unless, prior to the execution of this Contract, the City shall furnish evidence to Contractor and its surety that financing has been firmly committed to cover the entire cost of the project.
- 11.3 Payment:** The City shall pay to Contractor the Contract Price in the sum of ninety thousand one hundred seventy-seven and 00/100 Dollars (\$90,177.00) in accordance with the provisions Section 18 of this Contract.

SECTION 12 PERMITS

- 12.1** The City shall be responsible for all permits necessary for the construction of the Project.
- 12.2** Contractor's performance under this Contract is contingent upon approval of all necessary government and regulatory agencies in accordance with Idaho Law.

**SECTION 13
CONTRACT TIME**

- 13.1 Date of Commencement:** The Date of Commencement is the date of the execution of the Contract.
- 13.2 Time:** Substantial Completion of the work shall be achieved by August 23, 2023. Time limits stated above are of the essence of the Contract.

**SECTION 14
SCHEDULE OF THE WORK**

- 14.1** Before submitting the first application for payment, Contractor shall submit for review by the City a schedule of the work that shall show the dates on which Contractor plans to begin and to complete various parts of the Work.

**SECTION 15
DELAYS AND EXTENSIONS OF TIME**

- 15.1** If Contractor is delayed at any time in the commencement or progress of the work by any cause beyond the control of Contractor, Contractor shall be entitled to an equitable extension of the Contract Time. In addition, if Contractor incurs additional costs as a result of such delay, Contractor shall be entitled to an equitable adjustment in the Contract Price. Examples of causes beyond the control of Contractor include, but are not limited to, the following:
- 15.1.1** Acts or omissions of City or others retained by City;
 - 15.1.2** Changes in the work or the sequencing of the work ordered by City, or arising from decisions of City that impact the time of performance of the Work;
 - 15.1.3** Labor disputes not involving Contractor;
 - 15.1.4** Fire;
 - 15.1.5** Encountering Hazardous Materials;
 - 15.1.6** Adverse weather conditions not reasonably anticipated;
 - 15.1.7** Concealed or unknown conditions;
 - 15.1.8** Work performed by other contractors separately let by the City which interferes with Contractor's work; and
 - 15.1.8** Delay authorized by the City pending dispute resolution.

- 15.2** To the extent a delay in the progress of the work is caused by adverse weather conditions not reasonably anticipated, fire, unusual transportation delays, general labor disputes impacting the Project but not specifically related to the Worksite, governmental agencies or unavoidable accidents or circumstances, Contractor shall only be entitled to its actual costs without fee and an extension of the Date of Substantial Completion and/or Final Completion.
- 15.3** In the event delays to the work are encountered for any reason, Contractor shall provide prompt written notice to the City of the cause of such delays after Contractor first recognizes the delay. The City and Contractor agree to undertake reasonable steps to mitigate the effect of such delays.
- 15.4** **Notice of Delay Claims:** If Contractor requests an equitable extension of Contract Time and/or an equitable adjustment in Contract Price as a result of a delay, Contractor shall give the City written notice of the claim. If Contractor causes delay in the completion of the Work, the City shall be entitled to recover its additional costs.

SECTION 16 CHANGES

- 16.1** Contractor may request and/or the City may order changes in the work or the timing or sequencing of performance of the work that impacts the Contract Price or the Contract Time. All such changes in the work that affect Contract Time or Contract Price shall be formalized in a Change Order.
- 16.2** The City and Contractor shall negotiate in good faith an appropriate adjustment to the Contract Price and/or the Contract Time and shall conclude these negotiations as expeditiously as possible. Acceptance of the Change Order and any adjustment in the Contract Price and/or Contract Time shall not be unreasonably withheld, conditioned or delayed.

SECTION 17 COST OR CREDIT DETERMINATION

- 17.1** An increase or decrease in the Contract Price and/or the Contract Time resulting from a change in the work shall be determined by one or more of the following methods:
- 17.1.1** A mutually accepted, itemized lump sum;
 - 17.1.2** Costs calculated on a basis agreed upon by the City and Contractor plus a fee (either a lump sum or a fee based on a percentage of cost) to which they agree;
or
- 17.2** **Performance of Changed Work:** Contractor shall not be obligated to perform Changed work until a Change Order has been executed by the City and Contractor.

17.3 Claims for Additional Cost or Time: Except as provided in Sections 13 and 15 for any claim for an increase in the Contract Price and/or the Contract Time, Contractor shall give the City written notice of the claim within fourteen (14) days after the occurrence giving rise to the claim or within fourteen (14) days after Contractor first recognizes the condition giving rise to the claim, whichever is later. Except in an emergency, notice shall be given before proceeding with the Work. Any change in the Contract Price and/or the Contract Time resulting from such claim shall be authorized by Change Order.

SECTION 18 PAYMENT

18.1 Schedule of Values: Within twenty-one (21) days from the date of execution of this Contract, Contractor shall prepare and submit to the City a schedule of values apportioned to the various divisions or phases of the Work. Each line item contained in the schedule of values shall be assigned a monetary price such that the total of all items shall equal the Contract Price.

18.2 Progress Payments: Contractor shall submit to the City a monthly application for payment no later than the 25th day of the calendar month for the preceding month. Contractor's applications for payment shall be itemized and supported by Contractor's schedule of values and any other substantiating data as required by this Contract. Payment applications shall include payment requests on account of properly authorized Change Orders. The City shall pay the amount otherwise due on any payment application, less any amounts as set forth below, no later than twenty one (21) days after Contractor has submitted a complete and accurate payment application. The City may deduct, from any progress payment, such amounts as may be retained pursuant to Section 18.3.

18.3 Retainage: From each progress payment made prior to Substantial Completion, the City may retain five percent (5%) of the amount otherwise due after deduction of any amounts as provided in Sections 16 and 18.4 of this Contract.

18.4 Adjustment of Contractor's Payment Application: The City may adjust or reject a payment application or nullify a previously approved payment application, in whole or in part, as may reasonably be necessary to protect the City from loss or damage based upon the following, to the extent that Contractor is responsible therefor under this Contract:

18.4.1 Contractor's repeated failure to perform the work as required by the Contract Plan Documents;

18.4.2 Loss or damage for which the City may be liable arising out of or relating to this Contract and caused by Contractor to the City or to others retained by the City;

18.4.3 Contractor's failure to properly pay Subcontractors for labor, materials or

equipment furnished in connection with the work following receipt of such payment from the City;

- 18.4.4** Defective Work not corrected in a timely fashion;
 - 18.4.5** Reasonable evidence of delay in performance of the work such that the work will not be completed within the Contract Time, and
 - 18.4.6** Reasonable evidence demonstrating that the unpaid balance of the Contract Price is insufficient to fund the cost to complete the Work.
- 18.5** The City shall give written notice to Contractor at the time of disapproving or nullifying an application for payment of the specific reasons therefor. When the above reasons for disapproving or nullifying an application for payment are removed, payment shall be made for the amounts previously withheld.
- 18.6 Payment Delay:** If, for any reason not the fault of Contractor, Contractor does not receive a progress payment from the City within seven (7) days after the time such payment is due, Contractor, upon giving seven (7) days' written notice to the City and without prejudice to and in addition to any other legal remedies, may stop work until payment of the full amount owing to Contractor has been received. The Contract Price and Contract Time shall be equitably adjusted by Change Order for reasonable cost and delay resulting from shutdown, delay and start-up.
- 18.7 Substantial Completion:** Substantial Completion is defined as receiving a temporary certificate of occupancy ("Certificate of Occupancy"). The City agrees that Contractor will not be responsible for any mold or mildew issues once Substantial Completion has been granted. When Substantial Completion of the work or a designated portion thereof is achieved, Contractor shall prepare a Certificate of Substantial Completion that shall establish the date of Substantial Completion and the respective responsibilities of the City and Contractor for punch list items and fixing the time for completion of all items on the list accompanying the Certificate. The Certificate of Substantial Completion shall be submitted by Contractor to the City for written acceptance of responsibilities assigned in the Certificate. Unless otherwise provided in the Certificate of Substantial Completion, warranties required by the Contract shall commence on the date of Substantial Completion of the work or a designated portion.
- 18.7.1** Upon acceptance by the City of the Certificate of Substantial Completion, the City shall pay to Contractor the remaining retainage held by the City for the work described in the Certificate of Substantial Completion less a sum equal to one hundred percent (100%) of the estimated cost of completing or correcting remaining items on that part of the Work, as agreed to by the City and Contractor as necessary to achieve final completion. Uncompleted items shall be completed by Contractor in a mutually agreed time frame. The City shall pay Contractor monthly the amount retained for unfinished items as each item is completed.

- 18.8 Final Completion:** When final completion has been achieved, Contractor shall prepare for the City's acceptance a final application for payment stating that, to the best of Contractor's knowledge, and based on the City's inspections, the work has reached final completion in accordance with the Contract Plan Documents, the Contract and the Bid.
- 18.9** Final payment of the balance of the Contract Price shall be made to Contractor within fifteen (15) days after Contractor has submitted to the City a complete and accurate application for final payment and the following submissions:
- 18.9.1** An affidavit declaring any indebtedness connected with the Work, e.g. payrolls or invoices for materials or equipment, to have been paid, satisfied or to be paid with the proceeds of final payment, so as not to encumber the City's property; and
 - 18.9.2** As-built drawings, manuals, copies of warranties and all other close-out documents required by the Contract Plan Documents; and
 - 18.9.3** Release of any liens, conditioned on final payment being received; and
 - 18.9.4** Consent of any surety, if applicable; and
 - 18.9.5** A report of any accidents or injuries experienced by Contractor or its subcontractors at the worksite.
- 18.10** Claims not reserved in writing with the making of final payment shall be waived, except for claims relating to liens or similar encumbrances, warranties, Defective Work and latent defects.
- 18.11 Late Payment:** Payments due but unpaid shall bear interest from the date payment is due until the date the same is paid in full at one and a half percent (1.5%) per month.

SECTION 19 INDEMNITY

- 19.1** To the fullest extent permitted by law, Contractor shall defend, indemnify and hold the City, the City's officers, directors, members, agents and employees harmless from all claims for bodily injury and property damage, other than to the work itself and other property insured pursuant to this Contract, that may arise from the performance of the work to the extent of the negligence attributed to such acts or omissions by Contractor, subcontractors or anyone employed directly or indirectly by any of them or by anyone for whose acts any of them may be liable.
- 19.1.1** Contractor shall not be required to defend, indemnify or hold harmless the City or others retained by the City for any acts, omissions or negligence of the same.

SECTION 20
DEFAULT BY CONTRACTOR

20.1 Notice of Default: If the City is dissatisfied with the performance of Contractor under this Contract on account of failure to perform under the terms and conditions of this Contract. The City shall give Contractor written Notice of Default in which the City shall specify in detail the cause of default and proposed remedy as provided in Section 21 of this Contract.

20.1.1 Contractor shall then have seven (7) days to give the City a written response in writing to the Notice of Default stating its position; and

20.1.2 In the event there is a dispute between the Parties regarding the default and/or the remedy, the Parties shall have seven (7) days to mediate between their respective representatives an agreement to resolve the dispute. If there is an agreement, the same shall be placed in writing and executed by both representatives. If agreement cannot be reached, the City shall then elect its remedy with Contractor reserving its legal remedies depending upon the validity of the claim of default.

20.2 In the event of default by Contractor, the City shall have the right to direct the stoppage of work and/or has the right to correct and complete the work defaulted by Contractor.

20.2.1 In such case, a Change Order will be prepared by the City deducting from payment the cost to remedy. After completion of the work by the City, Contractor shall pay the difference, if any, to the City to repay the excess payment received by Contractor.

20.3 Completion Time and Liquidated Damages: All work shall be completed by Contractor within one hundred and fifty (150) calendar days of the issuance of the building permit by the City of McCall.

20.3.1 Liquidated Damages: The amount of liquidated damages for failure of Contractor to complete the work on time will be the sum of One Hundred Fifty and No/100 Dollars [\$150.00] per day to the City, which it may offset against the Contract Price. Time is of the essence of this Contract.

20.3.2 Delays and events occurring which qualify for Contract Time extensions as set forth in Section 15 of this Contract apply the provisions of this Section 20.3.

SECTION 21
DEFAULT BY CITY

21.1 Notice of Default: If Contractor determines that the City has failed to perform under the terms and conditions of this Contract, Contractor shall give the City written Notice of Default in which Contractor shall specify in detail the cause of default and proposed remedy as provided in Section 15.4 of this Contract.

21.1.1 City shall then have seven (7) days to give Contractor a written response in writing to the Notice of Default stating its position ; and

21.1.2 In the event there is a dispute between the Parties regarding the default and/or the remedy, the Parties shall have seven (7) days to mediate between their respective representatives an agreement to resolve the dispute. If there is an agreement, the same shall be placed in writing and executed by both representatives. If agreement cannot be reached, Contractor shall then elect its remedy.

21.2 In the event the default by the City involves the failure to obtain a permit and/or to do site preparation and/or to provide access to the construction site and/or any other default which prevents Contractor from the timely performance of its Contract responsibility, Contractor shall have the right to:

21.2.1 Stop work until the City cures the default and receive an extension of the time for its completion of the work until the City has cured its default and receive, in addition to the Contract Price and payable with the Contract Price, an amount equal to twelve percent (12%) per annum based upon the Contract Price for the period of time its timely performance of the Contract has been delayed by the default of the City; or

21.2.2 Contractor may elect to cease further work and to cancel the Contract and elect to obtain payment for all of its expenses of contract performance and any costs directly associated with discontinuance of the work, so long as the same is not greater than the Contract Price.

SECTION 22 CLAIMS AND DISPUTE RESOLUTION

22.1 Work Continuance and Payment: Unless otherwise agreed in writing, Contractor shall continue the work and maintain the Schedule of the work during any dispute resolution proceedings. If Contractor continues to perform, the City shall continue to make payments in accordance with this Contract.

22.2 Initial Dispute Resolution Processes: If a dispute arises out of or relates to this Contract or its breach, the Parties shall endeavor to settle the dispute first through direct discussions in the process of the notices provided for in Sections 20 and 21.

**SECTION 23
WAIVERS**

- 23.1** None of the requirements of this Contract shall be considered waived by either Party unless such waiver is made in writing by the persons executing this Contract or by other authorized agents or representatives of the Parties.

**SECTION 24
FORCE MAJEURE**

- 24.1** Neither the City nor Contractor shall be liable for any delays or damage or any failure to act caused by federal or state laws or the rules, regulations, or orders of any public body or official purporting to exercise authority or control respecting the operations covered by this Contract, including the procuring or use of tools and equipment, or caused by strikes, action of the elements, or other causes beyond the control of the Party affected by the same; any delay due to the above causes shall not be deemed to be a breach of or failure to perform any part of this Contract.

**SECTION 25
MISCELLANEOUS PROVISIONS**

- 25.1 Titles.** The titles in this Contract are for convenience only and shall not be used in any way to interpret the Contract.
- 25.2 Notices/Representative Designation:** Any notice required, or permitted to be delivered, hereunder shall be deemed received when personally delivered or when deposited in the United States mail, postage prepaid, registered or certified with return receipt requested, or sent by FAX or e-mail or by recognized courier delivery (i.e., Federal Express, Airborne, Burlington, etc.) addressed to the City or Contractor, as the case may be, at the addresses herein this section set forth. Any address for notice may be changed by written notice so given. Notices delivered personally will be effective upon delivery to an authorized representative of the Party at the designated address; notices sent by mail or courier in accordance with the above will be effective upon execution by the addressee of the Return Receipt Requested; notices sent by FAX or E-mail will be effective upon transmission. Notwithstanding anything to the contrary stated herein, actual notice, however received, shall always be effective.

- 25.2.1** City designated representative and address:

John Powell
McCall Building Official
McCall City Hall
216 East Park St.
McCall, Idaho 83638

25.2.2 Contractor designated representative and address:

Joseph R Dalrymple
PO Box 434
McCall, ID 83638

- 25.3 Attorneys' Fees:** In the event of any controversy, claim or action being made, filed or instituted between the Parties to this Contract to enforce the terms and conditions of this Contract, or any of the other documents to be executed hereunder, or arising from the breach of any provision hereof, the prevailing Party will be entitled to receive from the other Party all costs, damages and expenses, including reasonable attorneys' fees, incurred by the prevailing Party, whether or not such controversy or claim is litigated or prosecuted to judgment, including fees on appeal. The prevailing Party will be that Party who was awarded judgment as a result of trial or arbitration, or who receives a payment of money, or is granted concessions from the other Party in settlement of claims asserted by that Party.
- 25.4 Entire Contract.** This Contract and the Bid and the Contract Plan Documents to be executed by the City and Contractor hereunder embody the entire Contract between the Parties relative to the subject matter hereof, and there are no oral or parallel agreements existing between the City and Contractor relative to the subject matter hereof which are not expressly set forth herein or in the documents to be executed hereunder and covered hereby, and in the case of any conflicts between any such documents, this Contract shall control. This Contract may be modified only by a written instrument signed by the Parties.
- 25.5 Binding Effect.** This Contract shall inure to the benefit of and bind the Parties hereto and their respective heirs, representatives, successors and assigns.
- 26.6 Governing Law.** This Contract shall be governed by the laws of the State of Idaho and is to be performed in the State of Idaho.
- 25.7 Anti-Boycott Against Israel Act (Idaho Code 67-2346).** Within the meaning of the terms as defined in Idaho Code 67-2346, Contractor certifies that it is not currently engaged in, and will not for the duration of this Agreement engage in, a boycott of goods or services from Israel or territories under its control.

SECTION 26 OTHER CONTRACTED WORK

- 26.1** In the event the City awards, during the performance of this Contract and before acceptance of the work, a separate contract for the construction within the Project of any other improvements which are not included in the Bid, it shall provide advance written notice to Contractor of the terms and conditions of the proposed separate construction contract, which is to be in accordance with the provisions of this Contract relative to Risk

of Loss and Insurance. Any such separate contract shall be subject to approval by Contractor for compliance with this Contract. Contractor may deny access to the Worksite of the Project of any other contractor unless permission has been given by Contractor under the provisions of this Section.

**SECTION 27
ASSIGNMENTS**

27.1 Contractor agrees not to assign this Contract, except for work normally performed by subcontractors, without the prior written consent of the City.

**SECTION 28
COUNTERPARTS**

28.1 This Contract shall be executed by the Parties in two (2) counterparts, and each such counterpart shall be deemed an “original.”

IN WITNESS WHEREOF, the Parties have executed the within Instrument on the day and year herein after written.

CITY:

CONTRACTOR:

By: _____
Mayor

By: _____

Attest: _____
City Clerk

EXHIBITS

A Bid Submission by Contractor dated February 13, 2023

B Bid Procedures and Specifications for Project

EXHIBIT A

RECEIVED
FEB. 13, 2023
8:39 am

BID PROPOSAL

1614 Davis Ave – Toaster Remodel – Phase 2

City of McCall, Idaho
216 E Park Street
McCall, ID 83638

The undersigned, having familiarized himself with the Contract Documents, site location, existing building, and conditions of the Work as prepared by John Powell, City of McCall, 216 E Park St, McCall, Idaho, by submission of this Bid Proposal, hereby agrees to complete the Work for the total sum as follows:

BASE BID:

Eighty one thousand, seven hundred sixty seven

_____ and 00 /100 DOLLARS

\$ 81,767.00

Bid Alternates:

ALT #1: Flooring.

\$ 9,836.00

ALT #2: Washer/Dryer.

\$ 8,410.00

ALT #3: Upper Cabinets

\$ 4,884.00

Bonds:

Acknowledge Performance and Payment Bonds will be secured prior to execution of contract: Acknowledged

This bidder acknowledges receipt of the following addenda:

Bonding will be secured

ADDENDUM #: 1 Dated: 1-30-23
ADDENDUM #: _____ Dated: _____

Company Name: Dalrymple Construction Services

Idaho Public Works #: 020364

Signature: 

Print Name: Kimberly Dalrymple

Title: 82-4746184

Business Address: PO Box 434 McCall, ID 83638

Substitutions: List any substitutions to the specifications on the back of this sheet.

Itemized Bid, Schedule: Attach to this form.

Dalrymple Construction Services

Toaster house Schedule

February Procure Long Lead items, receive end of March to Mid-April
Mid-April Complete Demo work—2 weeks
Beg. May Plumbing & Electrical-- 1 week.
Mid May Finishes and Flooring--2 weeks.
End of May Clean-up—1 Week

Subcontractor List

Plumbing-YMC

Electrical-C&N Electric

Itemized Bid

Demo & New Steps	\$6,000
Cabinets and Counters, labor and materials	\$30,000
Lighting	\$525.00
Appliances	\$4,000
Plumbing	\$7,000
Electrical	\$8,000
Flooring	\$1,000
Finish Touch Up	\$5,000
Cleaning	\$4,000
Bond, Insurance, Overhead and Profit	\$16,242

Total Base Bid \$81,767

Add/Alt 1 \$9,836

Add/Alt 2 \$8,410

Add/Alt 3 \$4,884

EXHIBIT B



City of McCall

COMMUNITY DEVELOPMENT

www.mccall.id.us

216 East Park Street
McCall, Idaho 83638

Phone 208-634-7052

Main 208-634-7142

Fax 208-634-3038

Request for Proposals and Invitation to Bid **1614 Davis Ave - Toaster Remodel – Phase 2**

January 20, 2023

It is the intent of the City of McCall, Idaho (“the City”) to engage the services of a qualified firm to provide work and related materials for the **1614 Davis Ave - Toaster Remodel** of the City of McCall as outlined in the Project Overview and the Construction Documents.

Project Overview

This project is generally a remodel of a 2-bedroom 2-bathroom structure into a 1-bedroom with living room and kitchen. The western bathroom will be remodeled into the kitchen. The attached bedroom will become the living room space. A new door will be cut internally to access the eastern bedroom. See the plans for more details.

Detailed specifications are included in the Construction Documents, as well as additional detailed Project Description.

Informal Bidding Process

This procurement is expected to fall within or below the scope and definition of Idaho Code § 67-2806(1).

Public Works Contractor Requirement Notice

Public Works Contractor Licensure shall be required under Idaho Code § 54-1903(i), for construction, alteration, improvement, or repair of \$50,000 and above.

Payment and Performance Bonds

Contractor shall provide performance and payment bonds, included in the bid, as follows:

Performance bond of 100 percent of the contract amount, conditioned upon the faithful performance of the contract in accordance with plans, specifications and conditions, solely for the protection of the city.

Payment bond of 100 percent of the contract amount, solely for the protection of persons supplying labor, materials or renting, leasing or otherwise supplying equipment to the contractor or subcontractors.

Schedule

The necessary work shall be completed not later than **August 23, 2023**. Work may begin immediately after the contract is executed.

Pre-Bid Meeting and Inspection

A pre-bid meeting shall be conducted individually to view the site, explain any unusual aspects of the project, and address any potential bidder questions. Please contact John Powell to schedule an on-site pre-bid meeting.

Substitutions

In the interest of fairness and sound business practice, it is mandatory that you state any substitutions to the specified products or methods in the Construction Documents. List substitutions on the Bid Form.

Bid Alternate

Include pricing for the Bid Alternate listed below.

Alternate #1: Flooring.

Alternate #2: Washer/Dryer.

Alternate #3: Upper Cabinets.

Bid Form

Provide a bid form with contract price, bonds, prices for Alternates, and preliminary schedule. Bids shall be itemized as much as possible for comparison.

Per § 67-2310, include in the bid the name and address of the subcontractors who will subcontract the plumbing, HVAC, and/or electrical work under the general contract.

Subcontractors must possess the appropriate licenses or certificates of competency issued by the state of Idaho.

Submission

Bids must be received no later than **Feb. 13, 2023** at or before 3:00 pm from interested firms, to be eligible for consideration by the City. Each bid shall be clearly marked, "1614 Davis Ave – Toaster Remodel Bid".

Bids and all correspondence relating to this Request for Proposals and Invitation to Bid shall be submitted to:

Building Official – 1614 Davis Ave – Toaster Remodel
City of McCall
216 E Park Street
McCall, ID 83638

Qualified Firms requiring additional information or clarification relative to the contents of the bid should direct all inquiries to John Powell, Building Official, at (208) 634-8648 or jpowell@mccall.id.us.

The City of McCall reserves the right to reject any or all bids/proposals or any part thereof, to waive any informality or information in the bids/proposals, and to accept the bid/proposal considered to be in the best interest of the City. The City also reserves the right to conduct reasonable negotiations with low bidders and sole bidders. Failure to submit all information may result in a bid/proposal being deemed non-responsive and subject to disqualification.

1614 DAVIS AVE - TOASTER REMODEL – PHASE 2

Jan. 20, 2023

PROJECT DESCRIPTION

SCOPE:

This project is generally a remodel of a 2-bedroom 2-bathroom structure into a 1-bedroom with living room and kitchen. The western bathroom will be remodeled into the kitchen. The attached bedroom will become the living room space. A new door will be cut internally to access the eastern bedroom. See the plans for more details.

A general goal of the project is to maintain the original design and character of the structure, as well as save money and materials through re-use. Contractor shall attempt to re-use existing finishes and materials, remodel in-place, and otherwise match the existing to the extent practicable.

GENERAL NOTES:

1. All dimensions are approximate. Field verify all dimensions and scope prior to submitting bid.
2. Where patching and painting occur, re-texture to match and paint entire wall, or as required to match color.
3. Verify all colors and textures w/ Building Official prior to selection & installation.

SCOPE:

1. See plans for scope of project.
2. Provide professional cleaning of existing walls and floors. The wood-finished walls, specifically, seem to have a waxy build-up. Provide allowance for restoring the finish.

SPECS:

Flooring – Luxury Vinyl Tile – Mannington Adura Max Luxury Vinyl MAX743 “Praline” – Verify style & color. Provide physical samples for approval.

- Transition Strip – Schluter stainless steel

Paint – Walls – Interior Latex finish to match existing

Stain – Interior: Minwax Wood Finish or as required to match existing finish(es)

Wood Trim – Interior: ¾” hemlock (stain)

Casework – Provide laminate-faced cabinets & new laminate-faced counter tops where applicable w/ melamine-faced shelves.

Spec: Schuler Cabinetry “Modico” - Slab-style door & drawer faces. (or Approved Equal)

Base cabinets - “Canal” doors, Rift-cut white oak finish, Color: “Cappuccino”

Upper cabinets – “Flatiron” Paint Grade, Color: “Sea Salt”

Hardware – TBD – Wire-type pulls

Countertop Support Brackets – Custom fabricated steel, or manufactured – 14"x14"x2"x3/8" powder-coated steel to match Federal Brace "Freedom" Black Hidden Countertop Bracket.

Doors – New 1 3/4" solid core wood. Manufacturer's standard hardwood finish – verify with Owner.

Door Hardware – Schlage Latitude Lever w/ Collins Trim – hall-closet and bed-bath lock – Finish: Satin Chrome. Verify style & color

Lighting – Provide lighting allowance to replace (4) ceiling fixtures. \$75 each. To be approved by Building Official. Use existing switches and circuits. Relocate switches as req'd.

Electrical – New outlets in kitchen to meet code. Provide power as req'd for appliances.

Plumbing – Provide DWV as req'd to meet code for new appliances and sinks. Provide water to refrigerator.

Kitchen Fixtures and Appliance Specs – See below for specs, or equal. Verify w/ Building Official.

Sink – Glacier Bay Model VT3322G2 – 18G Stainless Steel 33"x22"x9" 2-Hole Double Bowl Kitchen Sink with Pull-Down Faucet w/ garbage disposal

Dishwasher – GE Model GDT550 - 24" Stainless Steel Top Control Built-In Tall Tub Dishwasher with Steam Clean

Range – GE Model JB645 – 30" 5.3 cu. ft. Electric Range with Self-Cleaning Oven in Stainless Steel

Microwave – GE Model JVM3160 – 1.6 cu. ft. Over the Range Microwave in Stainless Steel – Vented/ducted

Refrigerator – GE Model GTS18 – 17.5 Cu. Ft. Top Freezer Refrigerator in Fingerprint Resistant Stainless Steel

BID ALTERNATES:

1. Bid Alternate #1 – Flooring – New flooring in Living Room and Bedroom. Flooring spec: Luxury Vinyl Tile – Mannington Adura Max Luxury Vinyl MAX743 "Praline" – Verify style & color. Provide physical samples for approval.
2. Bid Alternate #2 – Washer/Dryer – Provide stackable washer and dryer in mechanical room. Provide power, dryer vent, sheet vinyl flooring. Provide exterior steps to room.
 - a. Dryer – GE 7.8 cu. ft. Smart White Stackable Electric Dryer, ENERGY STAR - Model# GFD55ESSNWW
 - b. Washer – GE 4.8 cu. ft. Smart White Front Load Washer - Model# GFW550SSNWW
3. Bid Alternate #3 – Upper Cabinets – Demo existing soffit and provide second row of upper cabinets above.

1614 Davis Ave

Toaster Remodel - Phase 2

January 20, 2023

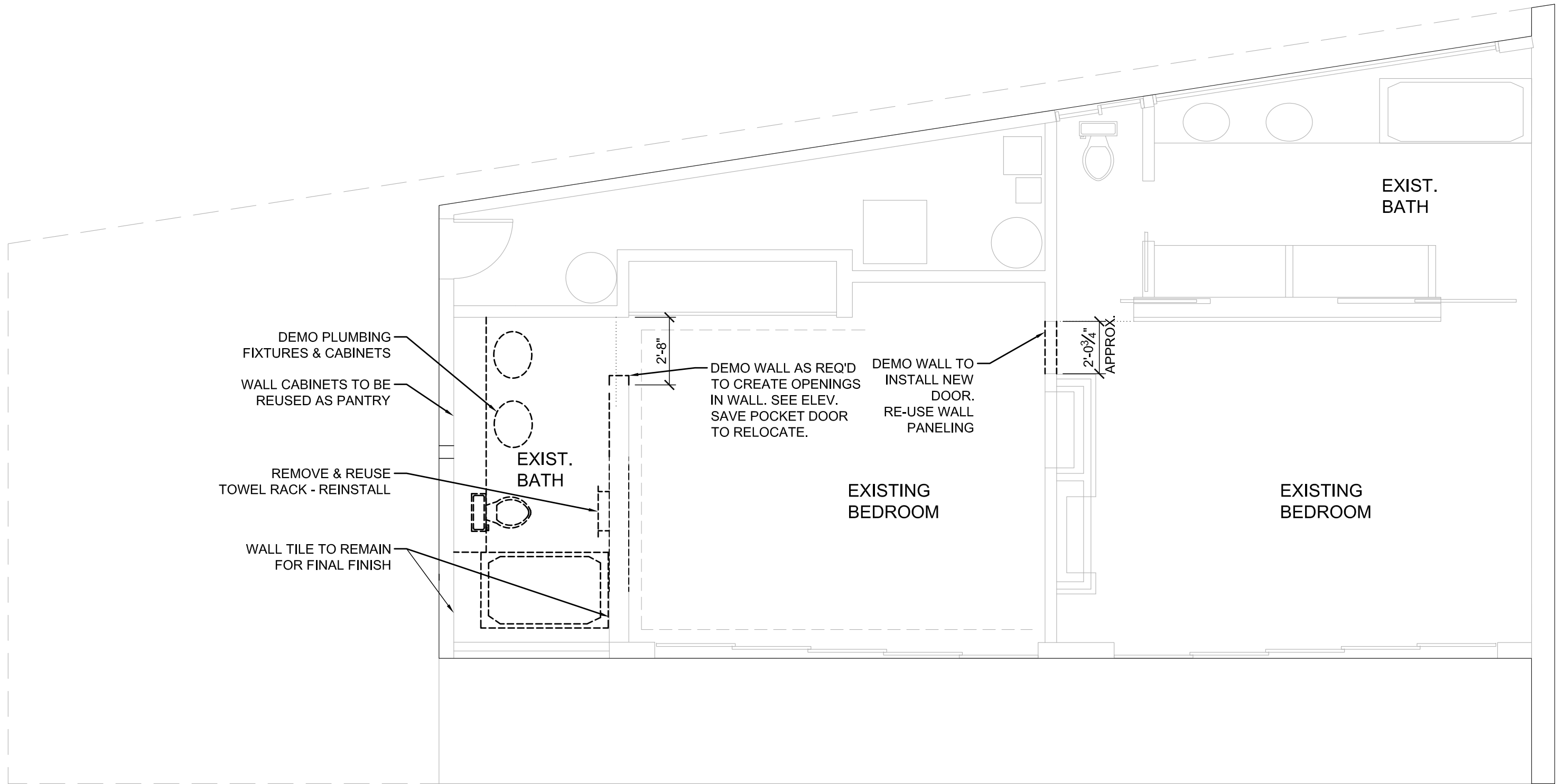


SHEET INDEX

A1	COVER
A2	DEMO PLAN
A3	FLOOR PLAN
A4	INTERIOR ELEVS
A5	INTERIOR ELEVS

CONTACTS:

PROJECT COORDINATOR:
JOHN POWELL
BUILDING OFFICIAL
208-634-8648



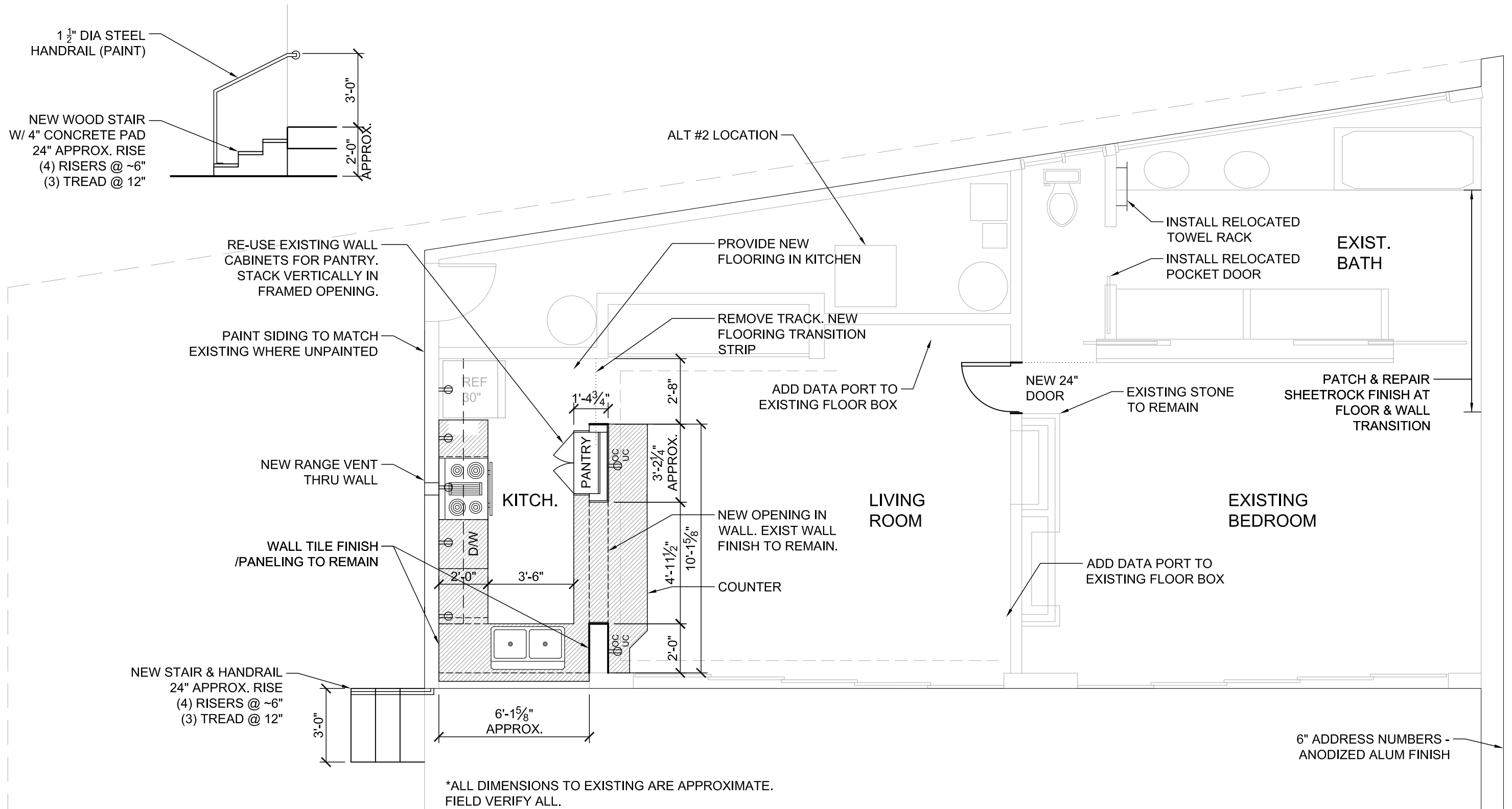
1614 DAVIS AVE -PHASE 2

DEMO PLAN

1/4" = 1'-0"

2023-01-20

SHEET A2



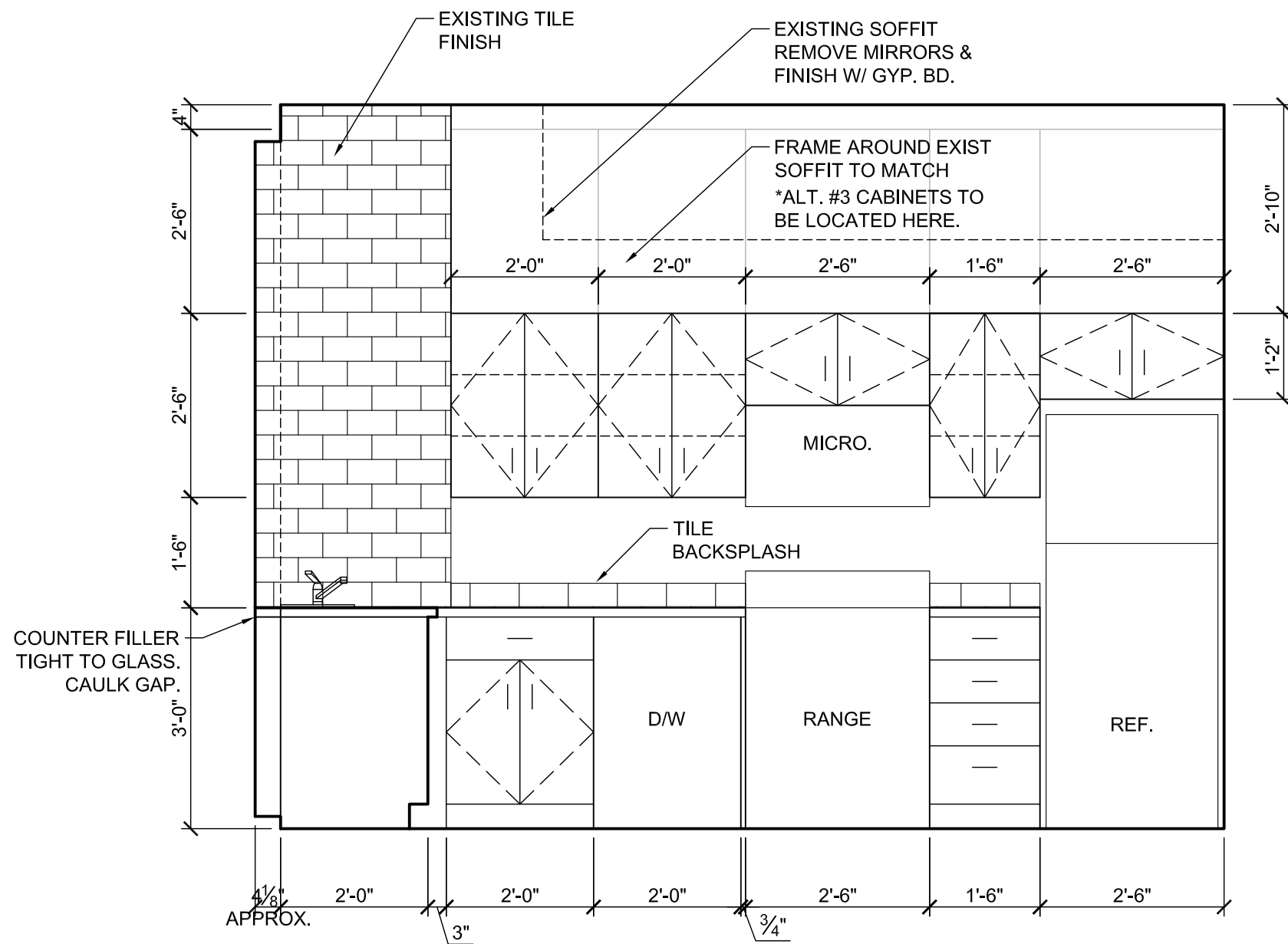
1614 DAVIS AVE -PHASE 2

NEW FLOOR PLAN

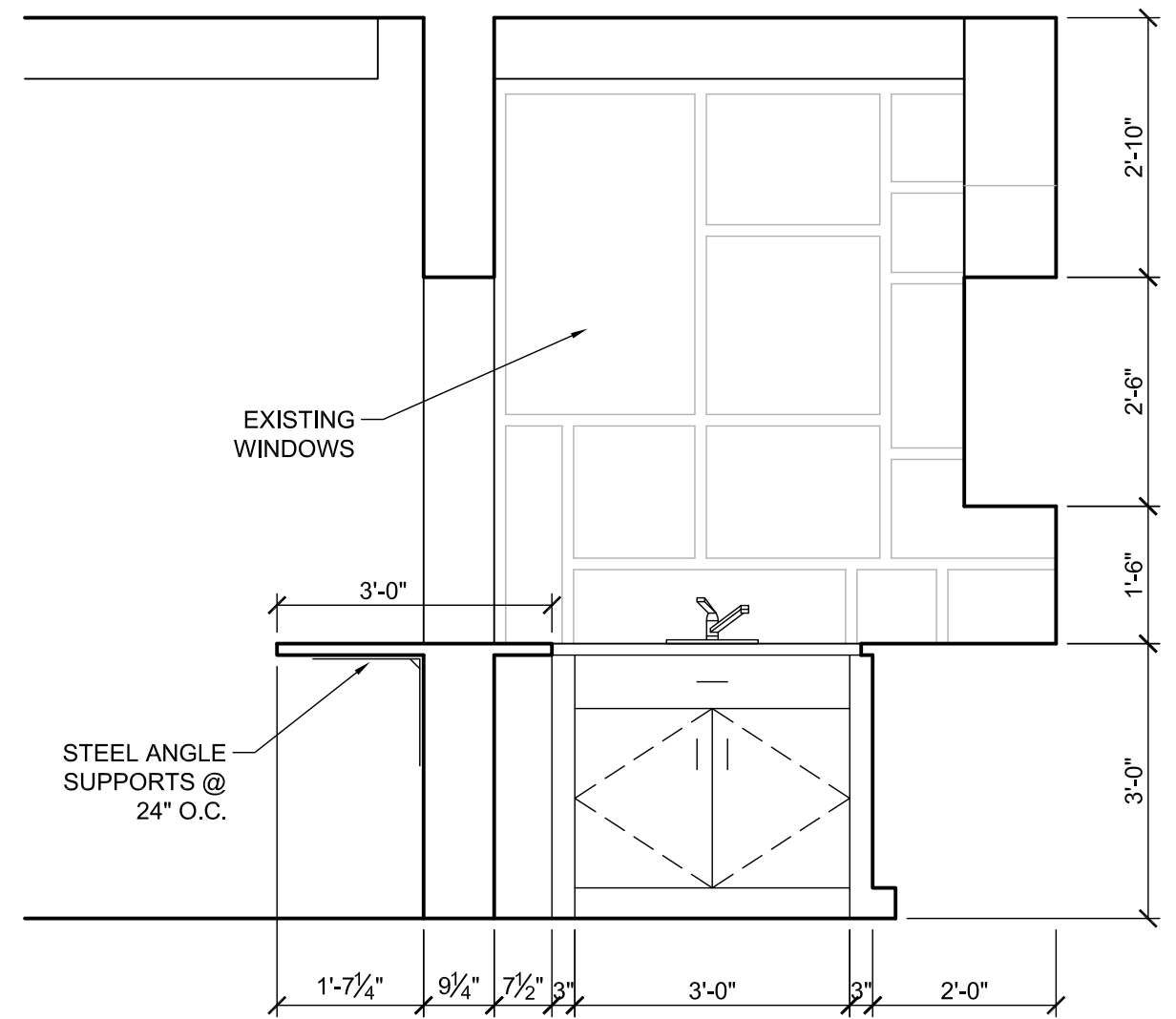
1/4" = 1'-0"

2023-01-20

SHEET A3



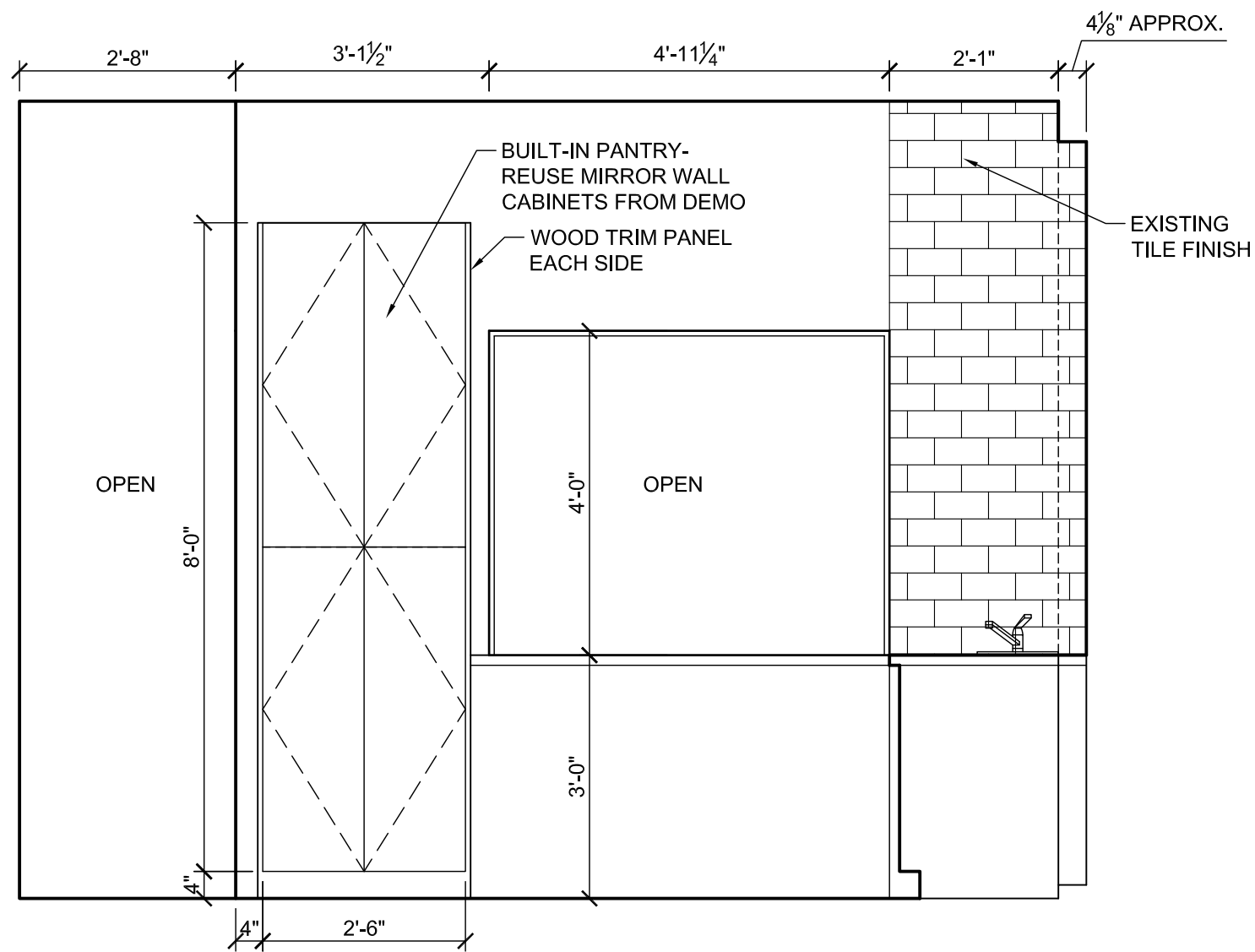
WEST KITCHEN ELEV.



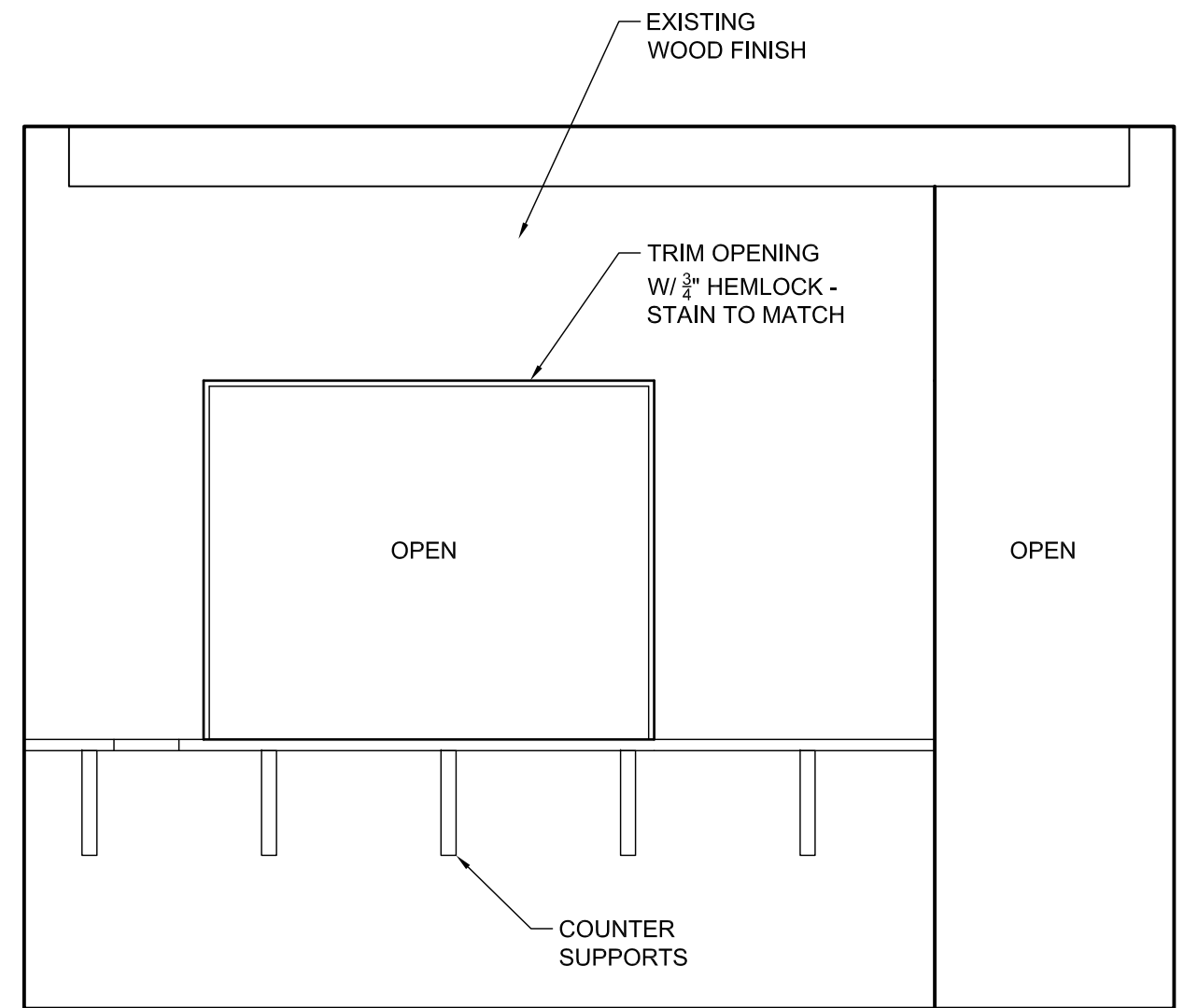
SOUTH KITCHEN ELEV.

1614 DAVIS AVE -PHASE 2
INTERIOR ELEVATIONS

1/2" = 1'-0"
 2023-01-20
SHEET A4



EAST KITCHEN ELEV.



EATING BAR ELEV.

1614 DAVIS AVE -PHASE 2
INTERIOR ELEVATIONS

1/2" = 1'-0"
 2023-01-20
SHEET A5

**McCALL CITY COUNCIL
AGENDA BILL**

216 East Park Street
McCall, Idaho 83638

Number AB 23-033
Meeting Date February 23, 2023

AGENDA ITEM INFORMATION				
SUBJECT: <i>Request for Approval of an Avigation Easement for Melinda and James Hamblin</i>		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
		Mayor / Council		
		City Manager	ABS	
		Clerk		
		Treasurer		
		Community Development		
		Police Department		
		Public Works		
		Golf Course		
COST IMPACT:	n/a	Parks and Recreation		
FUNDING SOURCE:	n/a	Airport	ch	Originator
		Library		
TIMELINE:	Upon approval	Information Systems		
		Grant Coordinator		

SUMMARY STATEMENT:

The Airport is taking steps to minimize incompatible land use in the Airport Impact Area. Among other steps, the Airport is requesting Avigation Easements from landowners within three miles of the airport as part of the Planning and Zoning permit approval. To minimize future impacts to McCall Municipal Airport, Staff updated an Avigation Easement Template to be used to simplify the process of creating future agreements. In September 2022, Council approved this Avigation Easement Template, with the goal that all future Avigation Easements will be on Council’s Consent Agenda making the process more efficient for Council and Staff.

However, Melinda and James Hamblin own 32 acres to the southeast of the runway, and they had concerns with the language in the Council-approved easement. The previous airport manager erroneously cut down the wrong tree on their property, and the Hamblins quite reasonably wanted the easement to include language demonstrating that, in the event a tree extends into airspace, efforts will be made by airport management to work with the property owner to mitigate the hazard, with removal of tree(s) the last option. Furthermore, they requested language stating that existing water features on the property be allowed to remain so long as they are not expanded or enlarged and do not become waterfowl attractors.

This avigation easement has been reviewed by the City Attorney.

Attached: Avigation Easement Hamblin

RECOMMENDED ACTION:

Approve the updated Avigation Easement for Melinda and James Hamblin and authorize the Mayor to sign all necessary documents.

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION
August 26, 2021	Council accepted the avigation easement template as presented by staff
September 8, 2022	Council accepted revised avigation easement template

Recording Requested By and
When Recorded Return to:

City Clerk
City of McCall
216 East Park Street
McCall, Idaho 83638

For Recording Purposes Do
Not Write Above This Line

**MCCALL MUNICIPAL AIRPORT
SURFACE AND OVERHEAD AVIGATION EASEMENT
AND RIGHT-OF-WAY**

This Easement and right-of-way is granted to the City of McCall (hereinafter “City”) and all future users of the McCall Municipal Airport (hereinafter “Airport”) for the purposes of flight by _____ (hereinafter “Grantor”) without any duress or coercion. It is supported by good and valuable consideration, the sufficiency of which is acknowledged by Grantor. The effective date of this Easement is _____. It is permanent and non-exclusive.

Grantor acknowledges that its property is located near a busy Airport which is important both to the City of McCall and users of the Airport. Grantor further acknowledges that the terms and conditions of this Easement are reasonable and are aimed at the continued safe use of the McCall Airport and its users. Accordingly, Grantor, for itself, its assigns and successors in interest grants the following appurtenant rights, conditions and benefits to the City of McCall and to all persons using the Airport without limitation to the time or frequency of use of the Airport:

1. The unobstructed use and passage of all types of aircraft in and through the Airport’s airspace at any height or altitude above the surface of Grantor’s land described in Exhibit A which is attached hereto and is incorporated herein by reference. As used in this

Easement, the term "aircraft" means devices designed to transport persons or property through the air including, but not limited to, those which are propelled by jet(s) or propeller, whether civil or military, commercial, public or privately owned. The term "aircraft" also includes sailplanes, gliders, lighter-than-air balloons and helicopters.

2. The right of said aircraft to cause noise, vibrations, fumes, deposits of dust, fuel particles (incidental to the normal operation of aircraft); fear, interference with sleep or communication, and any other effects associated with the normal operation of aircraft taking off, landing or operating in the vicinity of the Airport.
3. The right of said aircraft to utilize the Airport or the airspace surrounding it without respect to the frequency of use, the time of day or night, the height above the ground used by said aircraft, the type of aircraft and the proximity of flight near or over Grantor's property burdened by this Easement.

Grantor, on behalf of itself and its assigns and successors in interest, will, as a material part of this Easement provide a copy of this Easement to all of its assigns and successors in interest before the passing of title.

Grantor further expressly agrees for itself, its successors and assigns to restrict the height of structures, objects of natural growth and other obstructions on Grantor's Property to a height in compliance with Title 14 CFR Part 77, *Safe, Efficient Use and Preservation of the Navigable Airspace*, as amended from time-to-time, and to file with the FAA a Form 7460-1 when required by the United States Code of Federal Regulations.

This Easement and right-of-way additionally grants to Grantee the continuing right to prevent the erection or growth upon Grantor's Property of any building, structure, tree, machine or other object that extends into the airspace above said Property in excess of the heights allowed by the United States Code of Federal Regulations or objects or structures which create glare, lights or reflectors which might interfere with a pilot's vision.

In the event a tree or tree extends into the airspace, as determined by FAA LIDAR survey, the Airport will first strive to work with the owner of the property to mitigate the hazard, with the removal of the tree(s) as the last option, seeking other options first, such as tree topping, thinning, or other arborist approved methods designed to remove the intrusion into the airspace while preserving the tree.

Grantor expressly agrees for itself, its successors and assigns to prevent any use of Grantor's Property which would interfere with landing or taking off of aircraft at the Airport, or otherwise constitute an Airport hazard. Such hazards include uses that create electrical interference with navigational signals or radio communication between the Airport and aircraft, make it difficult for pilots to distinguish between Airport lights and other lights, result in glare in the eyes of pilots using the Airport, impair visibility in the vicinity of the Airport, create or build water features or ponds that are bird attractants which may cause bird strike hazards, or otherwise in any way endanger or interfere with the landing, takeoff or maneuvering of aircraft intending to use the Airport. Natural water features that exist on the property as of the signing of this agreement will be allowed to remain so long as they are not expanded or enlarged and do not become waterfowl attractors.

Grantor and its successors and assigns does hereby fully waive damages, claims for damages and causes of action, including injunctive relief, which they may now have or which they may have in the future against Grantee and the Airport users due or alleged to be due to noise, vibrations, fumes, dust and fuel particles or any other condition or effect that may be caused or may have been caused by the lawful operation of aircraft landing at, taking off from or operating at, near or from the Airport.

TO HAVE AND TO HOLD said Easement and right-of-way, and all rights appertaining thereto unto Grantee, its successors and assigns, until McCall Municipal Airport shall be abandoned and shall cease to be used for public airport purposes. It is understood and agreed that all provisions herein shall run with the land and shall be binding upon Grantors, their heirs, administrators, executors, successors and assigns until such time that the Easement is extinguished.

NOTICES between the parties may be made by personal delivery or by United States mail, postage pre-paid, registered or certified, with return receipt requested, or by telegram, facsimile transmission or mail-o-gram or by recognized courier delivery (*e.g.* Federal Express, UPS, DHL, etc.) addressed to the parties, as the case may be, at the address set forth below or at such other addresses as the parties may subsequently designate by written notice given in the manner provided in this section. The parties are required to provide any change of address to each other.

Grantee: McCall Municipal Airport
Attn: Airport Manager
216 East Park Street
McCall, Idaho 83638

Copy To: City of McCall
Attn: City Clerk
216 East Park Street
McCall, Idaho 83638

Grantor: Melinda and James Hamblin_____
PO Box 3091_____
McCall, ID 83638_____

**McCALL CITY COUNCIL
AGENDA BILL**

216 East Park Street
McCall, Idaho 83638

**Number AB 23-035
Meeting Date February 23, 2023**

AGENDA ITEM INFORMATION

SUBJECT: <i>Request to Approve submittal of an Idaho Commission for Libraries Grant to support a Summer Intern for the McCall Public Library</i>		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
		Mayor / Council		
		City Manager	ABS	
		Clerk		
		Treasurer		
		Community Development		
		Police Department		
		Public Works		
COST IMPACT:	\$1500	Parks and Recreation		
FUNDING SOURCE:	Idaho Commission for Libraries	Airport		
		Library	Fig -	originator
TIMELINE:	Grant deadline: March 6, 2023	Information Systems		
		Economic Development	Dwy	supporter

SUMMARY STATEMENT:

In an effort to “build the capacity of a diverse, skilled workforce for the library community,” the Idaho Commission for Libraries will grant up to \$1,500 to public libraries to support an intern for the summer.

The McCall Public Library would like to apply to this program to provide up to \$1500 for one 2023 summer intern. Applications from candidates between the ages of 16 and 28 will be recruited via MDHS, Heartland High School, McCall Rotary Club, City websites, and the West Central Mountains Economic Development Council’s workforce development efforts. The ideal candidate will be bilingual, to help library outreach to Spanish speaking families. The selected intern will assist the Summer Reading Program (14 programs over a span of 7 weeks), help deliver mobile Book Bike services, work with an Idaho History Room newspaper and photos digitization project and learn about general library operations. If the grant is awarded, the internship will begin in June, 2023 and conclude by the end of August, 2023 with a final report due September 1, 2023.

The McCall Library was awarded this grant in 2021 and 2022, and it was a beneficial opportunity for both the interns and the library. The administration of this grant provided no extra challenges.

RECOMMENDED ACTION:

Approve submittal of Idaho Commission for Libraries Grant application for a Library intern and authorize the Mayor to sign all necessary documents.

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION

**McCALL CITY COUNCIL
AGENDA BILL**

216 East Park Street
McCall, Idaho 83638

Number AB 23-038
Meeting Date February 23, 2023

AGENDA ITEM INFORMATION

SUBJECT:		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
<i>Request to appoint Morgan Zedalis to the McCall Historic Preservation Commission</i>		Mayor / Council		
		City Manager	ABS	
		Clerk		
		Treasurer		
		Community Development		
		Police Department		
		Public Works		
		Golf Course		
		Parks and Recreation		
COST IMPACT:	N/A	Airport		
FUNDING SOURCE:	N/A	Library		
TIMELINE:	ASAP	Information Systems		
		Economic Development	Dry	originator

SUMMARY STATEMENT:

Pursuant to McCall City Code Title 3, Chapter 20, the McCall Historic Preservation Commission (HPC) is responsible for conducting a survey of local historic properties and recommending methods necessary to preserve, maintain and restore historic properties. The Commission also conducts educational and interpretive programs and recommends nominations of properties to the National Register of Historic Places. Members are appointed by the Mayor and City Council to three-year terms and members may be appointed to subsequent terms of service.

Morgan Zedalis has completed her first three-year term on the Historic Preservation Commission. The open position was advertised for several weeks and generated no additional applicants. Morgan is an archeologist and historian currently working as the Assistant Forest Archaeologist for the Payette National Forest. In order to have status as a Certified Local Government (which McCall is currently designated), the HPC must have members that have certain qualifications related to historic preservation which Morgan can provide.

A resume from Morgan Zedalis is attached.

RECOMMENDED ACTION:

Appoint Morgan Zedalis to a (3) three-year term on the McCall Historic Preservation Commission expiring February 2026.

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION

MORGAN ANNE ZEDALIS

MCCALL, IDAHO 83638

Ph.D. 2014 University of Idaho, Natural Resources: Conservation Social Science
M.A. 2009 University of Kent, UK, Environmental Anthropology
B.A. 2006 University of Hawaii at Manoa, Anthropology

Education

2014 University of Idaho Moscow, Idaho

Doctor of Philosophy in Natural Resources, Dept. of Conservation Social Sciences

Coursework: Theories of Environmental Behavior, Fundamentals of Research, Statistics for Life and Behavioral Sciences, Contemporary American Indian Issues, Plateau Indians, Methods of Native Inquiry, Contemporary Research in Conservation Social Sciences, Ethnobotany, and Wildland Restoration Ecology. In addition, my coursework and field school (totaling 30 credits) from the UK Master's program was accredited and transferred into the University of Idaho academic system (See University of Idaho official transcript)

Dissertation Topic: Nez Perce Traditional Ecological Knowledge (TEK) and Views
Toward Environmental Management

2009 University of Kent Canterbury, England

Masters of Arts with Merit in Environmental Anthropology

Coursework: Contemporary Problems in Social Anthropology, Environmental Anthropology, Research Methods in Social Anthropology, Contemporary Issues in Ethnobiology, Contemporary Ethnography in Environmental Anthropology, and Ethnobiological Knowledge Systems. In addition, 10 credits in a research methods field school was completed (See MA transcript: Research Methods Social Anthro I and II).

Thesis Topic: Hunters, Livestock Producers, and Nez Perce Tribal Members' Views
Toward Gray Wolves and Wolf Reintroduction in Idaho

2006 University of Hawaii at Manoa Honolulu, Hawaii

Bachelors of Arts in Anthropology

Coursework: Anthropology: Aggression, War, and Peace, Anthropology: Communication and Culture, Heritage Sites in Archaeology, Economic Anthropology, History of Anthropology, Physical Anthropology & Lab, Environmental Anthropology, and Ethics in Anthropology.

Work Experience

08/2019– Present

USDA Forest Service Payette National Forest Heritage Program, McCall, Idaho
GS-0193-11 **Assistant Forest Archaeologist**, 40 hrs per week
Supervisor contact: Erik Whiteman 208-634-0750

Duties: I help develop, coordinate, and implement the Heritage Resource Program on the unit, including the development of policy, immediate and long-range objectives, integration with resource activities, and establishment of priorities. I plan and implement practices for managing the Heritage Program to standard (2014-Present). I plan and implement practices for the Frank Church – River of No Return Wilderness Plan (2014-Present). I participate in and train seasonal employees on Section 106 projects and reports conducive with Program standards (2014-Present). I completed National Environmental Policy Act (NEPA) Environmental Assessment (EA) projects for the South Fork Restoration and Access Management Plan (2017-Present) and Big Creek Wildland Urban Interface (2018-Present) and work with multiple districts and specialists on project implementations and mitigations.

I assist with developing the unit's budget and project plan of work (in the Workplan system). I assist with organizing and tracking budget expenses such as supplies, flights, stock support, contracts, and seasonal employees' time and budget etc. (2016-Present). I am the project and budget lead for the Trapper Cabin restitution budget (2016-Present) and the Warren Barn Restoration project budget. These two projects required writing grants for and coordination with the Idaho Heritage Trust and working with the Boise National Forest's Grants and Agreements office. I am the lead project coordinator for many small personal services contracts and budgets. Examples include but are not limited to the Heritage Program's photo archive organization contracts (Fall 2017 and Spring 2018).

I plan, direct, coordinate and execute surveys for the location and verification of archeological and historical sites and provide guidance to the District Rangers and other line management in marking and protection of these sites. In addition, I've been working on mitigating recreational user impacts to sites along the South Fork Salmon River drainage and collaborating with Krassel Ranger District Recreation, Fisheries and Forest Engineering to develop site plans (2017-Present).

I ensure that scientific and systematic procedures are followed in identifying, evaluating, and classifying cultural resource areas and ethnographic standards for projects. In addition, I train seasonal employees on such procedures (2014-Present). In 2019, I trained two GS-07 seasonal employees, two GS-05 seasonal employees, and one Idaho Conservation Corps (ICC) intern on our cultural resource management procedures.

On a regular basis, I conduct the evaluation of and act upon a wide range of on-site management needs, such as the factual reporting of survey findings, and implement corrective measures within the framework of archeological program requirements. For example, since 2014 I regularly complete several Section 106 report projects from pre-field, survey, site recording, documenting project details, interdisciplinary field visits, developing mitigations, writing reports, and ensuring implementation requirements on a yearly basis. I also employed the above measures for the testing

and reporting of a site on the South Fork Salmon River. I conduct historic site condition evaluations and plan and apply treatment measures for structure rehabilitation work on the Trapper Cabin (2016-Present), stabilization work on the Warren Barn (2017-Present), and stabilization of the Arctic Point Fire Lookout cabin (2017-Present) following the Secretary of the Interior Standards. I assess problems and issues as they arise in land management/use, vandalism of historic properties, and the identification and preservation of artifacts.

I recommend and carry out and assist my supervisor with required elements for research plans related to studies, including specifying the methods and conditions under which excavations will be performed, the laboratory work and analytical techniques to be used in artifact analysis, and the content of reports. I organize and oversee the photo archive collection, which involves adhering to and directing seasonal employees and contractors to follow agency archival standards (2017-Present). I also develop and facilitate historical and ethnographic research projects, internally and externally with tribal staff and interns and members of the public, while following and employing academic standards. For example, I developed an ethnographic research project on cambium peeled tree resources that involved hiring Nez Perce tribal and ICC interns (2018). I have also developed and overseen projects in the following areas: 1) work with ICC interns and GS-05 seasonal employees to develop a Three Blaze Trail research project, public presentation, and site documentation, and nomination for the National Register of Historic Places (2018-Present), 2) development of an internship for organizing the Heritage References Collection (2018-Present). Both projects require employing and training seasonal employees on agency, academic, and technical standards.

I evaluate archeological and historical sites and identify which are appropriate for inclusion to the National Register of Historic Places. I am responsible for the individual and thematic eligibility assessments of selected or classes of sites such as cairn sites and cambium peeled tree groves. Additionally, I train seasonal employees and interns on such standards and practices.

I collaborated with the Forest range specialist and permittees on impacts to sites by coordinating field trips and presentations. I conduct and direct the preparation of maps, inventories, reports, and records relative to the discovery, protection, inventory, and interpretation of heritage and cultural resource areas. I have documented looting and vandalism of sites and worked with Forest Law Enforcement Officers on prosecution options and employing deterrent mitigations that range from education to installing physical barriers.

I administer archeological examination of road, recreation, and other ground disturbing projects where archeological materials may be subject to destruction or damage. I recommend and review the mitigating action(s). I provide consultation and advice to Forest personnel for problems in which cultural resources are involved.

I prepare technical approval for documentation submitted for program matters, including contracts, National Register of Historic Places (NRHP) eligibility criteria, and other required internal reports.

I participate in consultations with Nez Perce Tribe and Shoshoni-Paiute Tribes, and to some degree have assisted consultations with Shoshoni-Bannock Tribes under provisions of the and National Historic Preservation Act (NHPA).

I represent the Forest at Regional and National scientific organization and society meetings and present technical papers on the progress of archeological activities and results of investigations.

I am the Heritage Program lead on developing stewardship enhancement and public interpretation of Heritage resources. I conduct presentations for district orientations, public presentations, K-12 work stations, facilitating public information requests for historical information and documents, Warren Chinese and Interpretive trails/walks, Tribal Helping Orient Indian Students and Teachers Program field visits, Civilian Conservation Corps researchers and University of Idaho database, Cambium Peeled Tree and Mining interpretive panels and have developed Nez Perce Tribe and Idaho Conservation Corp internships. I have worked with volunteer individuals and groups, tribal groups, researchers, book authors, universities, schools, and organizations on stewardship projects as they relate to history and cultural resources.

I prepare interpretive material and technical reports based on extensive research. Interpretive formats include signs, brochures, displays, videos, and other appropriate media. For example, I've worked on Facebook posts for public involvement and volunteer projects, Facebook video on history of the Coyote Springs Telephone Booth in the Frank Church – River of No Return Wilderness, developing interpretive signs (2017-Present), and have written narratives and update public monographs (2012-Present).

01/2018 – 08/2019

USDA Forest Service Payette National Forest Heritage Program, McCall, Idaho

GS-0193-09 **Archaeologist**, 40 hrs per week

Supervisor contact: Erik Whiteman 208-634-0750

Duties: I conducted and supervised staff on historical research, archaeological field survey, site testing, and cultural resource recording and condition monitoring. Evaluating sites for eligibility for the NRHP. Monitoring and maintaining our Priority Heritage Assets (PHAs). I wrote and provided directional for seasonal employees on writing technical site records and project reports for compliance with Section 106 and Section 110 of the NHPA. I worked with project proponents on site protection and mitigation measures to avoid impacts to historic properties.

I managed cultural resource and project record databases and mapping programs such as INFRA, GIS, Next Generation. Managing historic photo and artifact collections and associated databases. Overseeing contracted work to archive our historic photo collection.

I managed the Heritage Program to Standard; duties including tracking Heritage Program work and accomplishments to achieve annual survey and site recording targets. I tracked annual project work, project budgets and Wilderness and grant funding for Heritage Program projects and tracked program supplies budget.

I assisted with SHPO consultations, participated in NEPA ID teams, conducted public outreach projects and presentations, developed interpretation for the public, participated in scientific research projects and publications, and assisted with the hiring and was the work lead for a crew of three technicians.

09/2017–12/2017

USDA Forest Service Payette National Forest Heritage Program, McCall, Idaho
GS-0193-11 Forest Archaeologist/Heritage Program Manager, 40 hrs per week
Supervisor contact: Sarah Lau 208-634-0703

Duties: I supervised a staff of three on how to conduct historical research, archaeological field survey, site testing, and cultural resource recording and condition monitoring. I evaluated sites and trained staff on site eligibility for the NRHP. I identified, monitored, and maintained our Priority Heritage Assets. I supervised staff on writing technical site records and project reports for compliance with Section 106 and Section 110 of the National Historic Preservation Act. I conducted consultation with the Idaho SHPO and the three tribes we consult with (Nez Perce Tribe, Shoshone-Bannock Tribes, and the Shoshone-Paiute Tribes). I worked in Mercury to document formal consultation with the Idaho SHPO.

I managed the Heritage Program to Standard; duties included strategizing and tracking Heritage Program work to meet Program goals. I participated in NEPA Interdisciplinary Teams on collaborative project work to ensure the protection and mitigation measures required to avoid impacts to historic properties. I planned for and tracked permanent and seasonal employee workloads for projects in Work Plan. In addition, I tracked annual project work, project and supplies budgets, and Wilderness and grant funding for Heritage Program projects.

I developed and managed contract and volunteer projects to assist with the organization and maintenance of our historic photo collections and references. I developed and planned for Idaho Conservation Corp internship and three tribal internships with the Nez Perce Tribe. I planned and budgeted Section 106 project work for tribal interns. I oversaw ethnographic tribal research and interviews with Nez Perce elders and managed the development of interpretive panels at a cambium peel tree grove on the South Fork of the Salmon River.

I developed and managed three ethnographic studies with three tribes in response to a proposed mining project on the Forest. Participating in frequent and regular staff to staff meetings and informal interactions on the content of the ethnographies. I worked closely with tribal representatives and ethnographers, which requires relationship-building and developing protocols for sensitive information-sharing.

I developed public outreach projects and conducted presentations, developed interpretation for the public, and participated in scientific research projects and publications. In addition, I managed the rehabilitation of a vandalized Historic Property.

I provided testimony in court on Payette National Forest Heritage Program policy and practices (Fall/Winter 2017).

08/2014 – 09/2017

USDA Forest Service Payette National Forest Heritage Program, McCall, Idaho

GS-0193-09 **Archaeologist**, 40 hrs per week

Supervisor contact: Erik Whiteman 208-634-0750

Duties: I conducted and supervised staff on historical research, archaeological field survey, site testing, and cultural resource recording and condition monitoring. Evaluating sites for eligibility for the NRHP. Monitoring and maintaining our Priority Heritage Assets (PHAs). I wrote and provided directional for seasonal employees on writing technical site records and project reports for compliance with Section 106 and Section 110 of the NHPA. I worked with project proponents on site protection and mitigation measures to avoid impacts to historic properties.

I managed cultural resource and project record databases and mapping programs such as INFRA, GIS, Next Generation. Managing historic photo and artifact collections and associated databases. Overseeing contracted work to archive our historic photo collection.

I managed the Heritage Program to Standard; duties including tracking Heritage Program work and accomplishments to achieve annual survey and site recording targets. I tracked annual project work, project budgets and Wilderness and grant funding for Heritage Program projects, and tracked program supplies budget.

I participated in tribal formal and staff-staff consultations. Examples include but are not limited to the Surdam Loop ATV Trail project (2012-2014), in which I worked with the Nez Perce Tribe Cultural Resources staff.

I assisted with SHPO consultations, participated in NEPA ID teams, conducted public outreach projects and presentations, developed interpretation for the public, participated in scientific research projects and publications, and assisted with the hiring and was the work lead for a crew of three technicians.

Examples of public outreach work included the Warren Auto Tour (2014), Coyote Springs Telephone Booth video and poster presented at Society for Applied Anthropology Conference (2017), and the Boy Scout Warren Historical Trail (2017).

I prepared contract specifications for research (Big Creek Mining Interpretative Panels (2017)), and maintenance and construction work on cultural and heritage resource sites (Trapper Cabin (2016)) and monitored contract operations.

I developed trail maintenance policy and protocol through coordination with the Recreation departments Forest-wide and the District Rangers (Winter/Spring 2016).

I assisted in carrying out and supervised testing at the South Fork Confluence, Harrington, and Weasel Gulch sites (2016-2017).

Also I am the project lead on a legal prosecution case involving a vandalized Historic Property; with this project I am overseeing and organizing the properties' restoration using restitution funds.

01/2012 – 08/2014

USDA Forest Service Payette National Forest Heritage Program, McCall, Idaho
GS-0102-07 **SCEP Archaeology Technician**, 40 hrs-3 months, 20 hrs-9 months
Supervisor contact: Erik Whiteman 208-634-0750

Duties: I conducted historical research, fieldwork, and writing for compliance with Section 106 and Section 110 of the National Historic Preservation Act. In addition to, identifying and evaluating cultural sites for eligibility to be listed on the NRHP. I attended tribal consultations and conducted presentations for Forest orientations and the public. I wrote historic properties reports, researched archives, completed GPS mapping, drew site sketch maps by-hand and in Adobe Illustrator, and photographed sites.

01/2007-06/2008 and 11/2010 – 02/2011

Bionomics Environmental Eagle, Idaho
Archaeologist (*GS-0102-07* equivalent), 40 hrs per week
Supervisor: David Aizpitarte 208-939-1022

Duties: I conducted historical research, fieldwork, and writing for compliance with Section 106 of the National Historic Preservation Act. I identified and evaluated cultural sites for eligibility to be listed on the NRHP. Additional duties included writing historic properties reports, researching archives, conducting interviews, GPS mapping, drawing site sketch maps, and photographing sites.

06/2010 – 07/2010

Idaho Department of Fish and Game McCall, Idaho
Creel Surveyor, 45 hrs per week
Supervisor: Kim Apperson 208-634-8137

Duties: I interviewed anglers on their fishing practices, measured fish, identified female/male and wild/hatchery fish, checked permits, recorded data, provided information on regulations, and collaborated with Tribal and Federal agencies during on-the-ground South Fork of the Salmon River management.

2004 – 2006

Department of Anthropology at UH Honolulu, Hawaii
Archaeology Lab Assistant, 20 hrs per week
Supervisor: Jo Lynn Gunness 808-956-6652

Duties: I assisted with the organization of archaeology labs and storage, inventory and handling of archaeological materials including sorting faunal materials, and recording artifacts.

2004

John Ziker (Professor at Boise State University) Boise, Idaho
Research Project Assistant, 20 hrs per week
Supervisor: John Ziker 208-426-3023

Duties: I entered data from Dr. John Ziker's Russian Arctic field research into a database. I also crosschecked census data and genealogical information for verification and analysis.

Trainings

2019 Fixed Wing Flight Manager Special Use and HazMat Certification
2019 Fire Qualified ARCH, BAES, and READ
2019 Adult/Child CPR, AED and Airway Management
2017 Vanishing Treasures & Arthur Carhart National Wilderness Training Center Workshop:
 Executing an Historic Preservation Project in Wilderness
2017 Completion of the USFS Middle Leader Program
2017 Current Aviation Training: Fixed-Wing Flight Manager Certified
2017 Current Firefighter Type 2 Arduous, READ Specialist, and BAER Specialist
2017 Next Generation Heritage Database Management Training
2016 NOLS Wilderness First Responder
2016 Adult/Child CPR, AED & Airway Management
2016 Shipley NEPA Training: Clear Writing for NEPA Specialists
2015 Introduction to NEPA
2013 ARPA Training: Archaeological Violation Investigation Training

Publications

Cortes-Vazquez, J. and Morgan Zedalis. 2013. "Identity and Native Species Conservation: Similar Historical Ecologies from Idaho to Spain." In *Human Ecology* 41(6):937-945.

Virapongse, A., Samantha Brooks, Elizabeth Covelli Metcalf, Morgan Zedalis, Jim Gosz, Andrew Kliskey, and Lilian Alessa. 2016. "A Social-Ecological Systems Approach to Environmental Management." *Journal of Environmental Management* 178(2016):83-91.

Zedalis, Morgan and Sean Gould. 2019. "Reacting to Wolves: The Historical Construction of Identity and Value." In *On Active Grounds: Agency and Time in the Environmental Humanities*, edited by Robert Boschman and Mario Trono . 263-284. Ontario, Canada: Wilfred Laurier University Press.

Conferences

2018, Society for Applied Anthropology, Poster Co-creator, "Can You Hear Me Now: The History of a Telephone Booth in the Frank Church-Rover of No Return Wilderness."

2016, Great Basin Archaeological Conference and USFS Confab, Participant.

2014, Nimiipuu Grassroots Environmental Summit, Presenter, "Supporting Collaboration through Knowledge Co-generation."

2012, Under Western Skies, Panel Co-presenter, "Reacting to Wolves: The Construction of Identity and Value."

2010, American Anthropological Association, Panel Co-presenter, "Identity's Role in the Understanding of Local Group's Positions toward Environmental Conservation Policies in Two Different Western Contexts."

2009, American Anthropological association, Presenter, "Is the Only Good Wolf a Dead Wolf: Hunters' Perceptions of Wolf Reintroduction in a Rural North American Region."

Awards

2010, University of Kent, Canterbury Graduated with Merit

Awarded to students whose performance is considered to be of a high standard.

2006, University of Hawaii Manoa Dean's List Graduate

Awarded to students with a 3.5 GPA or higher.

2006, University of Hawaii Manoa A & S Tuition Waiver

Awarded by the Anthropology Department for good academic standing.

2005, University of Hawaii Manoa Dean's List

Awarded to students with a 3.5 GPA or higher.

2005, University of Hawaii Manoa A & S Tuition Waiver

Awarded by the Anthropology Department for good academic standing.

2004, University of Hawaii Manoa Dean's List

Awarded to students with a 3.5 GPA or higher.

Travel & Volunteer Experiences

February 2011 – May 2011

Lived in Tilburg, The Netherlands, while my husband was attending graduate school for his PhD. During this time, I traveled throughout Europe and volunteered at an organic farm in Wicklow, Ireland. Part of my tasks on the farm were to work with international volunteers on permaculture farming practices and to assist with an urban-farm training program educating people from the cities and developing their skillsets in sustainable farming practices.

March-May 2010

Travel: Oaxaca, Mexico

This trip included several visits to the remote Chinantla region where a colleague of mine works with indigenous Chinantec communities on ecological knowledge and environmental conservation practices for the Global Diversity Foundation. Part of his work was based on the use of research methods such as conducting pile sorting and free listing sessions with participants. Through the observation of my colleague's work, I was able to learn more about the implementation, success, and problem solving strategies for such research methods.

September 2008-October 2009

Lived in Canterbury, England for 13 months to complete my Master's degree in Environmental Anthropology. I was part of an international cohort that worked very closely with a primarily African cohort on conservation biology issues. We completed courses together and shared ideas, information, and challenges with the Master's research we were all completing. Many of the topics researched and discussed in our courses was on establishing parks and reserves, land management, recording local traditional ecological knowledge, and engaging local communities in land management practices.

May-August 2007

Volunteer Work: Worldwide Opportunities on Organic Farms (WWOOF)

Baltimore, County Cork, Ireland

Duties included planting and maintaining polytunnel gardens, education on self-sustainability by using summer and autumn crop harvests, and the use of composting.

Travel: Scotland, The Netherlands, Germany, Poland, Lithuania, Croatia, Italy, Greece, Denmark, Austria, and Serbia

May-July 2005

Volunteer Work: WWOOF

Peille, Provence/Cote d'Azur, France

Duties included clearing land for the restoration and crop improvement of centuries old olive trees. I also was taught about and participated in an age-old method of olive tree pruning. Additionally, duties included tasks associated with the restoration of *la Bastide*, a Roman-built house, on the premises.

Travel: France, Italy, Monaco, and Switzerland

References

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City Council Upcoming Meetings Schedule

February 24, 2022 – 9:00 – 11:00 a.m. TEAMS Virtual and TBD – Special Work Session
CANCELLED

March 2, 2023 - 5:30 pm, TEAMS Virtual and Legion Hall – Special Meeting Tentative
1.

March 9, 2023 - 5:30 pm, TEAMS Virtual and Legion Hall – Regular Meeting

1. *Clerk License Report - Consent*
2. *Chamber Report*
3. *Monthly Department Reports*
4. *Committee Minutes - Consent*
5. **PUBLIC HEARING – Vendor Fees (BessieJo) 15 min**
6. *FTA grant application approval (Delta) 5min*
7. *Public Art Advisory Committee appointment (Delta) 5 min*
8. *Capital Matrix grant application approval (Delta) 5 min*
9. *Surplus Items Resolution (BessieJo) consent*
10. *Rotary grant application approval (Delta) 5 min*
11. *Running Horse Deed Restriction Reimbursement (Brian) – Consent*
12. *Davis Street Contract Award (Nathan) 5 min*
13. *Easements Deinhard & 55 (Nathan) 10 min*
14. *Sub lease agreement with museum board – Kurt 20 min*
- 15.

March 30, 2023 - 5:30 pm, TEAMS Virtual and Legion Hall – Regular Meeting

1. *Clerk License Report - Consent*
2. *Treasurer's Monthly Report (Linda) - Consent*
3. *Fair Housing Month April Proclamation - (BessieJo) - Consent*
4. *National Volunteer Week Proclamation - April (BessieJo) – Consent*
5. *FY22 Audit Report (Linda) 20 min*
6. *Davis Beach Intake Station Contract Award (Nathan) 5 min*
7. **PUBLIC HEARING – CA-22-03 – Scenic Route Service Stations (Brian/Michelle) – 45 min**
8. **PUBLIC HEARING – CUP-21-03 – Middle School Expansion (Brian) – 60 minutes**

March 31, 2022 – 9:00 – 11:00 a.m. TEAMS Virtual and TBD – Special Work Session

1. *PROS Plan Work Session (Delta) 2 hrs*

April 6, 2023 - 5:30 pm, TEAMS Virtual and Legion Hall – Special Meeting Tentative
1.

April 13, 2023 - 5:30 pm, TEAMS Virtual and Legion Hall – Regular Meeting

1. *Clerk License Report - Consent*
2. *Chamber Report*
3. *Monthly Department Reports*
4. *Committee Minutes - Consent*
5. *Library Board of Trustees Annual Report*

April 27, 2023 - 5:30 pm, TEAMS Virtual and Legion Hall – Regular Meeting

1. *Clerk License Report - Consent*
2. *Treasurer's Monthly Report (Linda) - Consent*

April 28, 2023 – 9:00 – 11:00 a.m. TEAMS Virtual and TBD – Special Work Session

1. *Impact Fees training (Michelle, Bill)*

May 11, 2023 - 5:30 pm, TEAMS Virtual and Legion Hall – Regular Meeting

1. *Clerk License Report - Consent*
2. *Chamber Report*
3. *Monthly Department Reports*
4. *Committee Minutes - Consent*
5. *Public Art Advisory Committee annual report (Delta)*

May 25, 2023 - 5:30 pm, TEAMS Virtual and Legion Hall – Regular Meeting

1. *Clerk License Report - Consent*
2. *Treasurer's Monthly Report (Linda) - Consent*

May 26, 2023 – 9:00 – 11:00 a.m. TEAMS Virtual and TBD – Special Work Session

1. *PROS Plan draft review (Delta) 1 hr*

To be Scheduled:

1. *MCC Title 6 Re-write (Nathan Stewart)*
2. *Investment Policy update (Linda)*
3. *Continuous Billing Code Amendment First Touch (Linda)*
4. *Joint with County STR Discussion 1hr*
5. *Public Hearing Ordinance for FD Impact Fees*
6. *Clubhouse ADA Ramp (Eric) 10min*
7. *Valley County Waterways Management Plan Adoption (Michelle)*
8. *MRA Appointment (Michelle)*
9. *Contract Award for Dock improvements at boat ramp*